

**Office of  
CONTRIBUTORY MEDICAL SCHEME  
IEST, Shibpur  
Howrah**



No. CMS/IX/2019-20/01

Date: 21.03.2020

**CIRCULAR**

Sub.: Yearly CMS-contributions.

The Pensioners and Family Pensioners are hereby informed that the CMS Office taken an initiative to streamline the process of receiving the yearly CMS-contributions. The contributions will be received from the retired employees of the Institute well before March 25, 2020 so that the contributed amount can be transferred to the Institute's Account on or before the 1<sup>st</sup> April of the year.

You are, therefore, requested to submit your yearly contribution by Account Payee Cheque drawn in favour of the '**Registrar, IEST, Shibpur**' to the office of 'Contributory Medical Scheme' well before March 25, 2020.

As per Registrar's order (vide- AT-14<sup>th</sup> BoG/19/227, dated 4<sup>th</sup> October, 2019 also available on the website) the revised contribution rates are below-

Sl. No.	Corresponding levels in the Pay Matrix as per 7 <sup>th</sup> CPC	Contribution (Rs. Per month)
1	Level : 1 to 5	250
2	Level : 6	450
3	Level : 7 to 11	650
4	Level : 12 & above	1000

**Defaulters of such contribution will be considered as 'not willing to continue the CMS facility' and will not be entitled to get the benefits of the CMS for the coming years.**

Sd/-  
(S.N. Datta)  
Dy. Registrar (S&P)  
&  
In-Charge, CMS

Copy to:-

1. The P.S. to the Director
2. All Deans and Associate Deans
3. All Heads of the Departments, Centres, Schools
4. All Officers
5. Dr. R.D. Pal
6. Institute Website
7. CMS Office file

with a request to circulate among the retired faculty and staff members.

*[Handwritten Signature]*  
21/03/2020  
Dy. Registrar (S&P)  
&  
In-charge, CMS