



**OFFICE OF THE REGISTRAR**  
**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR**  
AN INSTITUTE OF NATIONAL IMPORTANCE  
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. *RMS/548/23*

Dated: *21/12/2023*

**Circular**

CAG Audit Team is visiting the Institute from 27.12.2023 to 12.01.2024 for the purpose of Compliance Audit of SAR Units.

The team may visit different sections without prior notification and all Heads/Officers/Section-in-Charge should respond to all audit related queries by 24 hours of receipt positively.

For the said purpose, Sri Abani Oraon, Assistant Librarian shall act as the Nodal Officer of the Institute from 27.12.2023 (till completion of said work) to assist the CAG Audit Team during their visit.

This is issued with the approval of the competent authority.

Sd/-  
(Dr. H. P. Sharma)  
Registrar (Acting)

Copy forwarded for the information and necessary action to:

1. Office of the Director
2. All Deans
3. All Heads of the Departments/Schools/Centres
4. All Officers
5. Joint Registrar (Finance)
6. Sri Abani Oraon, Assistant Librarian
7. Assistant Registrar (Admin.)
8. IA
9. Record Section
10. Institute Website

*[Signature]*  
*21/12/2023*  
(Dr. H. P. Sharma)  
Registrar (Acting)