



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. RMS/351/23

Date: 04.07.2023

Notice

The non-teaching employees including Officers, Technical Staff, Ministerial Staff, Supporting Staff (MTS) of IESTS, Shibpur those have not yet submitted their Annual Performance Appraisal Report (APAR) are hereby requested to submit their APAR for the year 2021-22 and 2022-23 by 10.07.2023 positively to wind up the process of taking action on the submitted APAR.

Please ignore the notification, if the APAR has already been submitted in pursuance of the previous notification vide no. 40/2023 dated 05.04.2023.

Sd/-
Dr. Devasis Datta
Registrar (Acting)

Copy forwarded for information and necessary action to:

1. Office of the Director
2. All Deans
3. All Heads of the Departments/Schools/Centres - with a request to circulate among the respective non-teaching employees
4. All Officers - with a request to circulate among the respective non-teaching employees
5. All Section In-charges - with a request to circulate among the respective non-teaching employees
6. Record Section
7. Institute Website

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04 07 2023

Dr. Devasis Datta
Registrar (Acting)

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