



Notice Inviting Tender

Tender No: 42/AR.REG/22-23

Date: 10.02.2023

Sealed quotations are invited from bonafide Electrical Contractor, having valid electrical license for building electrification works for *Repairing of A.C. Ceiling Fan of Academic and Administrative Buildings, Hostels, Halls, Quarters, Guest House of IEST, Shibpur, Howrah-711103*. The quotation will be received in the drop box.

Important Information	
Drop Box at	Stores and Purchase Section
Start date of tender Submission	10.02.2023
Time	Between 11:00 am and 5:00 pm (on all working days)
Last date of tender submission	16.02.2023 at 02:00 pm
Tender Opening date	To be notified later via mail/phone/SMS by the office of the Superintending Engineer.
Tender Opening place	

REGISTRAR

Terms & Conditions:-

1. To qualify for award of the contract the bidder should have valid electrical license for building electrification works and should have satisfactory completed three patch repairing electrical works costing not less than the amount equal to Rs 80,000.00. Or b. Completed two patch repairing electrical works costing not less than the amount equal to Rs 1,00,000.00 Or c. Completed one patch repairing electrical work costing not less than 1,60,000.00
2. Quotation are to be submitted as per above mentioned format.
3. All rates quoted should be inclusive of all taxes, levies & duties and Labor Welfare Cess, The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at later stage will not be entertained.
4. Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
5. The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason what so ever. The decision of the Institute shall be final in case of any dispute.
6. *The total duration for Repairing of A.C. Ceiling Fan as and when required at different Hostels, Halls, Academic Administrative Buildings, Quarters and Guest House etc during the total contract periods (three months).*
7. Materials & accessories supplied/used should be as per specification and of Approved Quality (B.I.S.) or by the authorised officer of IEST, Shibpur.
8. The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 0.5% per week, subject to maximum of 10% of the value of work-order, beyond which the Employer may cancel the Contract.
9. Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
10. The Order no. is to be noted on both challan & Bill.
11. All bills are to be accompanied by order copies and challans as received.
12. Payment will be made within 60 days of Submission of proper bills, challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.
13. Date of submission of quotation is **16.02.2023 up to 2:00 pm at the Stores & Purchase Section.**
14. **Date & place for opening of the tender will be notified later by the office of the Superintending Engineer.**

D. Chakrabarty
Assistant Registrar
Stores and purchase

Copy forwarded for information and necessary action to:

1. Institute Website
2. All Notice Board
3. Suptd. Engineer, IEST, Shibpur

Name of Tender: - Repairing of A.C. Ceiling Fan of Academic and Administrative Buildings, Hostels, Halls, Quarters, and Guest house of IEST, Shibpur, Howrah-711103.

1. Name of the Firm :
(in Block Letter)
2. Office Address :
3. Phone No :
4. Whether Partnership / Proprietorship Firm :
5. Name of Partner(s) / Proprietor(s) :
6. PAN No. :
7. Trade License No. :
8. Electrical License :
9. **GST No.** :
10. Quoted rate:
(Use separate sheet, if required) :

Bill of quantities for the work of: Repairing of A.C. Ceiling Fan of Academic and Administrative Buildings, Hostels, Halls, Quarters, and Guest house of IEST, Shibpur, Howrah-711103.

S.L. No.	Description of work	Unit	Qty.	Unit Rate (In Rs)	Amount (In Rs)
1	Lowering and refixing only ceiling fan complete with blades, canopy, fork, rubber bush etc. incl. making necessary disconnection and connection as required.	Each	300		
2	Oiling, Cleaning, Greasing of A.C. Fan	Each	50		
3	S&F new ball bearing (6201) make-NBC/TATA as per direction of EIC.	Each	200		
4	S&F new ball bearing (6202) make-NBC/TATA as per direction of EIC. 6201	Each	200		
5	S&F 2.5 MFD New fan capacitor.	Each	350		
6	Washing, cleaning the fan body, blade, canopy etc by soap water solution.	Each	100		
7	S&F nuts & bolts.	Each	50		
8	Rewinding the Stator Coil of 12" sweep Exhaust Fan by super enameled copper wire, mica sheet, minalux paper etc as per required incl baking, varnishing complete as per required.	Nos.	10		
9	Rewinding the Stator Coil of 48"/56" sweep A.C. Ceiling Fan by super enameled copper wire, mica sheet, minalux paper etc as per required incl baking, varnishing complete as per required.	Nos.	200		
10	Supply & Fixing of split pin.	Each	300		
11	Supply and drawing 1.1 KV single core stranded FR PVC insulated and unsheathed single core stranded cu wire (branded approved by EIC) 2 X 1.5 sq mm in the prelaid polythene pipe and by the prelaid G.I fish wire and making necessary connection as required.	R.M	40		
TOTAL (In Rs)					

To
The Assistant Registrar
Stores and Purchase
IEST'S, Howrah-711103

I/WE agree to execute the work in accordance to requirement at the above quoted items rates for a total price of Rs _____ (Rupees)

Authorized Signature: _____

Dated:

Address:

Name & Title of Signatory:

Name of the bidder and Seal:

Notes: 1) Quantities mentioned in the B.O.Q are as per estimate. Actual quantities may vary according to the requirement at site; payment will be made on pro-rata basis on actual executed quantity.

2) The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation. The Bidder enclosed attested copy of Trade License/GST No/Pan Card/ P Tax certificate and completion certificate of similar work and other document etc with the application.