



INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
(formerly Bengal Engineering and Science University, Shibpur)
HOWRAH – 711 103

No. 170F/2017-18/092

Date : 12-09-2017

CIRCULAR ON EXPENDITURE BY IEST, SHIBPUR UNDER GST REGIME

After the implementation of Goods and Services Tax (GST) from 1st July, 2017, the Institute being registered under GST is bound to purchase / receive goods and services from the registered vendors only. Any deviation of this principle will attract additional payment of GST by the Institute at the appropriate rate on the value of purchased Goods/services from unregistered vendors, in addition to the purchase value and the Institute will have to submit the amount of GST as applicable to the Government which will create a lot of problems for us including additional financial burden.

Therefore, all HODs, Officers, Professor-In-Charges/PIs are requested to purchase and receive Goods and Services from the registered vendors only in order to avoid additional problems and financial burdens. No purchases, even from the enlisted vendors/canteens etc. would be done if the person / vendor is not registered under GST, having a valid GSTIN. All vendors / service providers are requested to submit GSTIN to the Institute and raise bills quoting their own GSTIN and also quoting GST number of IEST (19AAAAB4686Q1Z1) as per new GST Rules. Those registered under composite scheme, cannot charge any GST in the bill, but to comply with tax formalities as per rules.

All enlisted and other vendors are requested not to accept any cash payment from the teachers/officers/researchers.

This is also for information to all concerned that to avoid any cash payment to supplier, instead to follow the existing practice of processing of the Tax Invoices or Invoices received from the suppliers, in the format of Statement of Direct Party Payment through Accounts Section / Office of the Dean(R&D), as applicable.

Therefore, all are requested to follow the new / revised instructions, as per the circular and strictly follow the rules both for party payment and reimbursement as the case may be. Kindly note that the bills received upto 30.06.2017 will be processed as per rules which were prevalent before GST regime.


(Alok Kumar Maity)
Dy. Registrar (Audit)


(S. N. Datta)
Finance Officer (Actg.)

Copy forwarded for information and necessary action to :

1. All Deans
2. All Heads of Department / Schools / Centres
3. All Officers
4. All Sections In-charge
5. Personal Secretary to the Director
6. Institute Website
7. File Copy