



Office of the Dean Academic

Indian Institute of Engineering Science and Technology, Shibpur

(Formerly Bengal Engineering and Science University, Shibpur)

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Webpage : <http://www.iests.ac.in>

No: 416/ACAD/2023

Date: November 30, 2023

NOTIFICATION- TENTH ANNUAL CONVOCATION

This is to inform that the Tenth Annual Convocation of this Institute is scheduled to be held on December 22, 2023(Friday) at 11.00 am in OFFLINE mode. Degree recipients are requested to attend the programme.

For registration, the Students/Scholars who will be receiving degree in Tenth Annual Convocation need to fill-in the Google Form as below mentioned and submit it on or before **December 14, 2023(11.59 pm)**.

- For UG/PG/DD Students, Google Form: <https://forms.gle/o2FdQ1NgwqHexM2g6>
- For Ph.D. Scholars, Google Form : <https://forms.gle/S7VYWjwEEfM4rVN1>

The online registration along with payment for registration (Rs 1500.00) shall start from December 01, 2023 and shall continue till December 14, 2023.

Students are advised to pay the registration fees of Rs. 1500/- through **NEFT** only and upload the payment receipt (.PDF format) to Google Form (**it needs to mention registration number in the payment receipt**).

For NEFT payment, Bank details are given below:

ACCOUNT NAME: IEST, SHIBPUR -STUDENTS FEE	
Bank Name: UCO Bank	Branch name: BESU Branch
MICR No.: 700028178	IFSC Code: UCBA0002369
Account Type: Savings Account	Account Number: 23690110000489

After submitting the filled-in form online along with the payment, the student/scholar will receive an acknowledgement letter which has to be produced at the time of receiving **uttoriyo** from Academic Section.

The students/scholars have to collect Final Semester Marksheet/Provisional Certificate (for Ph.D.) before registering their names for attending convocation otherwise they will not be allowed to attend the convocation. The last date of collection of such Final Semester Marksheet/Provisional Certificate (for Ph.D.) shall be considered as **December 14, 2023(4 pm)**.

The Uttoriyo shall be provided to only those students/scholars who will register their names for attending the Tenth Annual Convocation. Please note that there will be a **Registration Kits Distribution Desk** on December 21, 2023 where the students/scholars have to report and register their names during **10.30 am to 4.00 pm**. No request shall be entertained after the said duration for distribution of registration kits. The student/Scholar needs to bring 1) Hard Copy of Acknowledgment Letter and 2) Identity Card of the Institute.

The venue for distribution of *uttoriyo* :

- a. For UG Students: Room No Gallery 3, AE & AM Department, First Floor, Main Building
- b. For PG/DD Students: Room No Gallery 4, AE & AM Department, First Floor, Main Building
- c. For Ph.D. Scholars: Room No 255, Academic Section, First Floor, Main Building

On the day of Convocation, students shall directly report to the convocation venue.

Please note that the degree recipients, who will not register on December 21, 2023, will not be eligible to receive degree certificate in person during convocation.

Those who will not be able to attend the convocation, may collect the certificate from next working day onwards after producing the payment receipt of Rs. 1500/- and identity card.

DRESS CODE: The graduating students/scholars shall wear formal dress on the day of Convocation. The institute shall provide *uttoriyo* for all graduating students and scholars.

Please contact Academic Section (email: convocation@iests.ac.in, Phone No: **9830677601**) for any further queries.

This is issued with the approval of the competent authority.


Sd/-
Dr.Nirmalya Kumar Bhattacharyya
Joint Registrar (Academic)

No: 416/ACAD/1(08)/2023

Date: November 30, 2023

Copy forwarded for information and necessary action to:

1. Office of the Director
2. All Deans
3. All Heads of the Departments/Schools/Centers
4. The Chairman-SUGC & SPGC
5. The Registrar
6. The Student Senate
7. The Academic Section-File
8. Institute Website


Joint Registrar (Academic)
IEST, Shibpur