



OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS  
Indian Institute of Engineering Science and Technology, Shibpur  
(Formerly Bengal Engineering and Science University, Shibpur)  
P.O.: Botanical Garden  
Howrah – 711 103

Office Order No. 1829/D(AA)/16

Date: 8<sup>th</sup> Dec, 2016

ADDENDUM

This is for information to all concerned that pursuant to order no 1703/D(AA)/16 dated 04.11.2016, the following vendors are hereby added to the list of vendors already mentioned therein.

1. M/S Civintec Enterprise  
44/38/1, Naskar Para Lane, Shibpur, Howrah – 711103  
Mobile No: 9836353198
2. M/S Reliable Printing Works  
22, Sukeas Lane, Kolkata – 700001  
Mobile No: 9831032700 / 9874116574

This is issued with the concurrence of the Dean Administrative Affairs.

Encl: List of Rate Contract

Sd/-  
(Dr. Bivore Das)  
Assistant Registrar

Memo No. 1829/D(AA)/16 (11)

Date: 8<sup>th</sup> Dec, 2016


Copy forwarded for information and necessary action to:

1. All Deans/ Associate Deans
2. All Head of the Deptts. / Centres / Schools
3. All Officers
4. The Co-Ordinator, TEQIP-II
5. Co-ordinator, SAIF
6. The Medical Officer, In Charge of Institute Hospital
7. The Supdt. of Workshops
8. The Institute Engineer
9. The Caretaker
10. The PS to the Director
- ✓ 11. Institute website.

  
Assistant Registrar

Details of the Companies :-

- 1) M/S INDIA FORMS CENTRE PVT. LTD., 23/24 , RADHA BAZAR STREET, KOLKATA – 700001.  
Phone No.- 033-2242 8872, 033-2210 8935, Mobile No.- 09831202628 / 9330212125
- 2) M/S EUREKA ENTERPRISE, 17/16, S.B.S. LANE, SALKIA, HOWRAH – 711 106.  
Phone No.- 033-2665 0429 Mobile No.- 9433709750 / 9830192963
- 3) M/S SUSOMO ENTERPRISE, 97/4/1, SHIBPUR ROAD, HOWRAH – 711 102  
Mobile No.- 9830018605
- 4) M/S CIVINTEC ENTERPRISE, 44/38/1, NASKAR PARA LANE, SHIBPUR, HOWRAH –711 103  
Mobile No.- 9836353198
- 5) M/S RELIABLE PRINTING WORKS, 22, SUKEAS LANE, KOLKATA – 700 001  
Mobile No.- 9831032700 / 9874116574

  
8/12/16

**Rate Contract valid from 18/11/2016 to 02/11/2017**

Sl. No.	Name of Items	Unit / Qty.	Lowest quoted price valid for one year (Rs.)	Company's Name	Company's Name	Company's Name	Company's Name	Company's Name
1	Pen(use & throw) Different colours	Per ps.	2.08	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
2	Blue Refill 0.8 mm linc	Per ps.	1.80	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
3	Black Refill 0.8 mm linc	Per ps.	1.80	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
4	Red Refill 0.8 mm linc	Per ps.	1.80	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
5	Double sided Pen (Morison Make)	Per ps.	9.40	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
6	Stamp Pad (Faber Castle- blue-110X69 mm.)	Per ps.	23.00	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
7	Cloth Duster (24"X24")	Per ps.	10.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
8	File Cover Binder	Per ps.	1.90	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
9	A4 size Xerox Paper (J.K.Copier-75 GSM)	Per ream	185.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
10	FS size legal Xerox Paper (J.K.Copier-75 GSM)	Per ream	225.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
11	A3 size Xerox Paper (J.K.Copier-75 GSM)	Per ream	370.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
12	Arch file Small size	Per ps.	40.42	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
13	Arch file Big size	Per ps.	44.17	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
14	Correction Fluid Pen (Artline - 07 ml.)	Per ps.	17.84	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
15	Eraser Rubber (Apsara make)	Per ps.	2.60	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
16	Alpin (2.5 cm. long & 100 net wt.)	Per pkt.	18.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
17	Pin Holder	Per ps.	18.50	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
18	James Clip (Bell make)	Per pkt.	11.25	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
19	Binder Clips (19 mm width)	Per pkt.	18.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
19A	Binder Clips (25mm width)	Per pkt.	25.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
19B	Binder Clips (32mm width)	Per pkt.	34.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
20	Metal Clip (3" width)	Per ps.	6.23	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING

Rate Contract valid from 18/11/2016 to 02/11/2017								
Sl. No.	Name of Items	Unit / Qty.	Lowest quoted price valid for one year (Rs.)	Company's Name	Company's Name	Company's Name	Company's Name	Company's Name
21	Pencil Battery(Eveready)	Per ps.	11.50	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
23	Fevi Stick (15gm.)	Per ps.	33.60	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
24	Gum tube	Per ps.	4.72	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
25	Calculator (CASIO MJ-120D)	Per ps.	175.00	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
26	File Tag (24 pcs per bundle)	Per bun.	4.32	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
27	Thread Ball	Per bun.	9.00	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
28	Two Folder File with IEST Logo printed	Per ps.	6.25	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
29	Four Folder File with IEST Logo	Per ps.	15.00	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
30	High Lighter pen (Luxor)	Per ps.	13.50	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
31	Folder Knife (9mm)	Per ps.	10.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
33	Marker Pen (Luxor) or similar	Per ps.	14.25	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
34	Paper Weight	Per ps.	12.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
35	Scissors (6"Long)	Per ps.	38.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
36	Short Hand Note Book	Per book	17.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
37	Steppler (Medium- 10 , Kangaro make)	Per ps.	28.80	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
38	Steppler (Big 24/26, Kangaro make)	Per ps.	75.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
39	Steppler Pin (No.- 10 , Kangaro make)	Per pkt.	5.28	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
40	Steppler Pin (No.- 24/26, Kangaro make)	Per pkt.	11.40	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
41	Dust less Chalk (white )	Per box	20.00	X	X	X	SUSOMO ENTERPRISE	X
41A	Dust less Chalk (coloured)	Per box	30.00	X	X	X	SUSOMO ENTERPRISE	X
42	Duster	Per ps.	21.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
43	Stamp pad ink	Per bt.	18.32	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
44	Cellotape ½" (brown and transparent)	Per roll	5.78	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING


  
 8/12/16

**Rate Contract valid from 18/11/2016 to 02/11/2017**

Sl. No.	Name of Items	Unit / Qty.	Lowest quoted price valid for one year (Rs.)	Company's Name	Company's Name	Company's Name	Company's Name	Company's Name
45	Cello tape 1" (brown and transparent)	Per roll	12.25	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
46	Cello tape 2" (brown and transparent)	Per roll	24.15	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
47	Cello tape 2½" (brown and transparent)	Per roll	31.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
48	Sticker Paper ( A4 Size )	Per pkt.	210.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
49	Arch file (Plastic coated)	Per ps.	90.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
50	Punch Machine – Single punch (Kangaroo)	Per ps.	52.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
	Punch Machine – Double punch (Kangaroo)	Per ps.	57.25	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
51	Dendrite	Per ps.	11.55	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
52	Fevi-quick	Per ps.	4.70	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
53	Plastic Bucket (20 litres)	Per ps.	135.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
54	Plastic Mug	Per ps.	24.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
56	White Board marker pen	Per ps.	18.40	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
57	White board marker pen ink	Per bt.	21.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X
58	Note Sheet (as per sample)	Per page	0.52	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
60	Cover file	Per ps.	13.75	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
61	Flat file	Per ps.	12.00	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
62	Yellow folder	Per ps.	7.44	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
63	Permanent marker	Per ps.	13.80	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
64	Board pin (Colour)	Per pkt.	20.61	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
65	Stock Register 500 pages( as per sample)	Per book	385.00	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
66	Scale (Plastic)	Per ps.	8.50	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
67	Wooden Pencil	Per ps.	4.20	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
68	Pencil Sharpner	Per ps.	2.63	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
69	Plastic Tray	Per ps.	68.70	INDIA FORMS	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	X

**Rate Contract valid from 18/11/2016 to 02/11/2017**

Sl. No.	Name of Items	Unit / Qty.	Lowest quoted price valid for one year (Rs.)	Company's Name	Company's Name	Company's Name	Company's Name	Company's Name
71	Exercise Book binding (Rule-250 page)	Per ps.	52.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
72	Exercise Book binding (Plain-250 page)	Per ps.	52.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
73	Exercise Book binding (Rule-400 page)	Per ps.	73.50	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
74	Exercise Book binding (Plain-400 page)	Per ps.	73.50	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
75	Exercise Book plain (Rule-250 page)	Per ps.	42.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
76	Exercise Book plain (plain-250 page)	Per ps.	42.00	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
77	Exercise Book small ( No.-4)	Per ps.	15.75	INDIA FORMS	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
78	Bill for Payment ( as per sample)	Per page	0.50	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
79	Peon Book (as per sample)	Per book	50.40	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
80	Indent Slip Book (as per sample)	Per book	40.95	X	X	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
81	Envelop with Iiest Logo 9"X 4" ( White )	Per ps.	0.50	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
81A	Envelop with Iiest Logo 9"X 4" ( Brown )	Per ps.	0.48	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
82	Envelop with Iiest Logo 12"X 6" (White)	Per ps.	1.10	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
82A	Envelop with Iiest Logo 12"X 6" ( Brown )	Per ps.	1.00	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
83	Envelop with Iiest Logo 12"X 10" (White )	Per ps.	1.50	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
83A	Envelop with Iiest Logo 12"X 10" (Brown)	Per ps.	1.65	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
84	Window Envelop with Iiest logo 9.5"X4.5" (White)	Per ps.	0.60	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING
84A	Window Envelop with Iiest logo 9.5"X4.5" (Brown)	Per ps.	0.70	X	EUREKA ENTERPRISE	CIVINTEC ENTERPRISE	SUSOMO ENTERPRISE	RELIABLE PRINTING

