



Notice Inviting Tender

Tender No: 37/AR.REG/22-23

Date: 17.11.2022

Sealed quotations are invited from bonafide Electrical Contractor, having valid electrical license for building electrification works for *Repair and Maintenance of Air- Condition Machine of Institute Hall Alumni Seminar Hall, Registrar chamber, Institute Hospital.*

The quotation will be received in the drop box.

Important Information	
Drop Box at	Stores and Purchase Section
Start date of tender Submission	18.11.2022
Time	Between 11:00 am and 5:00 pm (on all working days)
Last date of tender submission	24.11.2022 at 02:00 pm
Tender Opening date	To be notified later via mail/phone/SMS by the office of the Superintending Engineer.
Tender Opening place	

REGISTRAR

Terms & Conditions:-

1. To qualify for award of the contract the bidder should have satisfactory completed three similar types works costing not less than the amount equal to Rs 54,000.00. Or b. Completed two similar types of works costing not less than the amount equal to Rs 68,000.00 Or c. Completed one similar types of works costing not less than 1,08,000.00
2. Quotation are to be submitted as per above mentioned format.
3. All rates quoted should be inclusive of all taxes, levies & duties and Labor Welfare Cess, The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at later stage will not be entertained.
4. Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
5. The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason what so ever. The decision of the Institute shall be final in case of any dispute.
6. The work should be completed within 15 days of issuing of order.
7. Materials & accessories supplied/used should be as per specification and of Approved Quality (B.I.S.) or by the authorised officer of IEST, Shibpur.
8. The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 0.5% per week, subject to maximum of 10% of the value of work-order, beyond which the Employer may cancel the Contract.
9. Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
10. The Order no. is to be noted on both challan & Bill.
11. All bills are to be accompanied by order copies and challans as received.
12. Payment will be made within 60 days of Submission of proper bills, challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.
13. Date of submission of quotation is **24.11.2022 up to 2:00 pm at the Stores & Purchase Section.**
14. **Date & place for opening of the tender will be notified later by the office of the Superintending Engineer.**

D. Chakrabarty
Assistant Registrar
Stores and purchase

Copy forwarded for information and necessary action to:

1. Institute Website
2. All Notice Board
3. Suptd. Engineer, IEST, Shibpur

Indian Institute of Engineering Science and Technology, Shibpur
Howrah-711 103

**Name of Tender: - Repair and Maintenance of Air- Condition Machine of Institute Hall Alumni Seminar Hall,
Registrar chamber, Institute Hospital.**

1. Name of the Firm :
(in Block Letter)
2. Office Address :
3. Phone No :
4. Whether Partnership / Proprietorship Firm :
5. Name of Partner(s) / Proprietor(s) :
6. PAN No. :
7. Trade License No. :
8. **GST No.** :
9. Quoted rate:
(Use separate sheet, if required) :

Bill of quantities for the work of: Repair and Maintenance of Air- Condition Machine of Institute Hall Alumni Seminar Hall, Registrar chamber, Institute Hospital.

S.L. No.	Description of work	Unit	Qty.	Unit Rate (In Rs)	Amount (In Rs)
1	Gas (R-22) Charging for 4 nos 7.5 ton capacity (Hitachi Make High wall) Air-Condition Machine at Institute Hall.	KG	28		
2	Repairing the 7.5 Ton Capacity (Hitachi Make High wall) Fan Motor for outdoor Unit at Institute Hall.	Set	3		
3	Supply and fixing of the base tray for Indoor unit of 7.5 Ton capacity Air-Condition Machine (Hitachi Make High wall) at Institute Hall.	Set	1		
4	Replace the capacitor of 7.5 ton capacity Air-Condition Machine (Hitachi Make High wall) at Institute Hall.	Nos	8		
5	Overhauling and servicing of 7.5 ton capacity Air Condition Machine (Hitachi Make High wall) at Institute Hall.	Nos	6		
6	Replacing the Circuit Board of 5.5 Ton capacity (Hitachi make) A.C.Machine.	Set	2		
7	Gas (R-22) Charging of 5.5 ton capacity (Hitachi Make) Air-Condition Machine.	KG	20		
8	Capacitor replacement with diode of 5.5 Ton Air-Condition Machine (Hitachi make).	Set	4		
9	Supply and fixing of Digital Display Sensor Board for 11 TR capacity Air-Condition Machine.	Set	2		
10	Overhauling of 5.5 Ton Air-Condition Machine (Hitachi make).	Set	4		
11	Gas charging with leakage repairing of 2.0 Ton Capacity Split Air-Condition Machine.	KG	1.8		
12	Servicing of 2.0 Ton Capacity Air-condition Machine at Registrar Chamber.	Nos	1		
13	Servicing of 1.5 Ton capacity Air Condition Machine at OPD Room.	Nos	3		
14	Servicing of 1.5 Ton capacity window type Air Condition Machine at CGS Room.	Nos	1		
15	Supply and fixing of 19 mm dia west Water Pipe Line for Air Condition Machine At Institute Hospital.	RFT	22		
16	Servicing of 1.5 Ton capacity Air Condition Machine at Director Office visitors room and meeting room.	Nos	2		
				TOTAL (In Rs)	

To
The Assistant Registrar
Stores and Purchase
IIEST'S, Howrah-711103

I/WE agree to execute the work in accordance to requirement at the above quoted items rates for a total price of Rs _____ (Rupees)

Authorized Signature: _____

Dated:

Address:

Name & Title of Signatory:

Name of the bidder and Seal:

Notes: 1) Quantities mentioned in the B.O.Q are as per estimate. Actual quantities may vary according to the requirement at site; payment will be made on pro-rata basis on actual executed quantity.

2) The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation. The Bidder enclosed attested copy of Trade License/GST No/Pan Card/ P Tax certificate and completion certificate of similar work and other document etc with the application.