



Office of the Dean Academic
Indian Institute of Engineering Science & Technology, Shibpur
(Formerly Bengal Engineering & Science University, Shibpur)
P.O :Botanic Garden, Howrah – 711 103, West Bengal, India
Telephone: (033) 2668-4561-63, 2668-0521-25, Fax: (033) 2668-0637
Webpage : <http://www.iiests.ac.in>

No. 165/ACAD/2024

Date: July 08, 2024

NOTICE

Change of Branch on the basis of the result of 1st year: (For the Students admitted in Academic Session: 2023-2024)

Applications are invited from the students of all Departments (B.Tech only) for change of their parent departments (who are admitted in Academic Session 2023-2024 & completed their 1st year course) through Google Form given in the following Link which may be accessed through their G-Suite ID only.

Google Form Link: <https://forms.gle/G3PrE6bLeaFgAFz7>

Eligibility:

1. The student must have completed all the credits prescribed in the first two semesters of the course, in his/her first attempt.
2. The student must have obtained a Cumulative Grade Point Average (CGPA) not lower than **8.0** at the end of the Second Semester.
3. The student has successfully completed the NCC/ NSS etc., requirements.
4. No disciplinary action was taken against the student during the first two semesters.
5. Application can be made for a change of Branch to any Engineering Branch. However, change of branch to Architecture & Planning Department is not permitted.
6. The B.Arch students are not eligible for applying for Branch Change.
7. Students who have been admitted in any supernumerary seats like DASA, ICCR, and NEUT are not eligible for applying for Branch Change.

Important Notes:

1. Eligible students may specify the choices of branches, in order of preference, to which they wish to change over. Choices cannot be changed after the last date and time of submission.
2. Change of branch shall be made strictly on the basis of merit of the applicant. For this purpose, the CGPA obtained at the end of second semester will be considered. Ties will be broken by the higher JEE Main ranks of the applicants.
3. Availability of Seats for Branch Change will be guided by the clause 4.1.5 of the UG Ordinance 2019 and subsequent decision taken in the Senate in its 34th meeting held on June 15, 2023 (The number of seats available in a particular branch = sanctioned strength + 2 – existing strength on that branch. The existing strength equals the number of students eligible for registration in third semester from the same branch. The actual vacancies in various categories (Gen/SC/ST/OBC/PC etc) will be as per norms).

4. Students granted a branch change should do registration in the third semester for the branch to which change is granted.
5. There is no provision for withdrawal from a branch change. Once a student's branch change has been approved and allotted, he/she will be considered a student of the new department for the entire period of his/her branch of study.
6. Annexure II of UG Ordinance is attached with this Notification which needs to be uploaded through the Google Link.

Interested students are advised to submit filled-in Google Form on or before July 11, 2024(11.59 pm). For further details regarding the branch change procedure, Clause 4.1 of UG Ordinance shall be referred to.

This is issued with the concurrence of the Dean (Academic).

Sd/-
Dr.Nirmalya Kumar Bhattacharyya
Joint Registrar (Academic)

No. 165/ACAD/1(08)/2024

Date: July 08, 2024

Copy forwarded for information and necessary action to:

1. The Dean(Student Welfare)
2. All Heads of the Departments
3. The Chairman-SUGC
4. The PIC(Admission)
5. The Chairman-Branch Change Committee
6. The Student Senate
7. The Academic Section-File
8. Institute Website

Joint Registrar (Academic)
IEST, Shibpur

ANNEXURE II

Indian Institute of Engineering Science and Technology, Shibpur
Application Form for Branch Change

Student Name : Academic Session : 2023-2024
Department : Last Semester : 2nd Semester
Enrolment No. : CGPA till 2nd Semester:
Student registered e-mail : Backlog, if any:

Opting for Change to other department in order of preference:

1)
2)
3)

Signature of Parent/Guardian of the Student

Signature of the Student