



# INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY

Shibpur, P.O. Botanic Garden (Formerly Bengal Engineering and Science University)

HOWRAH (West Bengal, India)-711103

Phone: 033 26684561

## Notice Inviting Tender

Tender No: 39/AR.REG/22-23

Date: 23.12.2022

Sealed quotations are invited from bonafide Electrical Contractor, having valid electrical license for Supply of man power for routine maintenance of different electrical accessories for two months of IEST, Shibpur, Howrah-711103. The quotation will be received in the drop box.

Important Information	
Drop Box at	Stores and Purchase Section
Start date of tender Submission	23.12.2022
Time	Between 11:00 am and 5:00 pm (on all working days)
Last date of tender submission	29.12.2022 at 02:00 pm
Tender Opening date	<b>To be notified later via mail/phone/SMS by the office of the Superintending Engineer.</b>
Tender Opening place	

REGISTRAR

### Terms & Conditions:-

- To qualify for award of the contract the bidder should have valid electrical license and should have satisfactory completed a. three completed works costing not less than the amount equal to Rs 50,000.00. Or b. Two similar completed works costing not less than the amount equal to Rs 1,00,000.00 Or c. One similar completed work costing not less than 1,60,000.00
- Quotation are to be submitted as per above mentioned format.
- The Quoted rate of the Electrician and Helper, inclusive of all applicable taxes & GST (Rate inclusive of Minimum rates of wages as per Government of West Bengal)
- Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
- The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
- The work should be completed within 90 days of issuing of order.
- Materials & accessories supplied/used should be as per specification and of Approved Quality (B.I.S.) or by the authorised officer of IEST, Shibpur.
- The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 0.5% per week, subject to maximum of 10% of the value of work-order, beyond which the Employer may cancel the Contract.
- Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
- The Order no. is to be noted on both challan & Bill.
- All bills are to be accompanied by order copies and challans as received.
- Payment will be made within 60 days of Submission of proper bills, challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.
- Date of submission of quotation is 29.12.2022 up to 2:00 pm at the Stores & Purchase Section.
- Date & place for opening of the tender will be notified later by the office of the Superintending Engineer.

D. Chakrabarty  
Assistant Registrar  
Stores and purchase

Copy forwarded for information and necessary action to:

- Institute Website
- All Notice Board
- Suptd. Engineer, IEST, Shibpur

*Indian Institute of Engineering Science and Technology, Shibpur*  
Howrah-711 103

**Name of Tender:** - *Supply of man power for routine maintenance of different electrical accessories for two months of IEST, Shibpur, Howrah-711103*

1. Name of the Firm :  
(in Block Letter)
2. Office Address :
3. Phone No :
4. Whether Partnership / Proprietorship Firm :
5. Name of Partner(s) / Proprietor(s) :
6. PAN No. :
7. Trade License No. :
8. Electrical License :
9. Valid License of Electrician. :
10. GST No. :
11. :
12. Quoted rate:  
(Use separate sheet, if required) :

**Bill of quantities for the work of:** *Supply of man power for routine maintenance of different electrical accessories for two months of IEST, Shibpur, Howrah-711103*

S.L. No.	Description of work	Unit	Qty.	Unit Rate (In Rs)	Amount (In Rs)
1	Supply of Electrician ( Skilled Workers) for routine maintenance of different electrical accessories of IEST, Shibpur, Howrah , as per following shifts. (from 6.00 am to 2.00 pm and 2.00 pm to 10.00 pm)	Man Power	2		
2	Supply of Helper (Unskilled) for routine maintenance of different electrical accessories of IEST, Shibpur , Howrah , as per following shifts. (from 6.00 am to 2.00 pm and 2.00 pm to 10.00 pm)	Man Power	2		
<b>TOTAL (In Rs)</b>					

To  
The Assistant Registrar  
Stores and Purchase  
IEST'S, Howrah-711103

I/WE agree to execute the work in accordance to requirement at the above quoted items rates for a total price of Rs \_\_\_\_\_ (Rupees )

Authorized Signature: \_\_\_\_\_

Dated:

Address:

Name & Title of Signatory:

Name of the bidder and Seal:

**Notes:** 1) *The Quoted rate of the Electrician and Helper inclusive of all applicable taxes, Minimum rates of wages, as per Order No- F.NO.1/4(3)/2022-LS-II dated 31.03.2022 of Chief Labour Commissioner (C) Ministry of Labour & Employment, Govt of India.and labour welfare cess.*

2) *The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation. The Bidder enclosed attested copy of Trade License/GST No/Pan Card/ P Tax certificate and completion certificate.*