

कुलसचिव कार्यालय / निवक्षक कार्यालय / Office Of The Registrar भारतीय अभियांत्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर ভाরতীয় প্রকৌশল বিজ্ঞান এবং প্রযুক্তিবিদ্যা প্রতিষ্ঠান, শিবপুর INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR AN INSTITUTE OF NATIONAL IMPORTANCE

No. RMS 337 A 2021

Dated: 12 08 2021

## Circular

This is for information of all concerned opted for medical insurance policies, viz., the National Insurance Company Limited and United India Insurance Company Limited that the following options are available to pay the insurance premium in compliance with the resolution No. 17.17 of the Board of Governors:

I. The whole insurance premium can be paid in 'one go'.

II. The insurance premium calculated shall be deducted in 'twelve equal monthly installments with an interest rate as deemed appropriate by the BoG.

The necessary option shall be exercised and be intimated to the undersigned within seven (7) days from the date of notification failing which option I shall automatically be applied.

This is issued with the approval of the competent authority.

Sd/(Alok Mitra)
Assistant Registrar(Admistration)

Copy forwarded for information and necessary action to:-

1) Private Secretary to the Director

2) All Deans/Heads of the Departments/Schools/Centres

3) All Officers

4) Institute Website

Alok Mitra)

Assistant Registrar(Administration)