



**General Instruction and Information for  
Recruitment in the Post of Superintending Engineer**

1. Applicants must ensure that they possess all the requisite qualification and experience required for the post as laid down in the advertisement.
2. The applicants are responsible for authenticity of the information, documents and photographs they furnish. The candidature is liable to be cancelled if any false statement or any sort of suppression of facts is being found at any point of time.
3. Mere possession of the prescribed qualification and experience does not ensure that the applicant would be called for screening test and /or presentation and/or interview.
4. The Institute reserves the right not to fill the post.
5. The Institute reserves the right to restrict the number of applicants for screening test and /or presentation and /or interview.
6. Age, qualification, experience will be counted on the last date of submission of application form.
7. Relaxation, if any, is admissible as per Central Government Rules.
8. Relaxation, if claimed, should have to be supported by valid documents/certificates issued in the name of the incumbent.
9. Applicants should be physically fit and mentally sound.
10. The applicants needs to apply 'online' within due date and time through the following Google form link: <https://forms.gle/T4KAbVnqu3a6rgQ9A>
11. During Google form submission, the candidate should **upload a scanned copy of duly filled prescribed application form along with all documents including the receipt of fees in a single pdf file**. Application form is available at the Institute website. Applicants must have to apply in the prescribed format only. No other format of application form will be entertained. Additional sheets may be attached if space found to be insufficient. Application forms must be supported with attested /self-certified copies of Degrees/ Certificates, Documents, copy of the Aadhaar / Govt. approved valid photo ID card; and the information provided in the Google form and the Application form to be uploaded in the pdf format should be same, otherwise the application will summarily be rejected.
12. Candidates employed in the Govt./Autonomous Bodies/PSUs need to apply through proper channel addressed to 'Registrar, Indian Institute of Engineering Science and Technology, Shibpur, P.O.- Botanic Garden, Howrah 711103', superscribing '**Application for the Post of Superintending Engineer**' on the envelope. **An Advance Copy of the application is to be submitted through online mode (through prescribed Google form) within due date and time.** Such candidates need to bring "No Objection Certificate" from their present employer at the time of interview.
13. Applications received as incomplete/not through proper channel will be summarily rejected.
14. Candidates having any query may write to the Registrar, IEST, Shibpur at Email Id: [recruitment.nonfac@iests.ac.in](mailto:recruitment.nonfac@iests.ac.in) mentioning '**Recruitment for the Post of Superintending Engineer**' in the subject of the mail. Candidates should check their email regularly.
15. Valid Caste certificate (SC/ST/OBC(NCL)/EWS) in the applicant's name from officers, authorised by the Government of India to issue such a certificate (if applicable). OBC (NCL)/EWS certificate must be issued on or after April 1, 2025.
16. The application fees for (i) UR/EWS/OBC (NCL) category candidates: Rs. 1500/- and (ii) SC/ST/PwD category candidates: Rs. 1000/-.



**OFFICE OF THE REGISTRAR**  
**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR**  
**AN INSTITUTE OF NATIONAL IMPORTANCE**  
**(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)**

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17. The applicants **should deposit the requisite fees** to the following Account of IEST, Shibpur.

Bank Name: UCO Bank

Branch Name: BESU Branch

Branch Account No.: 23690110091845

IFSC : UCBA0002369

→ (ZERO)

Bank MICR Code: 700028178

Branch Code: 2369

Swift Code: UCBAINBB001

18. All original testimonials/documents are to be produced at the time of screening test/interview.
19. No TA/DA shall be paid for attending the screening test/ interview.
20. Any correspondence, whatsoever, will lead to cancellation of the candidature. Canvassing in any manner would entail disqualification of candidature.
21. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and /or an application in response there to can be instituted only in the Hon'ble High Court, Kolkata.
22. Applicants are requested to visit Institute website regularly for any update/corrigendum/addendum etc.
23. The decision of the Authority shall be final.
24. The details regarding qualification/experience etc. are as per the latest recruitment rules for non-teaching staffs of NITs and IEST, Shibpur notified by the MoE, Govt. of India. However, any modification in the Recruitment Rules notified by MoE shall be finally applicable. The selection procedure will be governed by the latest Recruitment Rules and OM's issued by MoE till the date of Interview.
25. The Deputation or Short-Term Contract is for a period of 5 years or till attaining the age of 60 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time.
26. The pay and conditions of deputation of the officer selected shall be regulated in accordance with the Department of Personnel & Training OM No. 6/8/2009-Estt.(Pay-II) dated 17/06/2010, as amended from time to time and other instructions of the Government of India or Board of Governors of Indian Institute of Engineering Science and Technology, Shibpur issued in this regard from time to time.
27. Educational qualification and experience will be as per the Recruitment Rules for Non-Teaching Staff (2019) of NITs and IEST, Shibpur.
28. Pay of selected candidate for the Post of Superintending Engineer:  
Pay Band 4 (Rs. 37400- Rs. 67000) with Grade Pay Rs. 8700/-
29. Records of the not selected candidates shall not be preserved beyond three (03) months from the date of declaration of the result of selection.
30. Reservation rules as per Government of India shall be applicable.