

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY SHIBPUR

Tender Reference No.02/JUNK_IEST/REG/2025-26

Date: 20.08.2025

Sealed tenders are invited from Government REGISTERED VALUERS for Valuation and Fixation of RESERVE SALE PRICE of Different Types of junk and waste materials of IEST, Shibpur, at approximately twenty (20) different departments / units / locations.

Particulars	Date&Time
Last dateandtime forsubmission of Tenders:	01/09/2025 at 01.00 PM
Date &Time of Tender Opening	01/09/2025 at 04.00 PM
Contract person for any Clarification	Dr. Dibyendu Chatterjee, Ph. 9433284629 Mr. Abani Oraon, Ph. 8240163920
Bidsshallbeaddressedandsentto:	The Registrar,IEST Shibpur.

1. You are requested to quote your rate in the attached format for price bid.
2. You may send your representative in the office of the undersigned at the scheduled date and time of opening of tender.
3. **Offer should be submitted under SINGLE-BID system in asealed cover.**
4. If the opening day falls on any holiday, the date of any of the events mentioned above shall be on the next working day.
5. It is the responsibility of the bidder to ensure that their bids whether sent by post or by courier or dropped by person in the Record Section should reach within the stipulated date and time.
6. **Validity Period:** - The validity period of the tender should be clearly specified. It must be at least for 90 (Ninety) days from opening of price bid.
7. Conditional offer will not be accepted.
8. Tender should be submitted in sealed cover only superscribed with Tender Enquiry No., Name of Work and due date at the following address only:

To
The Registrar
Indian Institute of Engineering Science and Technology (IEST), Shibpur
P.O. – Botanical Garden, Howrah – 711103, West Bengal

**NOTICE INVITING TENDER FOR
ENGAGEMENT OF VALUER FOR FIXATION OF RESERVE SALE PRICE
(RSP) OF SCRAP/CONDEMNED MATERIALS**

SCOPE OF WORK

Sealed tenders are invited from Government REGISTERED VALUERS for Valuation and Fixation of RESERVE SALE PRICE of Different Types of junk and waste materials of IEST, Shibpur, at approximately twenty (20) different departments / units / locations.

PRE- QUALIFICATION CRITERIA OF BIDDERS

Registered Valuer firm must submit tender along with the following documents:-

1. Valid Registration Certificate
2. Valid PAN, GST certificate. All documents shall be self attested by the bidder
3. Copies of at least 2 (two) separate order /engagement letter for valuation work issued by CFTI/ Other Central Government organizations during last three years).

IMPORTANT DATE AND TIMES

Last date of Submission of Tender: **01.09.2025**

Notice Inviting Tender (NIT)

Sub: Valuation and Fixation of RESERVE SALE PRICE (RSP) of Different Types of junk and waste materials of IEST, Shibpur

Dear Sir/Madam,

Various types of junk and waste materials will be sold by the institute through E-auction based on Reserved Sale Price (RSP) that is to be fixed up by the approved valuer.

Registered Government valuers are requested to submit sealed offer subject to the following terms and conditions as mentioned above, after which no offer will be considered. Copies of NIT, Terms & Conditions of Tender and Declaration of Bidder are enclosed.

A) Scope of Work

Physical inspection, valuation and fixation of RESERVE SALE PRICE of various types of junk and waste materials of IEST, Shibpur. The Firm will make valuation of scrap and waste materials at approximately twenty (20) different departments / units / locations as per list send to the selected Valuer.

B) Essential Documents/ Credential

The copies of following documents are to be submitted with offer:-

1. Valid Registration Certificate
2. The bidder should have valid PAN, GST Registration number. All documents shall be self attested by the bidder
4. Copies of at least two (2) separate order / engagement letters for valuation work issued by CFTI/ Other Central Government organizations during last three years.

C) Technical Qualification of the bidder:

- i. The bidder or all Partners of the bidder (in case of a partnership firm) shall be registered valuer/s of Immovable Properties (CAT-I) / Machinery & Plant (CAT-VII) under Wealth Tax Act, 1957.
- ii. The bidder or at least one of the Partners of the bidder (in case of a partnership firm) shall be graduate engineer.
- iii. The bidder or all Partners of the bidder (in case of a partnership firm) shall be corporate member/s of Institution of Valuers.
- iv. The Bidder should have prior work experience for carrying out similar assignments in last three years in CFTI/ Other Central Government organizations.
- v. Details of all such assignments including work order values, letter of appreciations, if any, should be provided.
- vi. The annual turnover of the bidder for last three financial years should be more than or equal to INR 25,00,000 (Rupees Twenty-Five lakh only).
- vii. The bidder has to submit copy of Auditor's Report along with Balance Sheet and Profit & Loss Account for last three financial years.

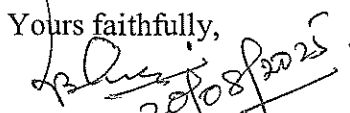
D) Quoted price

It shall be on lump sum basis inclusive of all costs and taxes **excluding** GST. Rate of GST to be mentioned separately.

The complete Tender details will be available in CPP portal. The link will also be provided in the website of INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR (www.iests.ac.in).

Thanking you,

Yours faithfully,


20/08/2025
Officer-in-Charge
Stores & purchase

IEST, Shibpur

Terms and Conditions of the Contract

Mere submission of Tender Document will not mean that the bidder will be automatically considered qualified and their bids will be entertained. Such qualification will again be scrutinized at the time of evaluation of bids. The Institute reserves the right to reject or to accept the tender in whole or in part without assigning any reason thereof.

1. Fees for Valuation

Fees for valuation will be on lump sum basis **excluding** GST. Current rate of GST in percentage (%) should be mentioned in the offer. No advance payment will be made.

2. Service Tax

Tenderer should be registered under GST Act and have a valid GST registration number.

3. Time of Commencement of Work

Authorized representative(s) has to be deputed at the institute within three (3) days from the date of work order to start the work.

4. Submission of Valuation Report

Report with **RESERVE SALE PRICE** of each and every lot will have to be submitted in a sealed envelop superscribing 'Valuation Report' and Institute letter reference within twenty one (21) days from date of work Order copy.

5. Payment

Payment will be made within three (3) months after submission of Valuation Report subject to completion report from the Institute authority.

6. Breach & Termination

If there is any breach of contract on the part of successful valuer, institute reserve the right to initiate appropriate action for termination of contract and business banning. Besides, institute reserve the right to terminate the contract at any point of time giving three (3) days notice without assigning any reason whatsoever.

7. Rejection of Tender

The institute is not bound to accept the lowest or any tender and reserve the right to accept a tender in full or in part and / or reject a tender in full or in part without assigning any reason thereof.

No correspondence shall be entertained on rejection of any offer.

8. Validity

The tender shall remain open upto the last date of submission of tender unless otherwise specified by competent authority. The bidder cannot amend his quoted rates or tender, making them unacceptable to the institute and / or withdraws his tender before the last date of submission of tender.

9. Performance security

- a. To ensure due performance of the item, performance security is to be furnished by the successful tenderer.
- b. The performance security should be furnished within 21 days of the award of supply order.
- c. Performance security should be for an amount of five percent (5%) of the value of the supply order.
- d. Performance security may be furnished in the form of a Demand Draft/ Fixed Deposit Receipt/ Bank Guarantee from a commercial bank in favor of **The Registrar, IEST Shibpur**, payable at **Kolkata**.

Performance security should remain valid for warranty period plus sixty days. The performance security will be refunded without any interest, provided that the performance is satisfactory.

10. Legal

Any dispute with regard to the meaning, effect or interpretation of any clause of this contract/ agreement shall be referred to the sole Arbitrator i.e. Director, IEST Shibpur who would act as the sole Arbitrator and proceedings of such arbitration shall be conducted in accordance with the provisions of the Indian Arbitration Act, 1940 or any statutory modification thereof. The venue of Arbitration shall be IEST Shibpur only and the language shall be English only. In case of litigation, if any, the District Court of Howrah (West Bengal) shall have the jurisdiction for any such litigation.

11. No advance payment will be made in any circumstance.

12. IEST Shibpur reserves the right to cancel the tender at any point of time without assigning any reason.

13. This Tender Enquiry is being issued with no financial commitment and the authority reserves the right to change or vary any part thereof at any stage including withdrawal of the Tender Enquiry, if it becomes necessary at any stage

14. Non-Responsive Offer

The offers shall be treated as non-responsive, if -

1. Received after the due date as specified in the tender.
2. Bid documents are not signed, sealed and submitted in the manner indicated in the tender.
3. Deviation from the tender terms & conditions is noticed.
4. Information/documents/statements submitted by the tenderer are found to be false/misleading.
5. Offer will be made on the basis of lowest price offered by the tenderer subject to fulfillment of necessary tender conditions.

15. Evaluation Procedure:

Phase-I: Technical Evaluation

Technical evaluation will be done on the basis of documents submitted by the bidder in the technical bid. Hence bidders are required to enclose all relevant documents along with the technical bid. Discrepancy in relevant supporting documents shall lead to the rejection of technical bids.

Phase-II: Financial Evaluation

Financial bids of technically qualified bidders shall be considered for evaluation and the bid will be awarded to the L-1 bidder.

Acceptance of Terms & Conditions

Having carefully read examined and understood the terms and conditions of tender, I / We do hereby accept the same.

Signature of Tenderer with Office Seal and date

Name:

Address:

Phone:

Mobile:

Email:

DECLARATION OF BIDDER

(To be Submitted along with the Offer in official letterhead of the organization / Bidder)

**Officer-in-charge
Stores & Purchase section
IIEST, Shibpur**

I / We have carefully read, examined, understood and accepted the terms and conditions of tender. In the event of our tender being accepted, I / We hereby undertake to execute and complete the work required to be performed in accordance with the terms and conditions of contract. The terms and conditions of tender together with the acceptance thereof in writing by or on behalf of the trustees shall form the contract.

[Please strike out the portion which is not applicable in your case out of the following two (a or b) and initial the same.]

(a) I / We hereby declare that I / We have not been banned or, de-listed by any Government or Quasi-Government Agency or Public Sector Unit.

OR

(b) I / We hereby enclose the details of any banned / de-listed imposed on my / our agency by any Govt. / Quasi -Govt. Agency or PSU.

Date:

Signature of Tenderer with Office Seal

Place:

Full Name in Block Letters

Price BID

Tenders for Valuation and Fixation of RESERVE SALE PRICE of Different Types of junk and waste materials of IEST, Shibpur, at approximately twenty (20) different departments / units / locations.

Particular/Details	Amount in Rs.
Service Charge for Valuation And Fixation Of Reserve Sale Price	
GST@18%	
Total amount in Rs.	

Note:-

1. All the details must be provided as per prescribed format only.
2. **The Service Provider who quoted the lowest amount in his Price bid will be considered as L¹ Bidder.**
3. All the rates must be quoted in Indian Rupees.

Company Stamp/Seal

Signature _____

(Authorized Signature)

Date

Name