



No. RMS / 393 / 20

Date: 28/08/2020

NOTICE

This is for information of all Faculty members and Officers that G-Suite ID issued by the Institute shall be used for organizing classes, official meetings and meeting related to research and project work of the Institute. It shall not be used for conducting any meeting not related with the Institute.

This is issued with the approval of the competent authority.

Sd/-
(Biman Bandyopadhyay)
Registrar

Copy forwarded for information and necessary action to:

- 1) Private Secretary to the Director
- 2) All Deans/Heads of the Departments/Schools/Centres
- 3) All Faculty Members (Through concerned Head of the Department)
- 4) All Officers
- 5) Institute Website

H 28/8/2020
Registrar