



No. RDO/2903/20

Date: 12th April, 2020

ORDER

The Senate in its 14th Emergency Meeting (online) held on 09.04.2020 has taken the following decision in the interest of the students of the Institute in view of the current unprecedented COVID-19 pandemic scenario.

- i. The summer vacation has been preponed for Undergraduate students from 16th April 2020 to 31st May 2020.
- ii. All faculty members shall continue to engage online classes/distribution of softcopies of lecture notes and online interaction with the students in various online modes during the summer vacation period in view of the extraordinary situation created by COVID-19 pandemic till any further direction in this regard is received from the MHRD.
- iii. The Undergraduate and Postgraduate students shall continue to avail online classes /study materials during the vacation as provided by the concerned instructors/teachers including Visiting Faculty members.
- iv. All Postgraduate and Ph.D. students shall continue work from home as per the direction of the concerned supervisors till further order.
- v. All Heads of the Departments shall send e-mails to their respective students informing the above decisions and enquiring whether the students are able to receive on line instructions from the teachers.
- vi. The Revised Academic Calendar approved by the Senate shall be notified by the Dean (Academic) Section on the Institute Website for information of all concerned.
- vii. Supplementary Examinations of UG & PG courses shall be fixed and notified later on in such a way that the results of the supplementary examination are declared before the registration starts for the next semester.
- viii. The Revised Academic Calendar is tentative and is subject to further changes depending on future directives of MHRD in this regard.
- ix. There shall not be any summer term (as per provisions under the new Ordinances) in this year
- x. Two internships programs of the Dept. of AT&RP, namely, "Professional Training (AR 971)" and "Fieldwork Training and Viva-voce (AP7192)" shall be rescheduled and notified later on.
- xi. A thorough fumigation and disinfection of the classrooms, laboratories, and all administrative and hostel buildings shall be carried out prior to the resumption of normal activities.

This is issued with the approval of the competent authority.

Sd/-
(Dr. Biman Bandyopadhyay)
Registrar

Copy forwarded for information and necessary action to: -

1. PS to the Director
2. All Deans / Head of the Departments, Schools, Centres /All Officers
3. General Secretary, Students' Senate
4. Institute Website

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12/04/2020
Registrar