



Office of the Dean Academic

Indian Institute of Engineering Science and Technology, Shibpur

(Formerly Bengal Engineering and Science University, Shibpur)

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Webpage : <http://www.iiests.ac.in>

No: 150/ACAD/2022

Date: November 16, 2022

NOTIFICATION- 9TH ANNUAL CONVOCATION

In continuation of the Notification(No: 145/ACAD/2022 dated November 11, 2022), this is to inform that the Ninth Annual Convocation of this Institute is scheduled to be held on December 16, 2022(Friday) at 11.30 am in OFFLINE mode. Degree recipients are requested to attend the programme.

- The student has to register his/her name through Institute website. **The online registration along with payment for registration (Rs 1500.00) shall start from 22nd November 2022 and shall continue till 7th December 2022.**
- For registration, the Students/Scholars who will be receiving degree in 9th Annual Convocation need to fill-in the Google Form as below mentioned and submit it on or before 7th December 2022(11.59 pm).

For PhD. Scholars, Google Form: <http://bit.ly/3EjhssG>

For UG/PG/DD Students, Google Form: <http://bit.ly/3EadaUo>

- After submitting the filled-in form online along with the payment, the student/scholar will receive an acknowledgement receipt which has to be produced at the time of receiving Uttoriyo from Academic Section.
- The students/scholars have to collect Final Semester Marksheet/Provisional Certificate (for Ph.D.) before registering their names for attending convocation otherwise will not be allowed to attend the convocation.
- There will be a rehearsal scheduled to be held on **15th December 2022 at 4 pm** and it is mandatory to attend the rehearsal for receiving the degree in person during convocation.
- The Uttoriyo shall be provided on 15th December 2022 to only those students/scholars who will register their names for attending the 9th Annual Convocation. Please note that there will be a Registration Desk on December 15, 2022 where the students/scholars have to report and register their names during 10.30 am to 4.00 pm. No request shall be entertained after the said duration for registration. The student/Scholar needs to bring 1) Payment Receipt to be sent through email and 2) Identity Card of the Institute.

- The venue for distribution of *uttoriyo* :

For UG Students: Room No Gallery 3, AE & AM Department, First Floor, Main Building

For PG/DD Students: Room No Gallery 4, AE & AM Department, First Floor, Main Building

For Ph.D. Scholars: Room No 255, Academic Section, First Floor, Main Building

- On the day of Convocation, students shall directly report to the convocation venue.
- **Please note that the degree recipients, who will not register on 15th December 2022, will not be eligible to receive degree certificate during convocation.**
- Those who will not be able to attend the convocation, may collect the certificate from next working day onwards after producing the payment receipt of Rs. 1500/- and identity card.

DRESS CODE: The graduating students/scholars shall wear formal dress on 16th December 2022. The institute shall provide *uttoriyo* for all graduating students and scholars.

Please contact the Deputy Registrar (Academic) (email: dr.ac@iiests.ac.in) for any further queries.

This is issued with the concurrence of the Dean (Academic).

Sd/-
Dr.Nirmalya Kumar Bhattacharyya
Deputy Registrar (Academic)

No: 150/ACAD/1(08)/2022

Date: November 16, 2022

Copy forwarded for information and necessary action to:

1. Office of the Director
2. All Deans
3. All Heads of the Departments/Schools/Centers
4. The Chairman-SUGC & SPGC
5. The Registrar
6. The Student Senate
7. The Academic Section-File
8. Institute Website

Deputy Registrar (Academic)
IIEST, Shibpur