



**Office of the Dean Academic**  
**Indian Institute of Engineering Science and Technology, Shibpur**  
(Formerly Bengal Engineering & Science University, Shibpur)  
**P.O :Botanic Garden, Howrah – 711 103, West Bengal, India**  
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**Website : <https://www.iiests.ac.in>**

No. 001/ACAD/2024

Date: January 01, 2024

**NOTICE**

**Sub: Methodology of Correction of Certificate after Convocation**

Students/Scholars are hereby informed that if there is any correction to be required in the degree certificate issued in the 10<sup>th</sup> Annual Convocation held on December 22, 2023, they can submit an application for correction of any data in the degree certificate **within one month from the date of convocation**. The original certificate needs to be submitted along with the application. The student/scholar concerned needs to pay a fee of Rs. 500/- for correction and submit the payment receipt along with the application (The student/scholar need not pay any fee for correction if any error is found to have occurred from the Institute side).

The Bank detail for payment is as follows.

<b>ACCOUNT NAME: IEST, SHIBPUR -STUDENTS FEE</b>	
<b>Bank Name: UCO Bank</b>	<b>Branch name: BESU Branch</b>
<b>MICR No.: 700028178</b>	<b>IFSC Code: UCBA0002369</b>
<b>Account Type: Savings Account</b>	<b>Account Number: 23690110000489</b>

This correction of data in the degree certificate shall be applicable from the Tenth Annual Convocation 2023 onward.

This is issued with the approval of the competent authority.


Sd/-  
Dr.Nirmalya Kumar Bhattacharyya  
Joint Registrar (Academic)

No. 001/ACAD/1(09)/2024

Date: January 01, 2024

Copy forwarded for information and necessary action to:

1. Office of the Director
2. The Dean(Student Welfare)
3. All Heads of the Departments/Schools/Centers
4. The Chairman-SUGC & SPGC
5. The Professor-In-Charge(Examination)
6. The Registrar
7. The Student Senate
8. The Academic Section-File
9. Institute Website

  
Joint Registrar (Academic)  
IEST, Shibpur