



**Hostel Management Council  
IEST, Shibpur  
Howrah – 711103.**

No. CW/3112/1

Dated: 31<sup>st</sup> Dec. 2019

**NOTICE**

The Boarders of different Halls/Hostels are hereby requested to deposit all previous mess dues, deficits, Arrear dues, if any, including delay fine, Sessional Charges, Mess Entrance and deficit of **previous Hall/Hostels** in their **respective Hall/Hostel accounts**. Boarders have to deposit all previous session outstandings and advance payments for ensuing semester upto the month of May 2020 by 5<sup>th</sup> Jan. 2020 (instead of 2<sup>nd</sup> Jan. 2020 notified earlier) **through Online Hall Management System (HMS)** in order to avail the existing Hostel facilities. Otherwise their names will be deleted from current Hostel list and they will no **longer be allowed to stay in the Hostel**. Hostel dues (which was earlier used to be collected by the Institution from UCO Bank) has to be deposited **through Online Hall Management System (HMS)**. Otherwise their names will be deleted from current Hostel list. No Hostel dues will be deducted from UCO Bank by the Institute from the ensuing semester.

  
(Dr. Sudipta Mukhopadhyay)

Chief Warden  
IEST, Shibpur

31/12/2019

Copy to:

- 1) Dean of Students Affairs,
- 2) Asst. Registrar (HMS)
- 3) Dy. Registrar (Finance),
- 4) Dy. Registrar (Academic),
- 5) Internal Audit,
- 6) All Hall/Hostel Wardens,
- 7) Jr. Supdt.-in-Charge (Mess)
- 8) P.S to Director (for Information of the Director),
- 9) Office Copy