



**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR**  
**P.O. Botanic Garden, Dist- Howrah, Pin-711 103, West Bengal, India**

**CONVEYANCE BILL**

Date	Particulars of Journey		Purpose of Journey	Mode of Conveyance (Air/Train/Taxi etc.)	Amount (₹)
	From	To			
			In connection with attending Selection/Meeting/Seminar/Workshop/Thesis Viva-voce (ME/M. Tech/Ph. D) at..... (name of Deptt/School/Centre/Cell) of IEST, Shibpur.		
	<b>Return Journey</b>				
<b>Total (Rupees.....)</b>					

Certified that the return journey will be made by (Air/Train/Taxi) and received  
 Rs..... (Rupees .....)  
 Dated: \_\_\_\_\_

(Signature of the Examiner/Expert)

Signature of HoD/Officer  
 \_\_\_\_\_  
 Approved

Name (in Block Letters):  
 Designation:

Signature of Dean (Admin/Academic)

Mobile No:

.....For Office use.....

Please pay Rs.....(Rupees.....) only to Mr./Dr.....  
 .....Designation.....

Signature of the Dealing Assistant

Signature of the Accounts Officer/Finance Officer