



कुलसचिव कार्यालय / निबन्धक कार्यालय / Office Of The Registrar
भारतीय अभियांत्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर
ভারতীয় প্রকৌশল বিজ্ঞান এবং প্রযুক্তিবিদ্যা প্রতিষ্ঠান, শিবপুর
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE

No: RMS/893/22

Date: 15.09.2022

CIRCULAR

Premium payment for National Insurance Company Limited and United India Insurance Company Limited.

This is for information of all concerned to opt either of the following two options for payment of the insurance premium in compliance with the resolution No. 17.17 of the Board of Governors:

I. The whole insurance premium can be paid in 'one go'

II. The calculated insurance premium shall be deducted in twelve(12) equal monthly installments with an interest rate as deemed appropriate by the competent authority.

Option shall be exercised by application in a plain paper and be addressed to the Deputy Registrar (Finance) within seven (7) days from the date of issuance of the notification, failing which Option-I shall automatically be applied.

This is issued with the approval of the competent authority.

Sd/-
Dr. Devasis Datta
Registrar (Acting)

Copy forwarded for information and necessary action to:

- Office of the Director
- All Deans/Heads of the Departments/Schools/Centres -
with a request to circulate among the respective employees.
- All Officers - with a request to circulate among the respective employees.
- Institute Website


Dr. Devasis Datta
Registrar (Acting)