

No. 70/14

367/D(FW)/21

Date: 15.07.2021

### Office Order

This is for information to all concerned that Prof. Rana Roy, Registrar (Acting), IEST, Shibpur shall not be available in the Institute during the period from 16<sup>th</sup> July, 2021 to 17<sup>th</sup> July, 2021. During the period of absence of Prof. Rana Roy, Registrar (Acting), Dr. Devasis Datta, Deputy Registrar (Administration), shall act as the Registrar (Acting), IEST, Shibpur from 16<sup>th</sup> July, 2021 to 17<sup>th</sup> July, 2021.

This is issued with the approval of the competent authority.

Sd/-

(Shib Sankar Basak)

Assistant Registrar

(Academic and Administration)

Office of the Director


No. 70/14

367/D(FW)/21 (9)

Date: 15.07.2021

Copy forwarded for information and necessary action to:

1. PS to the Director
2. Prof. Rana Roy, Registrar (Acting)
3. Dr. Devasis Datta, Deputy Registrar (Administration)
4. All Deans
5. All Heads of the Departments/ Schools/ Centres
6. All Officers
7. All Notice Board
8. Circular File
9. Institute Website

 15.07.21

Assistant Registrar

(Academic and Administration)

Office of the Director