

DEPARTMENT OF CHEMISTRY
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
P. O. Botanic Garden, Howrah, West Bengal-711103, India

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Tender reference No: IESTS/CHEM/19-20/Chemical-01

Date: 15/10/2019

NOTICE INVITING TENDER

Competitive Quotations are invited from bonafide manufacturers/dealers/agents for the supply of Chemicals from reputed brand/make for various Departments/ Schools/Centres of IEST, Shibpur.

1. Important Information:	
Location of Work:	Indian Institute of Engineering Science and Technology, Shibpur, P.O. Botanic Garden, Howrah 711 103, West Bengal
Name of Work:	Supply of Chemicals
Estimated value of the work	Rs. 2,40,000/-
To qualify for award of the work, each bidder in its name should have	1. Latest Income Tax, Sales Tax, Professional Tax clearance certificates, Photocopy of PAN card, Valid GST No and Copy of valid Trade license. 2. Must submit the Certificate of Authorization as an agent, dealership, sub-dealership from the appropriate authority 3. Vendor should show the documents supporting the supply of chemicals/consumables to at least three centrally funded institute other than IEST, Shibpur.
Date of publishing tender	15/10/2019
Last Date of Submission of Bid:	25/10/2019 AT 4:30PM
Bids shall be submitted to:	Dropbox at the Office of the Chemistry Department, 11:00 a. m. to 5:00 p.m. on all working days
Date of Opening of Bid	28/10/2019 AT 11.30 AM
Clarification needed on Bidding Documents may be inquired to	Prof. Binay Krishna Ghorai, 9433843142; Dr. Laksmikanta Adak, 8670605826; Dr. Ujjal Bhattacharjee, 8902081055 Email Id: hod@chem.iests.ac.in
Officer Inviting Bid	Dean Administrative Affairs, IEST, Shibpur
Work completion	Within three weeks of placement of order
Delivery date	Within three weeks of placement of order
Delivery Place	Department of Chemistry, IEST, Shibpur.

2.	Techno-commercial bid shall consist of the following Information and supporting documents towards: (Scanned copies of all the documents have to be submitted in the CPP portal with the tender/bid)
1	Name of the firm:
2	Address of the Registered Office:
3	Contact Phone No and Contact E-mail address:
4	Place of registration:
5	Principal place of business:
6	Constitution or legal status of Bidder:
7	Authorization letter (in case of dealer)
8	Power of attorney of signatory:
9	Vendor's Bank account no with IFSC code, PAN and GST
10	Valid Trade License
11	IT, Professional tax, Sales Tax clearance certificate , last three years
12	GST certificate must be provided (if not received yet then GST number must be provided in official letter head)
13	Proprietary certificate if any
14	Earnest Money Deposit(Demand draft)/NSIC certificate in case of exemption(Name of the item quoted and expiry date of NSIC must be mentioned) : Not required
15	Bidder Quotation Number and Date
16	Catalogue, Manufacturer certificates and authorization certificates from the OEMs.
17	Bidder Quotation number and date
18	GST number and percentage must be mentioned for the quoted item.
19	The certificate stating the address where the order has to be placed.

3. Terms and conditions:

- i. Vendors must quote chemicals from ISO certified chemical manufacturer.
- ii. Vendors should quote **the maximum percentage of discount**, they may **offer on the latest Catalogue price of given manufacture/company** of the manufacturer for whom they are quoting.
- iii. **Percentage of discount should be mentioned on the catalogue price**
- iv. All rates quoted should mention all taxes, levies & duties. **Request for inclusion of any tax/levy at later stage will not be entertained.**
- v. Transportation, Packing, Forwarding, installation, training and Insurance Charges if any to be charged should be specifically indicated.
- vi. The certificate stating the address where the order has to be placed.
- vii. The whole process starting from uploading of tender to placing of order should be completed within the tender validity period.
- viii. The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
- ix. The materials must be delivered within three weeks of placement of order.
- x. Materials & accessories used should be as per specification and of Approved Quality (B.I.S.) or by the authorized officer of I.I.E.S.T. Shibpur.

- xi. Bills in Triplicate should be presented for payment within 15 days of supply/completion of work.
- xii. The Order no. is to be noted on both challan & Bill.
- xiii. All bills are to be accompanied by order copies and challans as received.
- xiv. Payment will be made within 60 days of Submission of proper bills; challans etc. by A/c payee cheque. **No Cash payment will be made under any circumstances.**
- xv. In case of non supply of material within the due date i.e. within the date of delivery, the Director, IEST Shibpur will have the right to impose penalty like forfeiture of performance security and removal of the name from the list of the vendor and resort to risk purchase in full or part thereof at his/her discretion, his/her decision shall be final and bind.
- xvi. Scanned Copy of similar type of order received from three other centrally funded Institute other than IEST, Shibpur during the last one year, must be submitted for credential. Only branded item must be quoted.
- xvii. Scanned copy of Manufacturer Authorization for this specific tender must be provided. OEM certification including FCC, UL, Epeat Gold required.
- xviii. Indian Institute of Engineering Science and Technology, Shibpur, Howrah reserves the right to accept/reject all or any of the bidders without assigning any reason whatsoever.
- xix. Scanned copy of Manufacturer's catalogue (OEM) of the items must be provided with the technical bid without which bid will be taken as rejected.
- xx. Certificate to obtain GST concession and Customs Duty Exemption Certificate will be provided by IEST, Shibpur (if required).

List of chemicals to be purchased for the ongoing Departmental Lab (UG & PG) of the Department of Chemistry, IEST, Shibpur

SL. NO.	Name of Chemicals	Quantity Required
1	Acetamide	2×500GM
2	Ammonium Carbonate	2×500GM
3	Ammonium Thiocyanate	2×500GM
4	Anthraquinone	1×100GM
5	BDAS indicator	2×25GM
6	Benzophenone	2×500GM
7	Benzil	4×250GM
8	Benzoic acid AR	4×500GM
9	2- Naphthol	2×500GM
10	Cadmium Acetate LR	1×500GM
11	Calcium Chloride fused	6×500GM
12	Chromic Oxide LR	2×500GM
13	Cobaltous Chloride LR	2×500GM
14	Cobaltous Nitrate LR	2×500GM
15	Cupric Chloride LR	2×500GM
16	Cupric Acetate LR	2×250GM
17	Cupric Nitrate LR	2×500GM
18	Cupric Carbonate LR	2×500GM
19	Cetyl Ammonium Bromide	2×500GM
20	Dimethyl Glyoxime	5×100GM
21	Dextrose SQ	4×500GM
22	Diphenyl Amine LR	2×250GM
23	Dimethyl Amine	1×1LTR
24	Ethylene Di Amine	2×500ML
25	Glycine	1×500GM
26	Gelatine	1×500ML
27	Hydrobromic Acid 47% in H ₂ O	2×500ML
28	Hydrochloric Acid	6×500ML
29	Hydroxyl Ammonium Chloride	2×500GM
30	Iodine	2×100GM
31	Methyl Amine	2×1LTR
32	Magnesium Sulphate	2×500GM
33	Murexide Indicator	2×5GM
34	Potassium Hydroxide LR	2×500GM
35	Pyridine SQ	2×500ML
36	L- Lysine Hydrochloride	2×500GM
37	Propionic Acid	2×500ML
38	Pyrrole	1×500ML
39	Potassium Bromate	2×500GM
40	o- Phynelene Diamine	5×100GM
41	Acetophenone	2×500ML
42	Acetylacetone	2×500ML
43	Ethylacetoacetate	1×1LTR
44	Silica Gel G TLC	4×500GM
45	Silica Gel GF 254	2×500GM

46	Silica Gel 60-120 MESH	4×500GM
47	Sodium Acetate SQ	4×500GM
48	Sodium Hydrogen Carbonate	2×500GM
49	Sodium Perchlorate Monohydrate	2×500GM
50	Potassium Meta Per Iodate	1×100GM
51	Sodium Potassium Tartarate	2×500GM
52	Sodium Nitrate LR	4×500GM
53	Sodium Meta Bi Sulphate	2×500GM
54	Sodium Bi Sulphate	2×500GM
55	Thio Urea	1×500GM
56	Vaniline	1×500GM
57	Zn Dust	2×500GM
58	Succinic Acid LR	1×500GM
59	Acetone	12×2.5LTR
60	Hexane	6×2.5LTR
61	Ethyl acetate	4×2.5LTR
62	Carbinol AR	12×2.5LTR
63	Di Chloro Methane	4×2.5LTR
64	Toluene	8×2.5LTR
65	Acetic Acid Glacial	4×2.5LTR
66	Petroleum Ether 60-80	4×2.5LTR
67	Ethanol	100×500ML