

**Office of
CONTRIBUTORY MEDICAL SCHEME
IEST, Shibpur
Howrah**



No.- CMS/XX/2021-22/01

Date: 03.01.2022

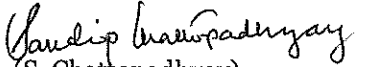
CIRCULAR

All the concerned beneficiaries (Faculty members, Officers, Staff members, Pensioners and Family pensioners) are earnestly requested that, to deposit the Helath Record Book of the dependent [**(Son- Who starts earning, gets married or complete the age of 25 years whichever is earlier)** (**Daughter- Who starts earning or gets married whichever is ealier**) (any family member passed away)] as per The Registrar order (vide no.- AT-14th BoG/19/227, dated 4th October, 2019) for smooth functioning the Contributory Medical Scheme.

Sd/-
(S. Chatterjee)
Physical Instructor
&
In-Charge, CMS

Copy to:-

1. All Deans and Associate Deans
2. All Heads of the Departments, Centres, Schools
3. The Chairman, CMS Committee
4. All Officers
5. Dr. R.D. Pal, Medical Officer
6. The P.S. to the Director
7. Institute Website
8. CMS Office file


(S. Chattopadhyay)
In-charge, CMS