

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY
SHIBPUR, P.O. Botanic Garden (Formerly Bengal Engineering And
Science University)HOWRAH (West Bengal, India)-711103

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Tender No:- 02/HoD.ETC/20-21

Date:-20.01.2021

Notice Inviting Tender

Sealed quotations are invited from bonafide vendors for repairing wooden laboratory tables (1st floor of Main Buildings) of Electronics Engineering Department of IEST, Shibpur, Howrah-711103. The quotation will be received in the Drop Box at the Office of the HoD, ETC Engg. Dept. between 10.00 a.m and 2.00 p.m on all working days latest by 29.01.2021 upto 2p.m. Opening will be done at the Office of the HoD ETC Engg Dept. on 29.01.2021 at 2.10 p.m.

Item is listed below.

i) Repairing and remodeling of computer table ,Size: L: 6ft W: 2ft H:2.5ft , (Quantity =16)

Repairing and remodeling work to be done : Back plate 6ft x1ft with 18mm plywood, Covering up three full sides of table with 12mm plywood, 2 shelf with door with 18 mm plywood in front, sunmica pasting on surface/top of the table and back plate with 4mm plywood. Must be covered with leaping and total polishing to be done.

** Plywood and sunmica must be waterproof quality of reputed brand, sunmica should be 1mm thick. All the items including labor required for repairing and remodeling must be provided by the vendor.

Terms & conditions:-

- 1.To qualify for award of the contract the bidder should have valid license for this kind of Works and should have completed satisfactorily at least one similar work of value not less than Rs 20,000.00
- 2.Quotation is to be submitted as per attached format given below.
- 3.All rates quoted should be inclusive of all taxes, levies & duties and Labor Welfare Cess, The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at the later stage will not be entertained.
- 4.Transportation, Packing, Forwarding and Insurance Charges, if any to be charged should be specifically indicated.
- 5.The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
- 6.The work should be completed within 15days of issuing of order.
- 7.Materials & accessories supplied/used should be as per specifications and of Approved Quality (B.I.S.) or by the authorized officer of IEST Shibpur.
- 8.The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 0.5% per week, subject to maximum of 2% of the value of work-order, beyond which the Employer may cancel the Contract.
- 9.Bills in Triplicate should be presented for payment within 15days of supplying/completion of work.
- 10.The Order no. is to be noted on both Challan & Bill.
- 11.All bills are to be accompanied by Order copies and Challans as received.
- 12.Payment will be made within 60 days of submission of proper bills, challans etc. by A/c payee cheque/NEFT. No Cash payment will be made under any circumstances.

To

HoD ETC Engg. Dept

IEST Shibpur,Howrah-711103

I/WE agree to execute the work in accordance to requirement at the above quoted item rates for a total price of Rs------(Rupees) for item (i)

Authorized Signature:-----

Dated:-

Address:-

Name & Title of Signatory:

Name of the bidder and Seal:

Notes:

- 1) Quantities mentioned in the B.O.Q areas per estimate. Actual quantities may vary according to the requirement at site; payment will be made on pro-rata basis on actual executed quantity.
- 2) The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation. The Bidder enclosed attested copy of Trade License/GST No/Pan Card/ P Tax certificate and completion certificate of similar work and other document etc with the application.
- 3) Selected vender will be informed via phone/email.