



Office of the Dean Academic
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No. 142/ACAD/2025

Date: May 07, 2025

CIRCULAR

Sub: Guideline for Conversion from JRF to SRF of the Scholars Enrolled Under New Ordinance (2019) with immediate effect(date of publication of the circular).

As per the decision of the Senate in its 37th meeting held on November 25, 2024, it was decided that the constitution of the Performance Assessment Committee (PAC) will be continued as per present practice at IEST, Shibpur (as per the Circular Vide No 2041/Exam dated February 17, 2022) and the effective date of SRF should be from the date of satisfactory performance evaluation by the Performance Assessment Committee (PAC).

For those scholars whose cases have already been recommended by their respective Performance Assessment Committee (PAC), they will be upgraded to SRF from the date of satisfactory performance as evaluated by their respective Performance Assessment Committee (PAC).

As per the decision of the Senate in its 38th meeting held on March 24, 2025, it has been resolved that in case the requirement as per rules and regulations of JRF to SRF conversion are completed within one month beyond two years from the date of enrolment, the effective date of commencement of the SRF position will be immediately after two years from the date of enrolment.

In case the completion of requirements of JRF to SRF conversion takes more than one month from the date of completion of two years since enrolment, the date of the effect of SRF position will be on the date of satisfactory performance of the scholar before the Performance Assessment Committee.

The issue regarding arrears (if any) will be placed before the Finance Committee (FC) and the Board of Governors (BoG) for consideration and necessary directives in this regard.

This is issued with the approval of the competent authority.

Sd/-

Dr.Nirmalya Kumar Bhattacharyya
Joint Registrar (Academic)

No. 142/ACAD/1(06)/2025

Date: May 07, 2025

Copy forwarded for information and necessary action to:

1. PS of the Director
2. All Heads of the Departments/Schools/Centers
3. The Chairman-SPGC
4. The Registrar
5. The Joint Registrar(Finance)
6. The Academic Section-File

Joint Registrar (Academic)
IEST, Shibpur