



**Office of the Dean Academic**  
**Indian Institute of Engineering Science and Technology, Shibpur**  
(Formerly Bengal Engineering & Science University, Shibpur)  
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No. 040/ACAD/2022

Date: June 07, 2022

**NOTICE TO PASSED OUT UNDERGRADUATE FINAL SEMESTER STUDENTS**

In continuation of the Notification(No 032/ACAD/2022 dated May 31, 2022),this is to inform the students who have passed the Final Semester Examinations of UG Courses in 2022, the following documents shall be provided from the Academic Section of the Institute on all working days between 12.00 Noon to 2.00 pm. & 3.30 pm to 5.30 pm.

1. Final Semester Marksheet
2. Provisional Certificate
3. Migration/Transfer Certificate

Following documents (**Hard Copy**) are required to be produced at the time of collecting the Marksheet:

1. The Library Clearance(signed and sealed)
2. The Mess Clearance(signed and sealed)
3. The Room Clearance(signed and sealed)
4. Payment receipt of Rs. 300/- for Provisional Degree Certificate.
5. Payment receipt of Rs. 150/- for Migration/Transfer Certificate.

**NO SOFT COPY OF ANY CLEARANCE DOCUMENTS ARE ACCEPTED.**

This is issued with the concurrence of the competent authority.

Sd/-

Dr.Nirmalya Kumar Bhattacharyya  
Deputy Registrar (Academic)

No. 040/ACAD/1(7)/2022

Date: June 07, 2022

Copy forwarded for information and necessary action to:

1. Office of the Director
2. The Dean(Student Welfare)
3. All Heads of the Departments
4. The Chairman- SUGC
5. The Student Senate
6. The Academic Section-File
7. Institute Website

Deputy Registrar (Academic)  
IEST, Shibpur