



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. RMS/173/20

Dated. March 14, 2020

ORDER

In view of the recent outbreak of COVID-19 Novel Coronavirus disease and the Advisory issued by the Government of India, the Senate in its Emergency Meeting held on 14.03.2020 has taken following decision to avoid the spread of the virus

- 1) All classes including laboratory classes shall remain suspended with immediate effect till 31st March 2020.
- 2) The teachers may conduct their respective classes in online mode. The teacher shall engage extra classes if required for completion of the syllabus.
- 3) All boarders who are presently staying in the hostels are advised to stay in their hostels/halls.
- 4) The boarders who are not staying in the campus are advised not to return to the campus during the period of class suspension.
- 5) If any parent/guardian intends to take his/her ward back to their native place during the period of class suspension they have to make a request to the Dean (Student Welfare) for permission. Once permitted, such students shall not be allowed to return to campus during the period of suspension of classes.
- 6) The Students who have left the campus earlier or during the above period with permission and the Day Scholars may have to undergo a screening test, if so advised by the Institute authority, at the time of reporting after the Institute reopens.

This is issued with the approval of the competent authority.

Sd/-
(Dr. Biman Bandyopadhyay)
Registrar, IEST, Shibpur

Copy forwarded for information and necessary action to:

- 1) Private Secretary to the Director
- 2) All Deans/Heads of the Departments/Schools/Centres/Officers
- 3) Chief Warden with a request to submit the comprehensive list of the students duly checked and verified by the Warden to the Registrar by 16.03.2020 (afternoon).
- 4) All Hall/Hostel Wardens with a request for verification and checking the list submitted by the Students' Senate and forward to the Chief Warden by 15.03.2020 (evening)
- 5) The General Secretary and the Assistant General Secretary of the Students' Senate with a request to submit the list of students (with their signatures) who are at present staying in the hostel to the concerned hostel wardens for verifications and checking by 15.03.2020 (morning).
- 6) E-Notice Board
- 7) Institute Website

14/3/2020
Registrar