



Expression of Interest (Eol)

Empanelment of Legal Counsel

IEST, Shibpur is a Centrally Funded Technical Institute of National Importance under the Ministry of Education, Government of India.

Expression of Interests (EoI) are invited from the practising Lawyers for IEST, Shibpur to empanel for a period of two (2) years as Legal Counsel on case-to-case basis and/or as retainer. The tenure may be extended on the basis of the satisfactory performance and approval of the competent authority.

The Legal Counsel shall be responsible for conducting cases in Calcutta High Court or any court of law on behalf of the Institute, rendering legal opinion / advice to the Institute on any legal issue etc.

The retainer has to visit the Institute once a week for consultation on various legal matters.

Eligibility Criteria:

- (i) The Legal Counsel should have proficiency in Act, Statutes, Rules, Regulations, service matters of the Central Institutions of Higher Learning, related Central Government Guidelines and Central Government Laws.
- (ii) The Legal Counsel should have at least 10 years of practicing experience in any High Court in India.
- (iii) The Legal Counsel should have established network and offices in Kolkata.

Payable Fee:

Professional fees will be paid as per the Govt. of India rates issued by the Ministry of Law and Justice, Department of Legal Affairs, Judicial Section from time to time.



General Instructions:

1. Mere submission of application and fulfilment of eligibility criteria shall not entitle the Legal Counsel for empanelment.
2. The Institute reserves the right to modify/relax the eligibility criteria in case sufficient numbers of eligible applications are not received.
3. The Institute reserves the right to summarily reject the applications without assigning any reasons, in the following case:
 - (i) Application submitted not in the prescribed format
 - (ii) Not meeting any of the eligibility criteria
 - (iii) Not accompanied with requisite documents/information
 - (iv) Incomplete application in any respect or
 - (v) Any other case which the Institute may consider as not deemed fit and proper
4. The Institute reserves the right to verify/cross check the information furnished/submitted by the applicants.
5. Empanelment of the Legal Counsel will only make them eligible for receiving invitations by the Institute on case-to-case basis as per decision of the competent authority.
6. Mere empanelment in IEST, Shibpur does not guarantee any award of work/assignment by the Institute.
7. Empanelment of the Legal Counsel will at the sole discretion of the IEST, Shibpur.
8. The Institute reserves the right to cancel/defer the entire process of empanelment without any notice or assigning any reasons whatsoever.

How to Apply:

Interested and eligible candidates may submit their application in the prescribed format (as enclosed) with complete information. The duly filled in Application Form along with all supporting documents/information in a closed envelope super scribing '**EoI for Legal Counsel Empanelment**' should reach the following address by 28.08.2024 at 5 p.m:

The Registrar
IEST, Shibpur
P.O + P.S : Botanic Garden
Howrah-71103

Sd/-
Registrar

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