



Office of the Dean of Students Welfare  
Indian Institute of Engineering Science and Technology, Shibpur  
(Formerly BESU, Shibpur, Estd. In 1856)

No. DSW/Int./536/19

Dated : December 02, 2019

## NOTICE

This is for information to all concerned that the Undergraduate (UG) students admitted in the academic session 2016 -17 or after are eligible for full/partial tuition fee waiver provided their total family income does not exceed 5 lakhs in the last financial year ( 2018-19). In view of that, applications are invited from the eligible UG students in plain paper along with original family income certificate issued by the competent authority.

All the applications must be duly forwarded by the respective Head of the Department. The list of competent authorities issuing family income certificate for various states is given below :

Sl. No.	State/Union Territory	Income Certificate Issuing Authority
1.	Andaman & Nicobar	Tahsildar
2.	Andhra Pradesh	Tahsildar
3.	Arunachal Pradesh	District magistrate & Collector
4.	Assam	Revenue Circle Officers
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub Divisional Magistrate
7.	Chhattisgarh	Naib Tahsildar
8.	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar, Diu
9.	Delhi	Sdm OF Govt. of NCT of Delhi
10.	Goa	Mamlatdar of all Talukas
11.	Gujarat	District Collector/Deputy Collector/Asstt. Collector/Prant Officer/Mamlatdar
12.	Haryana	CRO (Tahsildar/Naib Tahsildar concerned)
13.	Himachal Pradesh	Tahsildar of Revenue Department
14.	Jammu & Kashmir	Sub divisional magistrate (Not below the rank of tahsildar)
15.	Jharkhand	Sub divisional Officer in each District
16.	Karnataka	Tahsildar
17.	Kerala	Village Officers
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remainin Islaneds
19.	Madhya Pradesh	Tahsildar/Naib Tahsildar
20.	Maharashtra	Tahsildar
21.	Manipur	District Authorities i.e. DC/ADC/SDO (not below the rank of SDO/SDM)
22.	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others
23.	Mizoram	District Magistrate or any other officers authorized by district Magistrate
24.	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub – Divisional Officers ©
25.	Odisha	Revenue Officer
26.	Punjab	CRO (Tahsildar/Naib Tahsildar concerned)

27.	Pondicherry	Tehsildar, Deputy Tehsildar
28.	Rajasthan	Tehsildar
29.	Sikkim	Special Executive magistrate (Block Development Officers, Rural management & Development Deptt.)
30.	Tamil Nadu	Zonal Deputy Tehsildar
31.	Tipura	Deputy Commissioner of Respective Districts
32.	Uttar Pradesh	Tehsildar
33.	Uttaranchal	Tehsildar/SDM/City Magistrate
34.	West Bengal	<ol style="list-style-type: none"> <li>1. Dist. Magistrate or district Level Addl. Dist. Magistrate</li> <li>2. Sub-Divisional Officer – Sub Divisional Level of the concerned.</li> <li>3. Block Development Officers – Block Level of the concerned Blocks</li> <li>4. The Collector, Kolkata – Kolkata Municipal Corporation.</li> <li>5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata</li> <li>6. Other areas covered in Kolkata Police are concerned i.e. areas over which collector, Kolkata does not exercise jurisdiction – concerned district Magistrate or any other Officer Authorized by the District magistrate of the respective District i.e. South 24 Parganas and North 24 Paraganas.</li> </ol>

The last date of receiving application at the Office of Dean (S/W) is 12<sup>th</sup> December, 2019 till 6:30 p.m. This is to mention that no application will be received after this deadline.

Sd/-

( Prof. Debabrata Mazumder )

Dean of Students' Welfare, IEST Shibpur

Copy to :

- 1) All Deans
- 2) All HODs
- 3) Registrar
- 4) All Warden of Hostels
- 5) Dy. Registrar (Finance)
- 6) Deputy Registrar (Academic)
- 7) P.S. to Director
- 8) Institute Website
- 9) Office copy.

*Debabrata Mazumder*  
02.12.2019

( Prof. Debabrata Mazumder )

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