

APPLICATION FORM FOR ADMINISTRATIVE POSITIONS



**INDIAN INSTITUTE OF
ENGINEERING SCIENCE AND
TECHNOLOGY, SHIBPUR
HOWRAH - 711103**

(Please Fill in BLOCK LETTERS)

Advertisement No.

Advt. No.: RO/MY/25/07 Date: 21.05.2025

Post Applied For

Superintending Engineer at IEST, Shibpur

Affix recent
coloured
photograph

1. Name in Full (as per Govt. ID)

[illegible]

Married	
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Single	
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Male	
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Female	
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Other	
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(Please tick ✓)

2. Address:

a) Present:

[illegible]

b) Permanent:

[illegible]

c) Contact details:

E-mail		
Mobile No.		Additional Contact No.

3. Date of Birth

D	D	M	M	Y	Y	Y	Y

4. Nationality

5. Religion

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6. Present Employment:

Designation	
Organisation	
Date of Joining	
Pay Level	
Pay Band / basic Pay (Rs.)	
Total Emoluments (per month) (Rs.)	

7. Basic Pay expected (Rs.):

8. (a) Tick-mark the appropriate box if you belong to reserved category (*)

SC	<input type="checkbox"/>	ST	<input type="checkbox"/>	OBC (NCL)	<input type="checkbox"/>	EWS	<input type="checkbox"/>
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(b) Whether PWD

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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*(Please attach self-certified copy of the certificates)

9. Total years of experience after attaining essential qualification

10. Areas of Specialization

11. Academic Records starting with Secondary Education (Please attach copies of Certificates)

Examination	Subjects	College/University/ Institute	Year	Percentage / Grade	Class / Division

12. Employment : (Please attach self-certified copies of experience certificate)

Employer	Position Held	Date of Joining	Date of Leaving	Basic Pay with Grade Pay / Pay Level

13. Have you ever been discharged/suspended from any position? If yes, state reasons:

14. Name and addresses of three Referees (at least one of them should be from your present organization who is familiar with your recent work)

	1	2	3
Name			
Occupation or position			
Address			
E- mail			
Mobile No.			

15. Statement of objectives (to be filled up in Candidate's own hand writing)

a) Please indicate as to why you wish to join Indian Institution of Engineering Science and Technology, Shibpur

b) How would you meet the job requirements as advertised

16. I hereby declare that I have carefully read and understood the instructions as attached to this uploaded Application Format, and that all entries in this form as well as attached sheets are true to the best of my knowledge and belief.

There are sheets attached to this form.

Date:

Place:

(Signature of Applicant)

Note: Use separate sheet if necessary for any of the above items.

List of enclosure:

- 1.
- 2.
- 3.
- 4.
- 5.