

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR

(formerly Bengal Engineering and Science University, Shibpur)

HOWRAH - 711 103

No.23F/2017-18/230

Date: 29.03.2018

NOTICE

All concerned are hereby informed that the Accounts Office and the Office of the Finance Officer are working with utmost sincerity to clear all the bills within the month of March, 2018 for the financial year 2017-18. This process will take some more days beyond 31st March, 2018 and will continue till 6th April, 2018.

Therefore, it is to inform that the cheques for payments will be issued on and from 9th April, 2018 onwards from the Cash Section during the period 10.30 a.m. to 1.30 p.m. and 2.30 p.m. to 3.30 p.m.

Cooperation from all concerned is highly solicited.

Sd/- S. N. Datta Finance Officer (Actg.)

Copy to:

- 1) Registrar
- 2) Dy. Registrar Audit
- 3) Assistant Registrar (Accounts)
- 4) Jr. Superintendent, Cash Section
- 5) Institute Website
- 6) File Copy.

Finance Officer (Actg.)