



OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS  
Indian Institute of Engineering Science and Technology, Shibpur  
(Formerly Bengal Engineering and Science University, Shibpur)  
P.O.: Botanical Garden  
Howrah – 711 103

No. 3234/D(AA)/18

Date: 29.01.2018

Corrigendum to purchase procedure

The undersigned is directed to inform all concerned that the following are some addition to the purchase procedure circulated vide order No. 3012/D(AA)/17 dated 4<sup>th</sup> Dec, 2017.

1. Pre-audit will be restricted to purchases above Rs. 1.00 Lakh only.
2. For procurement under Rs.25,000.00 GEM portal can also be used.
3. Any purchase above Rs. 1.00 Lakh has to be routed through CPC.

Sd/-


Dr. Bivor Das  
Assistant Registrar

Memo No. 3234/D(AA)/18 (3)

Date: 29.01.2018.

Copy forwarded for information and necessary action to:

1. All Deans / Associate Deans
2. All Head of the Depts. / Centres / schools
3. All Officers
4. Chairman, Central Purchase Committee, IEST, Shibpur
5. Convener, Central Purchase Committee, IEST, Shibpur
6. Chairman, CPPC, IEST, Shibpur
7. PS to the Director
8. Record Section
9. Institute website.

  
29/1/18  
Assistant Registrar