

Tender Notice for Glassware

Institute Website

**DEPARTMENT OF CIVIL ENGINEERING
Indian Institute of Engineering Science and Technology, Shibpur
(Formerly Bengal Engineering and Science University, Shibpur)
P.O.: Botanical Garden
Howrah – 711 103**

Tender Advt. No CE/CPDA/AA/2020/01

Dated: 03/02/2020

Sealed tenders are invited by the Civil Engineering Department, Indian Institute of Engineering Science and Technology, Shibpur, Howrah-711103 for the supply of **Glassware** in Environmental Engineering Laboratory, Department of Civil Engineering, Indian Institute of Engineering Science and Technology, Shibpur.

Tender Documents containing details of the items and terms and conditions may be downloaded from the institute website and complete bidding documents are to be submitted to the **Office of the Head, Department of Civil Engineering, Indian Institute of Engineering Science and Technology, Shibpur; Howrah-711103** or dropped into the Tender Box kept in the Department **within February 17, 2020 (4:00 pm)**.

For further clarification, please contact Dr. Asok Adak (8017888951).

Enclosed: **Section- I: General Conditions and Important Instructions for Bidders.**

Section-II: List of the Glassware

**Head
Department of Civil Engineering
IEST, Shibpur**

SECTION-I: General Conditions and Important Instructions for Bidders

1. Interested parties/vendors are to download the tender documents with detailed specifications from the institute website (www.iiests.ac.in)
2. It is necessary to submit the original tender documents along with technical/price bids to the **Office of the Head, Department of Civil Engineering, Indian Institute of Engineering Science and Technology (IIEST), Shibpur; Howrah-711103.**
3. Bidders are to abide by the **terms and condition and submit this tender document in original duly signed with acceptance of the terms and conditions.**
4. Price of each of the items should be quoted separately as per the specification.
5. Last date of receipt of tender is **February 17, 2020 (4:00 pm)**. Tenders received late will not be accepted under any circumstances. Tenders will be opened in the Department of Civil Engineering, on the same day at 4:15 pm. In case the Institute remains closed on the said date, tenders will be opened on next working day at 4:00 pm.
6. The Price Bid should clearly mention the price including the following:
 - Delivery charges up to Environmental Engineering Laboratory, Department of Civil Engineering, IEST, Shibpur, Howrah, including loading and unloading charges.
 - All taxes, duties, levies applicable.
 - Erection, Commissioning and testing charges at Environmental Engineering Laboratory, Department of Civil Engineering,, IEST, Shibpur site
7. The equipment/goods are to be supplied at the Environmental Engineering Laboratory, Department of Civil Engineering, Indian Institute of Engineering Science and Technology between 11.00 am and 4.00 pm from Monday to Friday except holidays. The bidders will be responsible for any breakage, damage or defect in the equipment detected subsequently.
8. Period of delivery of equipment/ execution of work should be within two weeks from the date of issue of Purchase Order. If the supply/execution is not completed within the stipulated period as indicated in the Purchase Order a Liquidated Damage @0.5% per week will be imposed on the value of purchase order subject to maximum of 5% of the value of work order.
9. Tax invoice in triplicate should be presented for payment within 15 days of supply/ commissioning of work. No advance is paid for execution of the order. The Order No. is to be noted on both Challan and Bill. All bills are to be accompanied by order copies and Challan receipt.
10. Payment will be made on submission of Proper Invoice, Challans etc, by A/C Payee Cheque and no cash payment will be made under any circumstances.
11. All payments are subjected to statutory deductions as and when applicable.
12. Tender is to be kept valid for acceptance for 3 months with effect from the last date of issue of the tender without any modifications in its terms and conditions.
13. Documents mandatory to be submitted with the tender:

- Tender Documents, General Conditions and Important Instruction in original duly signed by the Proprietor/ Partner/ Director of the company as a token of acceptance of Terms and Conditions of Tender.
- Photocopies of PAN and GST certificate
- Price bid according to specifications.

14. Authority reserves all rights to accept/reject any/all quotation without showing any reason.

I/We accept the above terms and conditions.

Signature of vendors with date & Seal

Section-II: List of the Glassware

Sl. No.	Product Name	Brand	Product Code
1	Volumetric flask (500 ml)	Borosil	5641024
2	Volumetric flask (100 ml)	Borosil	5641016
3	Beaker (2L)	Borosil	1000D30
4	Beaker (500 ml)	Borosil	1000D24
5	Beaker (250 ml)	Borosil	1000D21
6	Beaker (100 ml)	Borosil	1000D16
7	Measuring cylinder (50 ml)	Borosil	3022012
8	Measuring cylinder (250 ml)	Borosil	3022021
9	Measuring cylinder (1000 ml)	Borosil	3022029
10	Conical Flask with cap (250 ml)	Borosil	5020021
11	Conical Flask with cap (100 ml)	Borosil	5020016
12	COD Vials (24 nos.)	Merck	TR320
13	Stirrer (150 mm)	Borosil	9850107
14	Quartz Beaker (250 ml)	Borosil	1002021
15	Variable Pipette (1-10 ul)	Thermo Fisher Scientific	4642030
16	Micropipette (10 - 100 uL)	Thermo Fisher Scientific	4640040
17	Micropipette (100 - 1000 uL)	Thermo Fisher Scientific	4640060
18	Chromatography vials (HPLC use) (amber) – [Amber Glass Screw Vial with write-on id patch, 9 mm Thread Finish, pack of 100]	Thermo Fisher Scientific	CVAV9-20P
19	Chromatography vial caps (blue) – [9 mm Blue Open Top Polypropylene Cap Clear TEF/Natural Rubber Septa, pack of 100]	Thermo Fisher Scientific	CVSCP9-10

Note: Price of unit item may be quoted.