



Notice Inviting Tender

Tender No: 32/AR.REG/22-23

Date: 28.10.2022

Sealed quotations are invited from bonafide Contractor for Pandal with venue Branding with Flower Decoration (For four days) for the purpose of Induction-cum-Orientation program, to be held on 10th to 13 November 2022.

The quotation will be received in the drop box.

Important Information	
Drop Box at	Stores and Purchase Section
Start date of tender Submission	28.10.2022
Time	Between 11:00 am and 5:00 pm (on all working days)
Last date of tender submission	02.11.2022 at 02:00 pm
Tender Opening date	To be notified later via mail/phone/SMS by the office of the Superintending Engineer.
Tender Opening place	

REGISTRAR

Terms & Conditions:-

- To qualify for award of the contract the bidder should have satisfactory completed three similar completed works costing not less than the amount equal to Rs 62,000.00. Or b. Two similar completed works costing not less than the amount equal to Rs 77,000.00 Or c. One similar completed work costing not less than 1,23,000.00
- Quotation are to be submitted as per above mentioned format.
- All rates quoted should be inclusive of all taxes, levies & duties and Labor Welfare Cess, The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at later stage will not be entertained.
- Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
- The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
- The work should be completed within November 09.
- Materials & accessories supplied/used should be as per specification and of Approved Quality (B.I.S.) or by the authorised officer of IEST, Shibpur.
- The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 0.5% per week, subject to maximum of 10% of the value of work-order, beyond which the Employer may cancel the Contract.
- Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
- The Order no. is to be noted on both challan & Bill.
- All bills are to be accompanied by order copies and challans as received.
- Payment will be made within 60 days of Submission of proper bills, challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.
- Date of submission of quotation is 02.11.2022 up to 2:00 pm at the Stores & Purchase Section.
- Date & place for opening of the tender will be notified later by the office of the Superintending Engineer..

(In-charge)
Assistant Registrar
Stores and purchase
28/10/2022
bph

Copy forwarded for information and necessary action to:

- Institute Website
- All Notice Board
- Suptd. Engineer, IEST, Shibpur

Indian Institute of Engineering Science and Technology, Shibpur
Howrah-711 103

Name of Tender: - Pandal with venue Branding with Flower Decoration (For four days) for the purpose of Induction-cum-Orientation program, to be held on 10th to 13 November 2022.

1. Name of the Firm :
(in Block Letter)
2. Office Address :
3. Phone No :
4. Whether Partnership / Proprietorship Firm :
5. Name of Partner(s) / Proprietor(s) :
6. PAN No. :
7. Trade License No. : ;
8. **GST No.** :
9. Quoted rate:
(Use separate sheet, if required) :

Bill of quantities for the work of:- Pandal with venue Branding with Flower Decoration of (For four days) for the purpose of Induction-cum-Orientation program, to be held on 10th to 13 November 2022

S.L. No.	Description of work	Unit	Qty.	Unit Rate (In Rs)	Amount (In Rs)
1	Stage Dias of size (24'x 16' x 1') (for 4 days)	sq.ft.	384		
2	Synthetic carpeting/matting of approved colour in auditorium area (for 4 days)	sq.ft.	5000		
3	1 m. wide staircase for stage (for 4 days)	each	1		
4	PVC Chair with velvet cover (white) for auditorium area.(for 4 days)	nos.	750		
5	Special chair for stage with cover (for 1 days)	each	30		
6	Podium with branding eco solvent lamination vinyl (4 days)	nos.	1		
7	Table (5' x 3') with frill with cover. (for 4 days)	nos.	6		
8	Stage backdrop with buttam framing and clothing (24' x 16') with arrangements for fixing of banner (for 4 days)	sq.ft	384		
9	Side window walling with buttam (18" x 3')=54 x 14 nos.(for 4 days)	sq.ft	756		
10	Side walling by buttam (for 4 days)	sq.ft	420		
11	Centre table: 2.5' x 1.5' with cloth cover.(for 4 days)	nos	5		
12	6 mm thick Plywood laying.(for 4 days)	sq.ft	640		
13	Platform for LED of size (8' x 4 ') with frill 5 nos.(for 4 days)	sq.ft	160		
14	Artificial flower decoration with round shaped Iron Trust at the entrance of under ground basement of 8-Storied Building. (for 4 days)	Lum sum	1		
15	Decoration with artificial flower for the stage bottom and LED platform as required.(for 4 days)	Lum sum	1		
TOTAL (In Rs)					

To
The Assistant Registrar
Stores and Purchase
IEST'S, Howrah-711103

I/WE agree to execute the work in accordance to requirement at the above quoted items rates for a total price of Rs _____ (Rupees)

Authorized Signature: _____ Dated:

Address:

Name & Title of Signatory:

Name of the bidder and Seal:

Notes: 1) Quantities mentioned in the B.O.Q are as per estimate. Actual quantities may vary according to the requirement at site; payment will be made on pro-rata basis on actual executed quantity.

2) The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation. The Bidder enclosed attested copy of Trade License/GST No/Pan Card/ P Tax certificate and completion certificate of similar work and other document etc with the application.