



No : RMS/277/21

Date: 9th June 2021

Notice

This for information to all concerned that the following two committees are constituted for selection of agencies for the Convocation through online mode.

I: Convocation Management

1. Prof. Sudip Kumar Chattopadhyay, Professor Dept. of Chemistry - Chairman
2. Dr. Prasun Ghosal, Associate Professor, Dept. of IT - Member
3. Dr. Apurba Sarkar, Associate Professor, Dept. of CST - Member
4. Dr. H.P. Sharma, Deputy Librarian - Member & Convener

This committee will oversee the following :

- Pre Convocation Video Recording of Director and other concerned authorities in a pre-set up stage with backdrop for two days.
- Pre-Event shoot of other dignitaries through online meeting platforms over a Virtual Backdrop.
- Multicast on the Institute official YouTube channel and Facebook Page, or on other platforms with streaming support.

II: Arrangement of Convocation

1. Prof. Hafizur Rahaman, Professor, Dept. of IT - Chairman
2. Dr. Indrajit Banerjee, Associate Professor, Dept. of IT - Member
3. Dr. Samit Biswas, Associate Professor, Dept. of CST - Member
4. Dr. Nirmalya Kr. Bhattacharyya , Deputy Registrar (Ac.) - Member & Convener

This committee will oversee the following :

- 2D Graphic animation for certificate & medal for all registered students of the convocation.
- Image enhancement & colour correction for all registered students for convocation.
- Nonlinear Editing and offline mixing.
- Live cast of the event on convocation day via WebEx platform provided by the Institute


Both the committees are requested to submit its recommendation to Registrar as early as possible.

This is issued with the approval of the competent authority.

Sd/-
(Prof. Rana Roy)
Registrar (Acting), IEST, Shibpur

Copy forwarded for information and necessary action to:

1. PS to the Director
2. All the members of the both the committees
3. Institute Website
4. File copy


(Prof. Rana Roy) 09 - 06
Registrar (Acting), IEST, Shibpur 2021