

DEPARTMENT OF CHEMISTRY
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
P. O. Botanic Garden, Howrah, West Bengal-711103, India

Tender reference No: IESTS/CHEM/DEPARTMENT/19-20/Chemical-03 Date: 20/01/2020

NOTICE INVITING TENDER

Sealed Quotations are invited from bonafide manufacturers/dealers/agents for the supply of Fine chemicals, metal salts, pure metals and metal electrodes, quartz tubes, etc. under the Departmental grant and CPDA grant of Prof. A. Mondal, Department of Chemistry, IEST, Shibpur (CPDA Sanction order no.: 6120/D(FW)/19; Dated 25-07-2019).

1.	Important Information:	
	Location of Supply	Department of Chemistry, Indian Institute of Engineering Science and Technology, Shibpur, P.O. Botanic Garden, Howrah 711 103, West Bengal
	Name of Work:	Supply of Chemicals (Fine chemicals, metal salts, pure metals and metal electrodes etc.) and quartz tubes
	Estimated value of the work	Rs. 95,000/- (approx)
	To qualify for award of the work, each bidder in its name should have	1. Latest Income Tax, Sales Tax, Professional Tax clearance certificates, Photocopy of PAN / GST and other relevant docs. Important Note: The above items required should be of pure grade, suitable for R&D work and from the manufacturers of internationally/nationally repute (like, Sigma Aldrich, Alf Aesar, EMerck, SRL, Spectrochem, Ranbaxy, Glaxo(Fisher), S.D. Fine Chemicals Pvt. Ltd., Nice Chemical, etc.) and the vendor has to supply all of the required items.
	Date of publishing tender	20/01/2020
	Last Date of Submission of Bid:	31/01/2020 at 4:30 p.m.
	Bids shall be submitted to:	Laboratories of Profs. A. Mondal and B. Adhikary, Chemistry Department 2 nd floor, IESTS, from 11:00 a. m. to 4:30 p.m. on all working days
	Date of Opening of Bid	03/02/2020 at 12.00 noon
	Clarification needed on Bidding Documents may be inquired to	Profs. A. Mondal and B. Adhikary, Chemistry Department, IESTS
	Officer Inviting Bid	Profs. A. Mondal and B. Adhikary, Chemistry Department 2 nd floor, IESTS
	Delivery date	Within one week of placement of order
	Delivery Place	Laboratories of Profs. A. Mondal and B. Adhikary, Chemistry Department, IESTS

2.	Techno-commercial bid shall consist of the following Information and supporting documents towards: (Scanned copies of all the documents have to be submitted in the CPP portal with the tender/bid)
1	Name of the firm, Address of the Registered Office: Contact Phone No and Contact E-mail address: Place of registration:
2	Principal place of business:
3	Constitution or legal status of Bidder:

4	Vendor's Bank account no with IFSC code, PAN and GST
5	Valid Trade License, IT, Professional tax, Sales Tax clearance certificate , GST certificate must be provided (if not received yet then GST number must be provided in official letter head, Proprietary certificate if any
6	Bidder Quotation Number and Date, Catalogue, Manufacturer certificates and authorization certificates from the OEMs, if any, GST number and percentage must be mentioned for the quoted item. The certificate stating the address where the order has to be placed.

3. Terms and conditions:

- i. Vendors must quote chemicals from ISO certified chemical manufacturer. **The above items required should be of pure grade, suitable for R&D work and from the manufacturers of internationally/nationally reputed (like, Sigma Aldrich, Alf Aesar, EMerck, SRL, Spectrochem, Ranbaxy, Glaxo(Fisher), S.D. Fine Chemicals Pvt. Ltd., Nice Chemical, etc.).**
- ii. Vendors should quote **the maximum percentage of discount**, they may offer on the latest **Catalogue price of given manufacture/company** of the manufacturer for whom they are quoting.
- iii. **Percentage of discount should be mentioned on the catalogue price**
- iv. All rates quoted should mention all taxes, levies & duties. **Request for inclusion of any tax/levy at later stage will not be entertained.** Transportation, Packing, Forwarding, installation, training and Insurance Charges if any to be charged should be specifically indicated. The certificate stating the address where the order has to be placed.
- v. The whole process starting from uploading of tender to placing of order should be completed within the tender validity period. The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute. The materials must be delivered within three weeks of placement of order. Materials & accessories used should be as per specification and of Approved Quality (B.I.S.) or by the authorized officer of I.I.E.S.T. Shibpur.
- vi. Bills in Triplicate should be presented for payment within 15 days of supply/completion of work. The Order no. is to be noted on both challan & Bill. All bills are to be accompanied by order copies and challans as received.
- vii. Payment will be made within 60 days of Submission of proper bills; challans etc. by A/c payee cheque. **No Cash payment will be made under any circumstances.**
- viii. In case of non supply of material within the due date i.e. within the date of delivery, the Director, IEST Shibpur will have the right to impose penalty like forfeiture of performance security and removal of the name from the list of the vendor and resort to risk purchase in full or part thereof at his/her discretion, his/her decision shall be final and bind.
- ix. Scanned Copy of similar type of order received from other centrally funded Institute during the last one year, may be submitted for credential. The above items required should be of high purity grade, suitable for high end R&D work and from the manufacturer of internationally / nationally reputed (like, Sigma Aldrich, Alf Aesar, EMerck, SRL, Spectrochem, Ranbaxy, Glaxo(Fisher), S.D. Fine Chemicals Pvt. Ltd., Nice Chemical) item must be quoted.
- x. Indian Institute of Engineering Science and Technology, Shibpur, Howrah reserves the right to accept/ reject all or any of the bidders without assigning any reason whatsoever.
- xi. Scanned copy of Manufacturer's catalogue (OEM) of the items should be provided.
- xii. Certificate to obtain GST concession and Customs Duty Exemption Certificate will be provided by IEST, Shibpur (if required).

List of chemicals to be purchased:

Sl.	Product Description	Manufacturer (preferably)	Pack Size X Qty
1	Oleyl Amine, TECH., 70%	Sigma / Alfa Aesar / SRL / EMerck, Spectrochem, Ranbaxy, Glaxo(Fisher), S.D. Fine Chemicals Pvt. Ltd., Nice Chemical, etc.	100 gms
2	Nafion (R) Perfluorinated Resin		25 ml
3	Zinc metal foil		10x10 cm ² and 5x5 cm ²
4	Quartz tube		60 cm in length, 2.5 cm O.D. and 2.3 cm I.D.
5	Selenium dioxide		50 gms
6	Cadmium chloride monohydrate		100 gms
7	Bismuth nitrate		100 gms
8	Indium sulphate		10 gms