



No. CMS/XX-VI/2019-20/01

Date: 20.02.2020

CIRCULAR

Sub.: New timing for Issuance cashless medicines.

The Faculty members, Employees and Pensioners are hereby informed that the Institute Hospital will receive the prescription from 10:00 am to 12:30 pm for issue the cashless medicines.

Medicines for limited days will be issued from 4:30 pm to 5:00 pm to the beneficiaries who will require medicines after 12:30 pm.

This is applicable on working days only.

This will take immediate effect until further order.

Sd/-
(S.N. Datta)
Dy. Registrar (S&P)
&
In-Charge, CMS

Copy to:-

1. The P.S. to the Director
2. All Deans and Associate Deans
3. All Heads of the Departments, Centres, Schools
4. All Officers
5. The Medical Officer
6. Dr. R.D. Pal
7. Mr. Rabi Sankar Kandar, Pharmacist
8. Mrs. Moumita Sahoo (Porya), Pharmacist
9. Institute Website
10. CMS Office file

with a request to circulate among the faculty and staff members.

with the request to look into the smooth implementation of it.

(Handwritten Signature)
20/02/2020
Dy. Registrar (S&P)
&
In-charge, CMS