



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3724275
Dated/दिनांक : 21-07-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	11-08-2023 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	11-08-2023 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	Indian Institute Of Engineering Science And Technology Shibpur
Office Name/कार्यालय का नाम	liest
Item Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Admin; Administrative Operator or Office Assistant or Executive Assistant , Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Administrative Operator or Office Assistant or Executive Assistant , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Admin; Administrative Operator or Office Assistant or Executive Assistant , Manpower Outsourcing Services - Minimum wage - Unskilled; Admin; Multi-tasking Staff , Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Sweeper
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	270 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No

Bid Details/बिड विवरण

Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	563932

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Registrar, IEST Shibpur
Iiest, Department of Higher Education, Indian Institute of Engineering Science and Technology Shibpur, Ministry of Education
(The Registrar,iiest,shibpur)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:1 project of order value of Rs.2.70Crores/annum or 2 projects of each order value of Rs.1.50 Crores/annum or 3 projects of each order value of Rs.1.10Crores/annum,in FY years 2019-20, 2020-21&2021-22

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:1 project with supply of 90 no. Manpower or 2 projects each with a supply of 60 no. Manpower or 3 projects each with a supply of 40 no. Manpower per annum in the last 3 financial years (2019-20, 2020-21 and 2021-22)

Geographic Presence: Office registration certificate:The Bidder must have his/her registered office at Howrah or Kolkata with Office Registration Certificate for the same and it must be functional in the current financial year 2023-24

Scope of work & Job description:[1689923170.pdf](#)

In case, the buyer wants to retain some of the existing resources then buyer is needed to upload the list of resources along with the quantity of each type or resource to be continued by the successful bidder/service provider under the new contract as per the T&C of new contract concluded on the basis of this bid along with approval of Competent Authority.:[1689923010.pdf](#)

Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:[1689923045.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per

applicable Minimum Wages Act:[1689923068.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
01-08-2023 16:00:00	Office of The Registrar

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Admin; Administrative Operator Or Office Assistant Or Executive Assistant (34)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Highly-Skilled
Type of Function	Admin
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Educational Qualification	Graduate
Specialization	Commerce , Economics , Arts , Science , Social , Law , Management(Marketing/Operations/Finance/ General , Medicine , Physiotherapy , Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)
Post Graduation	Optional
Specialization for PG	Commerce , Economics , Arts , Science , Development Sector , Social , Engineering (Civil/Mech/Elec./IT/Comp Sc./Electronics/E&E/Prod/Chem./Biotech) , Law , Management(Marketing/Operations /Finance/General , Medicine , Nursing
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	Leave Encashment
Title for Optional Allowances 2	HRA
Designation	High-skilled

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Dipankar Chakrabarty	711103,4th Floor, Science & Technology Building, IEST, Shibpur, College Road, P.O. - B. Garden	34	<ul style="list-style-type: none">• Minimum daily wage (INR) exclusive of GST : 973• EDLI (INR per day) : 3• Bonus (INR per day) : 0• EPF Admin Charge (INR per day) : 3• Optional Allowances 1 (INR per day) : 49• Optional Allowances 2 (INR per day) : 97• Optional Allowances 3 (INR per day) : 0• Number of working days in a month : 30• Provident Fund (INR per day) : 69• ESI (INR per day) : 0• Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Skilled; Admin; Administrative Operator Or Office Assistant Or Executive Assistant (10)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Skill Category	Skilled
Type of Function	Admin

Specification	Values
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Educational Qualification	Graduate
Specialization	Commerce , Economics , Arts , Science , Social , Law , Management(Marketing/Operations/Finance/ General , Medicine , Physiotherapy , Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)
Post Graduation	Optional
Specialization for PG	Commerce , Economics , Arts , Science , Development Sector , Social , Engineering (Civil/Mech/Elec./IT/Comp Sc./Electronics/E&E/Prod/Chem./Biotech) , Law , Management(Marketing/Operations /Finance/General , Medicine , Nursing
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	Leave Encashment
Designation	Skilled
Title for Optional Allowances 2	HRA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Dipankar Chakrabarty	711103,4th Floor, Science & Technology Building, IEST, Shibpur, College Road, P.O. - B. Garden	10	<ul style="list-style-type: none"> • EDLI (INR per day) : 3 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 3 • Optional Allowances 1 (INR per day) : 45 • Optional Allowances 2 (INR per day) : 90 • Optional Allowances 3 (INR per day) : 0 • Minimum daily wage (INR) exclusive of GST : 897 • ESI (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 69 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Admin; Administrative Operator Or Office Assistant Or Executive Assistant (14)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Semi-skilled
Type of Function	Admin
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Educational Qualification	High School
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA

Specification	Values
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Designation	Semi-Skilled
Title for Optional Allowances 2	HRA
Title for Optional Allowances 1	Leave Encashment

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Dipankar Chakrabarty	711103,4th Floor, Science & Technology Building, IEST, Shibpur, College Road, P.O. - B. Garden	14	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 816 • EDLI (INR per day) : 3 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 3 • Optional Allowances 1 (INR per day) : 41 • Optional Allowances 2 (INR per day) : 82 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 69 • ESI (INR per day) : 0 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Unskilled; Admin; Multi-tasking Staff (34)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Unskilled
Type of Function	Admin
List of Profiles	Multi-tasking Staff
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Designation	Un-Skilled
Title for Optional Allowances 1	Leave Encashment
Title for Optional Allowances 2	HRA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Dipankar Chakrabarty	711103,4th Floor, Science & Technology Building, IEST, Shibpur, College Road, P.O. - B. Garden	34	<ul style="list-style-type: none"> • Bonus (INR per day) : 0 • EDLI (INR per day) : 3 • EPF Admin Charge (INR per day) : 3 • Minimum daily wage (INR) exclusive of GST : 736 • Optional Allowances 1 (INR per day) : 37 • Optional Allowances 2 (INR per day) : 74 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 0 • Provident Fund (INR per day) : 69 • Number of working days in a month : 30 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Sweeper (34)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Sweeper
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA

Specification	Values
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Designation	Un-Skilled
Title for Optional Allowances 2	HRA
Title for Optional Allowances 1	Leave Encashment

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Dipankar Chakrabarty	711103,4th Floor, Science & Technology Building, IEST, Shibpur, College Road, P.O. - B. Garden	34	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 736 • EDLI (INR per day) : 3 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 3 • Optional Allowances 1 (INR per day) : 37 • Optional Allowances 2 (INR per day) : 74 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 69 • ESI (INR per day) : 0 • Tenure/ Duration of Employment (in months) : 12

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

3. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

The Registrar, IEST, Shibpur
payable at
KOLKATA

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Terms and conditions in Service Level Agreement (SLA) provided by GeM, both Buyer and Seller must comply with. Additionally, other terms and conditions given below by IEST Shibpur, the service provider must comply to. In situation if there is a difference of opinion in any common point between SLA and ATC, then ATC to be followed for that point.

11 As per Section 13(1) (b) of the Minimum Wages Act, 1948 all the workers will be entitled for a day of rest in every period of 7 days and for the payment of remuneration in respect of such days of rest. So they will be given a paid holiday in every period of 7 days. They will be given 3 paid holidays on 3 National Holidays.

12 As per rule, workers will be required to work 48 hours per week. They have to work daily maximum 9 hours' duty including 30 minutes of Food Break per working day. They may have to work on shifts as per requirement of the Institute.

13 The service provider shall appoint fully qualified and competent workers as per the requirement of the Institute and as per criteria given in 1.4, to ensure that the services rendered by them are the best.

14 The required minimum qualification for highly skilled, skilled and semi-skilled manpower should be as per Institute norms. For unskilled manpower, minimum qualification is not required. Institute may relax criteria for minimum qualification as and when required.

- 15 The manpower employed by the service provider shall be required to work as per norms and as per requirement of the Institute. The manpower may also be called upon to perform duties on Sunday and other National Holidays, if required, by providing compensatory off. No extra wages will be paid for attending the office on such holidays.
- 16 The service provider has to ensure proper attendance and proper weekly off of the personnel deployed. The manpower so deployed shall have to strictly adhere to punctuality with regard to office timing. Late arrivals, early departures and short leaves shall not be permitted in any manner. In case, the person deployed is absent on a particular day, or comes late/ leaves early on three occasions, proportionate deduction of wages/ salary for one day will be made.
- 17 The service provider shall provide replacement of personnel, in case of absenteeism, or leave, if it is required by the Institute.
- 18 The employees employed by the service provider shall always be under the direct and exclusive control and supervision of the service provider and the service provider may transfer its employees / workmen in consultation with the Institute. It shall be the sole responsibility of the service provider to ensure that employees/workmen, deployed by him, fulfill the obligations undertaken by the service provider under the contract.
- 19 None of the employees of the service provider shall enter into any kind of private work at different locations during working hours.
- 110 The deployed persons should maintain highest discipline and behave politely with the faculty, staff, students and guests. The persons deployed by the service provider should be reliable, trust worthy, alert and efficient. The service provider shall not change the deployed persons without prior permission of the Institute. If in the opinion of the Institute authorities, the performance of any of the manpower deployed is not satisfactory or he/she is not amenable to discipline or their behavior is not conducive to retain them for the work or for any other reason, he/she would be replaced immediately. In case of any complaint or any unusual behavior of the manpower, he/she should be replaced within 24 hours upon such intimation from the Institute.
- 111 The deployed persons by the service provider will not indulge in any unlawful or illegal activities, or any other activities which are against the interest of Institute.
- 112 All workers shall be entitled for the benefit of ESI Scheme as per rule. Where ESI Scheme is not applicable, equivalent Mediclaim scheme may be introduced by the service provider.
- 113 The provisions of minimum wages act to be strictly followed.
- 114 Selected bidder/agency has to arrange for making payment of the outsourced employees at a credit up to 2 months even though the bills for the said month is not cleared by the Institute. However, late payment against any bidder is not encouraged by the authority and this is opted only for undesirable and unavoidable circumstances.

Institute reserves the right to cancel the tender or reject any bid at any stage, without assigning any reason whatsoever.

7. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

8. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

9. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. **Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाही का आधार होगा।

---Thank You/धन्यवाद---