INDIAN INSTITUITE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR

CIRCULAR

Dated: 30.04.2019

All Faculty Members, Officers and Staff Members who have not yet submitted the proof of savings for claiming exemption and/or deduction as per Income Tax Act, 1961 for the financial year 2018-19 are once again requested to submit the same within 8th May, 2019 for issuance of Form-16 by 31st May, 2019.

Any Self Assessment/Advance Tax paid directly through bank challan would not be considered as credit for the purpose of tax deduction payment.

(Alok Kumar Maity)

Dy. Registrar (Finance)

Copy to:

- 1. P.S. to the Director
- 2. Registrar
- 3. All Heads of the Department/Schools/Centre
- 4. All Officers
- 5. Website
- 6. File Copy