



NOTICE

No. _____

Date : 19/06/2021

Attention: Students of 2022 passing-out batch - all branches (UG, PG and DD)

Subject: Registration/Enrolment in Superset (Placement Portal of HRM Department)

This is further to our earlier notice on registration in Superset for the students of **2022 pass out batch** for all branches (UG, PG and DD). The students of the above mentioned batches, who have not yet registered or registered but not yet enrolled on Superset are advised to complete their registration and enrolment process now.

The portal is open till 27 / 6 / 2021 (11.59 pm) for registration/enrolment.

.Details of the registration process are given below:

1. Go to app.joinssuperset.com in the browser.
2. Click on **Sign up**.
3. Enter college passphrase -**IIESTS**.
4. Select your college-**IIEST Shibpur**.
5. Enter your personal details.
6. Fill in all the subsequent fields with the appropriate information and upload your updated resume in the portal.
7. All the fields (as applicable) in the portal should be filled in/updated. Any important field that remains blank may cause cancellation of the registration process.
8. A. While uploading semester marks, if only CGPA is mentioned in the Marks sheet, the percentage marks should be calculated from CGPA using the formula
% Marks= (CGPA-0.5) X 10
B. While uploading semester marks, if absolute marks are given in the marks sheet, the percentage marks should be calculated from absolute marks. No conversion formula for percentage to CGPA or vice-versa would be acceptable.
C. While uploading School Board exam marks, the percentage marks should be calculated from CGPA using the formula prescribed by the respective board.
9. Final Step: **"Enrol" which is mandatory.**
10. Students may also log in through their Google or Facebook account.

For any problem in registration / enrolment, mail to : sudiptadas@office.iiests.ac.in

It is important to note that students' profile (data), as available within the portal, may be shared with the external agencies (recruiters and others) whenever required. The onus to establish authenticity of the data entered in the portal lies entirely on the respective students. Students are thus advised to provide only authentic and updated data in the portal.

Since the HRM Department does not have the individual contacts of the students, Heads and DTPC Faculty Members of all academic units are requested kindly to communicate the above to their respective students for necessary compliance, within the specified deadline. Students once registered in **Superset** portal, would be contacted directly through the portal.

For any clarification, the undersigned may be contacted at: kajal.mukhopadhyay@hrm.iiests.ac.in.

(Kajal Mukhopadhyay)

Human Resource Management Department

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1. Heads and DTPC Faculty-Members of all Academic Units : with a request for kind dissemination of this information amongst the respective students of 2022 passing-out batch.
2. Dean – Planning and Development : For kind Information
3. General Secretary-Student Senate : with a request to communicate this to the students concerned.
4. Institute Website