



Office of the Dean of Students' Welfare
Indian Institute of Engineering Science and Technology, Shibpur
(An Institute of National Importance)

No. DSW/Int/2304/01

Date: 23rd April 2022

NOTICE

This is for information of all the first year students of the institute and all concerned that involvement of students in the next week will be as per the following schedule.

1. 25/04/2022 (From 11.30 am to 4.30 pm): Collection of Hostel allotment slip from mess Section, Ground Floor of Administrative Building and Submission of Hostel allotment slip in their respective hostel. Hostel wise students should come to mess section in batches maintaining COVID protocol with security personnel. Sri Debanjan Das will coordinate. Each Warden should involve their people working in their respective hostel mess.
2. 26/04/2022: Meeting with respective Wardens in Hostels. Warden of respective hostels for First year students will coordinate it. Wardens will inform them about the rules and regulations.
3. 27/04/2022: A short 'Orientation programme' by the respective departments to give them some idea about the department along with brief introduction of faculty members and staff members of the departments. Respective Head of the Department will coordinate it. Each Head of the department should confirm their schedule of Orientation program to Dean Academic within 25/04/2022 by 3.30 pm positively.
4. 28/04/22 (From 5.30 pm onwards): Freshers' Welcome Ceremony by the institute.
5. 29/04/22 and 30/04/22: Involvement in official Cultural programme organised by Students' Senate for Azadi Ka Amrit Mahotsav (an initiative of the Government of India to Celebrate and commemorate 75 years of independence).

COVID 19 protocol should be maintained strictly.

This is issued with the approval of the competent authority.

Sd/-
(Prof. Sudipta Mukhopadhyay)
Dean (Students' Welfare)

Copy forwarded for information and necessary action to:

1. Office of the Director
2. Dean (Academic)
3. Dean(P&D)
4. All Heads of the Departments
5. Registrar
6. Assistant Registrar, HMC
7. Prof. Debasis Datta, President, Students' Senate
8. Warden of Hostel-8,9,10 and SNH
9. In-Charge, Security
10. Mess Section
11. The Students Senate
12. Institute Website


Dean (Students' Welfare)