



Notice Inviting Tender

Tender No: 04/AR.REG/22-23

Date: 27.04.2022

Sealed quotations are invited from bonafide Contractor for **Supply of Unifrom for Mali, Sweeper, Lady Staff, Darwan of IIEST, Shibpur.**

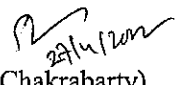
The quotation will be received in the drop box.

Important Information	
Drop Box at	Stores & Purchase Section
Start date of tender Submission	27.04.2022
Time	Between 11:00 am and 5:00 pm (on all working days)
Last date of tender submission	10.05.2022 at 02:00 pm
Tender Opening date	To be notified later via e-mail/phone/SMS by the office of the Compound Section.
Tender Opening place	

REGISTRAR

Terms & Conditions: -

1. To qualify for award of the contract the bidder should have satisfactorily completed at least one similar work.
2. Quotation are to be submitted as per above mentioned format along with GST, PAN, Valid Trade License.
3. All rates quoted should be inclusive of all taxes, levies & duties and Labor Welfare Cess, the rates should be quoted both in figures and words. Request for inclusion of any tax/levy at later-stage will not be entertained.
4. Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
5. The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
6. The work should be completed within **30 days** of issuing of order.
7. Materials & accessories supplied/used should be as per specification and of Approved Quality by the authorized officer of IIEST, Shibpur.
8. The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 0.5% per week, subject to maximum of 10% of the value of work-order, beyond which the Employer may cancel the Contract.
9. Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
10. The Order no. is to be noted on both challan & Bill.
11. All bills are to be accompanied by order copies and challans as received.
12. Payment will be made within 60 days of Submission of proper bills; challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.
13. Date of submission of quotation is **10.05.2022 up to 02:00 pm at the Stores & Purchase Section.**
14. **Date & place for opening of tender will be notified later by the office of the Compound Section.**


(D. Chakrabarty)
Assistant Registrar
Stores and purchase

Copy forwarded for information and necessary action to:

1. Institute Website
2. All Notice Board



Name of Tender: - Supply of Unifrom for Mali, Sweeper, Lady Staff, Darwan of IEST, Shibpur.

1. Name of the Firm :
(in Block Letter)
2. Office Address :
3. Phone No :
4. Whether Partnership / Proprietorship Firm :
5. Name of Partner(s) / Proprietor(s) :
6. PAN No. :
7. Trade License No. :
8. **GST No.** :
9. Quoted rate :
(Use separate sheet, if required)

**Specification of the uniforms for Compound Section (BOQ):**

• <u>For Mali, Sweepers etc.</u>					
Sl. No.	Item Description	Qty/ person	Total Qty.	Rate	Total Cost
1.	Cotton Shirt (Sea Green Color) and Pant Set (Black Color) (Full Sleeve)	01 set	25 set		
2.	Cotton Shirt (Sea Green Color) and Pant Set (Black Color) (Half Sleeve)	01 set	25 set		
3.	Power Shoe	01 pair	25 pair		
4.	Socks	02 pair	50 pair		
5.	Jacket	01 pc	25 pcs		
6.	Rain Coat (Upper & Lower)	01 set	25 set		
• <u>For Lady Staff</u>					
7.	Saree (Navi Blue Color), Blouse, Petticoat	03 set	12 set		
8.	Cambis Shoe	01 pair	04 pair		
9.	Sweater (Blue color) woolen	01 pc	04 pc		
10.	Rain Coat	01 pc	04 pc		
• <u>For Darwan</u>					
11.	Shirt and Pant Set (Khaki) (Full Sleeve)	01 set	11 set		
12.	Shirt and Pant Set (Khaki) (Half Sleeve)	01 set	11 set		
13.	Shoe (Black Boot)	01 pair	11 pair		
14.	Shocks	02 pair	22 pair		
15.	Jacket (Black color)	01 pc	11 pcs		
16.	Belt	01 pc	11 pcs		
17.	Cap	01 pc	11 pcs		
18.	Name Plate	01 pc	11 pcs		
19.	Rain Coat (Upper & Lower)	01 set	11 set		
Total Amount (inclusive of GST)					



To
The Assistant Registrar
Stores and Purchase
IEST'S, Howrah-711103

I/WE agree to execute the work in accordance to requirement at the above quoted items rates for a total price of
Rs _____ (Rupees _____)

Authorized Signature: _____ Dated: _____

Address: _____

Name & Title of Signatory: _____

Name of the bidder and Seal: _____

Notes: 1) Quantities mentioned in the B.O.Q are as per estimate. Actual quantities may vary according to the requirement at site; payment will be made on pro-rata basis on actual executed quantity.

2) The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation. The Bidder enclosed attested copy of Trade License/GST No/Pan Card/ P Tax certificate and completion certificate of similar work and other document etc (if necessary) with the application.