



**OFFICE OF THE REGISTRAR**  
**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR**  
AN INSTITUTE OF NATIONAL IMPORTANCE  
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No.: RMS/73/20

Date: 27/02/2020

Circular


This is to information to all concerned that the following arrangements have been made for smooth running of the Ambulance and the E-Rickshaw.

1. The on duty doctor is authorized to allot Ambulance considering the necessity of the patient.
2. Four drivers namely:
  - a. Shri Sibud Das
  - b. Shri Ashok Halder
  - c. Shri Mithilesh Roy
  - d. Shri Amit Chowdhury

will be instructed to run the Ambulance and they have to be present at the Hospital when they are on-duty.

3. Shri Abhijit Das and Shri Uttam Kayal will run the E-Rickshaw as per instruction of Dr. Bivore Das, Assistant Registrar.
4. All the drivers will be under Dr. Bivore Das, Assistant Registrar for administrative purpose.
5. Security Control Room, on this no. 8017126491, may be contacted in case of any emergency.

This is issued with the concurrence of the competent authority.

  
27/02/2020  
(S. N. Datta)  
Deputy Registrar  
Stores & Purchase

Copy forwarded for information and necessary action to:

1. All Deans/Associate Deans
2. All Heads of the Depts./Centres/ Schools
3. All Officers
4. All Doctors of the Hospital
5. All Drivers (through the Assistant Registrar, Dr. Bivore Das)
6. All Sections-in-charge
7. The PS to Director
8. The Security Officer
9. The Institute Website
10. Office File