

INDIAN INSTITUTE OF ENGINEERING SCIENCE & TECHNOLOGY, SHIBPUR
Howrah - 711103

Details of documents required at the time of online provisional admission to B.Tech./ B.Arch. programs of IEST, Shibpur

(Originals are mandatory during physical verification)

1.	Filled in admission form (Format will be available on IEST website/through online form fillup)	Original
2.	Verification letter issued at JoSAA 2020 Reporting Center	Self-attested photocopy
3.	Provisional Admission Letter issued by JoSAA 2020 (in the final round)	Self-attested downloaded document
4.	Medical Fitness Certificate as submitted during JoSAA 2020 reporting	Self-attested photocopy
5.	Class X Admit/Mark-sheets/Certificate (for age proof)	Self-attested photocopy
6.	Class XII mark-sheet and Certificate	Self-attested photocopy
7.	Photo Identity Card (AADHAAR CARD/VOTER ID/PASSPORT/Driving License etc.)	Self-attested photocopy
8.	SC/ST Cast certificate (if applicable)	Self-attested photocopy
9.	OBC-NCL Certificate in JoSAA 2020 format as submitted during reporting (if applicable), issued after April 01, 2020	Self-attested photocopy
10.	GEN-EWS Certificate in JoSAA 2020 format as submitted during reporting (if applicable), issued after April 01, 2020	Self-attested photocopy
11.	PwD certificate (if applicable)	Self-attested photocopy
12.	Family income certificate for Financial Year 2019-20, issued the competent authority of the area where the candidate and/or his/her family normally resides. The list of the competent authorities is given in Annexure I. i. OBC-NCL and GEN-EWS must submit the family income certificate. ii. To avail the tuition fee waiver as per GoI norms for IEST Shibpur, submission of family income certificate at the time of admission is mandatory. The candidates need to submit the income certificate each year to avail tuition fee waiver. iii. Submission of family income certificate for SC/ST/PwD candidates is not mandatory.	Self-attested photocopy
13.	Formal affidavit for anti-ragging by the student and parents (Format available on IEST Website) on ten rupees Nonjudicial stamp paper. (No need to write student ID; keep it blank)	Original
14.	Blood Group Report from Pathology	Original
15.	Migration certificate	Original
16.	Any other documents as advised by JoSAA 2020	Original

Note:

1. The seat will be allotted by CSAB 2020/JoSAA 2020.
2. The Institute may ask to submit all the above documents (whichever applicable for a candidate) through online. A link for this will be given on the Institute website.

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Annexure I

List of competent authorities issuing Family Income Certificate for various states

Sl. No.	State/Union Territory	Income Certificate Issuing Authority
1.	Andaman & Nicobar	Tahsildar
2.	Andhra Pradesh	Tahsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officers
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub-Divisional Magistrate
7.	Chhattishgarh	Naib Tahsildar
8.	Dam & Diu & Dadra & Naghar Haveli	Mamiatdar, Daman and Mamiatdar, Diu
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamiatdar of all Taluks
11.	Gujrat	District Collector/Deputy Collector/Asst. Collector/Prant Officer/Mamiatdar
12.	Haryana	CRO (Tahsildar/Naib Tahsildar concerned)
13.	Himachal Pradesh	Tahsildar of Revenue Department
14.	Jammu & Kashmir	Sub-Divisional Magistrate (Not below the rank of Tahsildar)
15.	Jharkhand	Sub-Divisional Officer in each District
16.	Karnataka	Tahsildar
17.	Kerala	Village Officers
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in remaining Islands
19.	Madhya Pradesh	Tahsildar/Naib Tahsildar
20.	Maharashtra	Tahsildar
21.	Manipur	District Authorities, i.e., DC/ADC/SDO (not below the rank of SDO/SDM)
22.	Meghalaya	The employer in the case of Govt. Employee and by MP/MLA/DC/SDO Civil in case of others
23.	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub-Divisional Officers
25.	Odisha	Revenue Officer
26.	Punjab	CRO (Tahsildar/Naib Tahsildar concerned)
27.	Pondicherry	Tahsildar, Deputy Tahsildar
28.	Rajasthan	Tahsildar
29.	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management and Development Dept.)
30.	Tamil Nadu	Zonal Deputy Tahsildar
31.	Tripura	Deputy Commissioner of Respective Districts
32.	Uttar Pradesh	Tahsildar
33.	Uttaranchal	Tahsildar/SDM/City Magistrate
34.	West Bengal	1. Dist. Magistrate or Dist. Level Additional Dist. Magistrate 2. Sub-Divisional Officer - Sub-Divisional level of the

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		<p>concerned</p> <ol style="list-style-type: none">3. Block Development Officer - Block level of the concerned Blocks4. The Collector, Kolkata – Kolkata Municipal Corporation5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata6. Other Areas covered in Kolkata Police are concerned, i.e., areas over which Collector Kolkata does not exercise jurisdiction – concerned District Magistrate or any other officer authorized by the District Magistrate of the respective district, i.e., South 24 Parganas and North 24 Parganas
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