



Office of the Dean Academic
Indian Institute of Engineering Science and Technology, Shibpur
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No. 005/ACAD/2025

Date: January 01, 2025

NOTIFICATION-SEMESTER REGISTRATION

SEMESTER REGISTRATION FEES AND HOSTEL FEES FOR THE LAST (ODD) SEMESTER(AY 2024-2025).

As per the records shared from finance section, it has been observed that there is a section of students who have not paid various fees for getting onboarded into respective semesters although the duration of submitting semester registration fees was altered three times. These students even have been allowed to appear in End Semester Examinations.

As per the clause (Clause No 8.6 of UG Ordinance & Clause No 6.4 of PG Ordinance), late registration fine shall be imposed to those students in the following manner:

1. If a student pays all the dues of last semester (Odd Semester) on or before January 03, 2025, no fine shall be imposed to that student.
2. If a student pays all the dues of last semester (Odd Semester) after January 03, 2025 but before January 10, 2025, there will be a fine of 1000/-(One Thousand) shall be charged to that student.
3. If a student pays all the dues of last semester (Odd Semester) after January 10, 2025 but before January 17, 2025, there will be a fine of 2000/-(Two Thousand) shall be charged to that student.
4. If a student does not pay all the dues of last semester (Odd Semester) even after January 17, 2025, he/she shall be declared as De-Registered Student.
5. The students who will not pay the fees as per above schedule, shall not be allowed to involve in any cultural or sports related activities of the Institute including placement activities.
6. **THESE STUDENTS SHALL NOT BE ISSUED MARKSHEETS OF LAST (ODD) SEMESTER.**
7. **This will be treated as academic indiscipline and will be on record in the character and conduct certificate.**

SEMESTER REGISTRATION FEES AND HOSTEL FEES FOR THE CURRENT (EVEN) SEMESTER(AY 2024-2025).

The last date of payment of all dues of Semester Registration Fees and Hostel Fees has been extended till January 10, 2025. All are requested to pay the full fees within the deadline mentioned and in case of non-payment, such students will not be allowed to attend the classes.

This is not applicable to those who have already paid all the fees.

MARKSHEETS OF FULL FEE PAID STUDENTS OF ALL SEMESTERS SHALL BE ISSUED FROM THE RESPECTIVE DEPARTMENTS/SCHOOLS/CENTERS AFTER JANUARY 17, 2025.

This is issued with the approval of the competent authority.

Sd/-
Dr.Nirmalya Kumar Bhattacharyya
Joint Registrar (Academic)

No. 005/ACAD/1(09)/2025

Date: January 01, 2025

Copy forwarded for information and necessary action to:

1. PS to the Director
2. All Deans/Associate Deans/Heads of the Departments/Schools/Centers
3. The Chairman-SUGC & SPGC
4. The PIC(Admission)
5. The PIC(Examination)
6. The Registrar
7. The Joint Registrar(Finance)
8. The Academic Section-File
9. Institute Website



Joint Registrar (Academic)
IIEST, Shibpur