

**Indian Institute of Engineering Science and Technology, Shibpur**  
**Howrah—711 103**

Proceedings of the 19<sup>th</sup> meeting of the Board of Governors of Indian Institute of Engineering Science and Technology (IEST), Shibpur, held in virtual mode on 7<sup>th</sup> January, 2021, at 2 p.m.

The following members were present:-

1. Dr. Vasudev K. Aatre, (Distinguished Scientist & Former Secretary, Department of Defence Research & Development and Scientific Adviser to Raksha Mantri) - Chairperson, BoG, IEST, Shibpur
2. Prof. Parthasarathi Chakrabarti, Director, IEST, Shibpur. - Ex-Officio Member, BoG, IEST, Shibpur
3. Shri Madan Mohan, ADG, Department of Higher Education, Ministry of Education, GoI, representative from Administrative Bureau of Ministry of Education
4. Shri Anil Kumar, Director (Finance), representative from Finance Bureau of Ministry of Education, GoI
5. Prof. Govindan Rangarajan, Director, IISc., Bangalore, Ex-Officio Member, BoG, IEST, Shibpur
6. Prof. Dr. T.G. Sitharam, Director of IIT, Guwahati and Member BoG, IEST, Shibpur
7. Prof. Rohini Godbole, Centre for High Energy Physics IISc, Bangalore and Member BoG, IEST, Shibpur
8. Prof. P. S. Avadhani, Director, IIIT, Agartala, and Member BoG, IEST, Shibpur
9. Mr. Neeraj Agarwal, representing Secretary, Ministry of Steel, GoI
10. Prof. Shyamal Kumar Chattopadhyay, Professor, Dept. of Chemistry, IEST, Shibpur, Senate nominee
11. Prof. Aditya Bandyopadhyay, Professor, Dept. of Architecture, Town and Regional Planning, IEST, Shibpur, Senate nominee
12. Dr. Biman Bandyopadhyay, Registrar, IEST, Shibpur and Secretary, BoG, IEST, Shibpur

The following members were absent:

1. Secretary, Higher Education Department, Govt. of West Bengal, Ex-Officio Member, BoG, IEST, Shibpur.
2. Dr. Shekhar C Mande, DG, CSIR-cum Secretary, DSIR, Ministry of Science & Technology, GoI, Member, BoG, IEST, Shibpur

At the outset, Dr. Vasudev K. Aatre, Chairperson, BoG, welcomed the members present in the online meeting and wished them happy and prosperous New Year. He made an introductory comment on the current situation of the COVID pandemic and expressed his wishes for everyone's safety and good health in the pandemic situation. Then he requested the Registrar to place the agenda of the 19<sup>th</sup> meeting of BoG. The Registrar, accordingly, placed the item-wise agenda.

**Item No.19.01 Confirmation of the proceedings of the 18<sup>th</sup> meeting of the Board of Governors held online on 18<sup>th</sup> November, 2020.**

**Resolution 19.01**

The proceedings of the 18<sup>th</sup> meeting of the BoG held on 18<sup>th</sup> November, 2020 were circulated among all the members for their perusal and suggestions, if any. The comments/suggestions of the members, as received by the Registrar, have also been circulated among all members for necessary consideration.

The BoG confirmed the draft proceeding with the following amendments:

1. In Resolution no. 18.07 of the draft proceeding following will be included: "The BoG also resolved that Institute will frame a Standard operating Procedure (SoP) to receive grants/honorarium for such external aided project in future".



2. In Resolution no 18.12 of the draft proceedings it is written "The letter received from the Ministry regarding the Registrar appointment was placed before the BoG by the Director." It will be replaced with "The Director informed BoG that he had received the letter the day before the meeting and he shared it with the Hon'ble Chairperson."
3. In Resolution no. 18.11 of the draft proceedings following will be included. "The BoG also resolved that while framing the formal chargesheet to be issued to Dr. Rubi Golder, the opinion of the BoG should be considered that the penalty would be minor in nature according to the enquiry report submitted by Prof. Asoke De, Inquiry Officer."

**Item No.19.02 Action taken report on the resolutions adopted in the 18<sup>th</sup> Meeting of the Board of Governors.**

**Resolution 19.02**

The BOG noted the status of the actions taken on the Proceedings of the 18<sup>th</sup> Meeting of the Board of Governors held on 18<sup>th</sup> November, 2020 and suggested that in future the Action Taken Report should be submitted in precise format, i.e., what is the decision of the BoG, what has been done so far, what has to be done by the Institute. It is also discussed that lists are to be prepared for the cases pending with the Ministry and the actions pending on behalf the Institute and the pending unsettled issues due to conversion which requires special meeting with the Ministry.

The BoG also discussed on some committees constituted by the BoG. Regarding the Committee constituted for consideration of the implementation of the 4-tier pay structure of faculty members from the date of conversion from BESU to IEST under the Chairmanship of Prof. Sriman Bhattacharya, Dy. Director, IIT, Kharagpur, the BoG nominated the Registrar, IIT, Guwahati in the place of the Registrar, IISER, Pune since he has refused to act as a member of the Committee. The BoG also noted that Statutes Revision Committee has not submitted their report. On this issue BoG resolved that the Chairman of the Statutes Revision Committee be requested to submit their report before the next BoG. The BoG also discussed on the difficulty faced by the Director for constitution of the Selection Committees for consideration of eligible professors to HAG since many of the experts are not in the HAG scale. The BoG resolved that HAG experts may be nominated from amongst the recommended list of experts for such committees, even if the nominated expert does not belong to the HAG scale.

**Item No.19.03 Reporting by the Director, IEST, Shibpur on the various activities of the Institute.**

**Resolution 19.03**

The BoG noted the contents of the presentation made by the Director on various activities of the Institute, including successful conduct of 'online' examinations, 'Online Orientation Programmes' for the students, Webinar on 'National Education Policy', Progress in Research and Consultancy Projects, Infrastructural Development of the Institute, present Status of Placement of Students etc. The report of the Director is enclosed with the proceedings as **Annexure-1**

**Item No.19.04 To consider the recommendation of the 28<sup>th</sup> meeting of the Senate regarding the list of successful candidates who have been qualified for award of various degrees (UG, PG, and PhD) and the list of medallists of the Institute in the forthcoming convocation to be held on 30<sup>th</sup> January, 2021.**

**Resolution 19.04**

The BoG noted that in its 28<sup>th</sup> meeting Senate accepted the list of successful candidates who have qualified for the award of various degrees (UG, PG, and Ph.D.) and the list of medallists of the Institute in the forthcoming convocation scheduled to be held on 30<sup>th</sup> January 2021. The BoG also noted the following.

1. Degrees and prizes shall be awarded in this Convocation to a total of 482 Undergraduate students of 10 courses, 314 Postgraduate students of different courses, 59 Dual Degree students of three courses, and 55 PhD fellows who have completed their studies and passed the examinations during this period.



2. The candidates whose final Ph.D. viva-voce would be satisfactorily completed on or before January 15, 2021, shall also be considered for awarding degrees in this convocation.
3. Medals will be awarded to 39 candidates who have secured the highest marks in different disciplines.
4. The President of India Gold Medal shall be awarded to the student Sri Sayan Seal, CST Department who secured 1<sup>st</sup> position among the undergraduates of all ten engineering disciplines taken together.
5. Ganesh Chandra Mitra Memorial Medal shall be awarded to the student Ms. Riya Das, Mathematics Department who secured 1<sup>st</sup> position among the postgraduates of all the disciplines taken together.
6. Some Endowment medals shall also be awarded to the students who have stood first in their respective disciplines or have secured the highest marks in a particular subject/

The BoG discussed and resolved that the recommendation of the Senate regarding award of various degrees to the successful candidates and the list of medallists of the Institute in the forthcoming convocation be approved.

The BoG also discussed about the name of the Chief Guest and resolved that name will be finalised by the Chairperson on the basis of the names proposed by the Director.

**Item No 19.05 To consider the recommendation of the 28<sup>th</sup> meeting of the Senate (Vide resolution no. 28.06) regarding merging of Centre of Excellence for Green Energy and Sensor Systems (CEGESS) & M.N. Dastur School of Materials Science and Engineering (MNDSMSE) on the basis of the report of the committee constituted by the Senate.**

**Resolution 19.05**

The BoG discussed on the various aspects of merging of the two units, namely CEGESS and MNDSMSE, of the Institute on the basis of the recommendation of the Senate to merge these two units into a new unit named "School of Advanced Materials, Green Energy and Sensor Systems", based on the recommendation of the committee constituted by the Senate. After a detailed discussion BoG accepted the recommendation of the Senate regarding merging of Centre of Excellence for Green Energy and Sensor Systems (CEGESS) & M.N. Dastur School of Materials Science and Engineering (MNDSMSE).

**Item No.19.06 To consider the recommendation 28<sup>th</sup> meeting of the Senate (vide resolution no.28.07) regarding the approval of the draft ordinance for introduction of 3 years postgraduate programme in engineering/ technology for Working Professionals initially in (i) Civil Engineering and (ii) Metallurgy and Materials Engineering Disciplines.**

**Resolution 19.06**

The BoG noted that in order to enhance the knowledge base of the working professionals, who could not complete their post-graduation in engineering as a fulltime regular student, part-time postgraduate program has been conceptualized by the Senate.

The BoG discussed and approved the Draft Ordinance for the three-years Postgraduate (MTech) Programme in Engineering/Technology for working professionals, recommended by the Senate. The BOG also approved the Senate recommendation of starting this M.Tech programme initially in (i) Civil Engineering and (ii) Metallurgy and Materials Engineering Disciplines.

**Item No.19.07 To consider a suitable faculty designation for Dr. Dibyendu Chatterjee working as Workshop Superintendent in the Institute as a teaching staff.**

**Resolution 19.07**

The BoG discussed the matter of Dr. Dibyendu Chatterjee in details. After a detailed discussion BoG resolved that the matter be referred to the Ministry of Education for scrutiny and observation to decide whether this case





can be considered for the Institute of National Importance for a suitable faculty designation since Dr. Dibyendu Chatterjee working as Workshop Superintendent in the Institute before conversion of this Institute to IEST, Shibpur. The Registrar will send a letter to MHRD with all the details related to this case.

**Item No.19.08 To consider a suitable faculty designation for Dr. Zia-Ul-Alam and Sri Sandip Chottopadhyay working as Physical Instructors in the Institute as a teaching staff.**

**Resolution 19.08**

The BoG discussed the matter for suitable faculty designation of Dr. Zia-Ul-Alam and Sri Sandip Chottopadhyay working as Physical Instructors in the Institute as a teaching staff before conversion of this institute to IEST, Shibpur. Since some of the NITs have already received approval in similar cases, the BoG resolved that the matter be referred to the Ministry of Education for consideration. The Registrar will send a letter to MHRD with all the details related to this case.

**Item No. 19.09 To note the MHRD notification no, F.No. 32-6/2020 –TS.III dt. 08.12.2020 regarding MACP of Dr. Biman Bandyopadhyay and his date of superannuation on 31.01.2021 as Registrar and advertisement for the post of Registrar of the Institute.**

**Resolution 19.09**

Since the matter was in respect of the Registrar, after placing the agenda note on this issue, the Registrar abstained from the meeting.

The BoG noted the Notification F.No. 32-6/2020 –TS.III dt. 08.12.2020 regarding MACP of Dr. Biman Bandyopadhyay and his date of superannuation on 31.01.2021 as Registrar and advertisement for the post of Registrar of the Institute.

Regarding giving the effect of MACP to Dr. Biman Bandyopadhyay, the BoG resolved that since 'Registrar' is one of the members of the DPC and this committee will be constituted to consider the upgradation of Dr. Bandyopadhyay who is the Registrar of the Institute, the Director will nominate one member as a replacement of the 'Registrar' for formation of DPC required for MACP of Dr. Biman Bandyopadhyay.

The BoG also noted that the advertisement for the post of Registrar of the Institute is under process and expected to be published by 8.01.2021.

**Item No.19.10 To consider the Annual Report of the Institute for the year 2019-20.**

**Resolution 19.10**

The BOG noted that the Annual Report of the Institute for the year 2019-20 has been prepared with detailed information during the said year. However, till date the Separate Audit Report (SAR) and Audited Annual Accounts have not been received from the Office of the Director General of India, Central, Kolkata. The Institute already requested the Director General of Audit, Central, Kolkata for issuance of Final Separate Audit Report (SAR) for the year 2019-20. Considering the above, the Finance Committee recommended to the Board of the Governors that the Annual Report may be submitted to the Ministry after attaching the Final Separate Audit Report (SAR) and Audited Accounts as soon as it is received from the Office of the Director General of Audit, Central, Kolkata.

The BoG considered the recommendation of the Finance Committee and approved the Annual report with the rider that this Annual Report will be sent to the Ministry attaching the Final Separate Audit Report (SAR) and Audited Accounts immediately after receiving the same from the Office of the Director General of Audit, Central, Kolkata

**Item No.19.11** To consider the appeal of Dr. Averi Mukhopadhyay, Assistant Professor, recruited in the year 2019, for reimbursement of her Travelling Allowance (TA) at the time of joining to the post.

**Resolution 19.11**

The BOG considered the appeal of Dr. Averi Mukhopadhyay, Assistant Professor, Department of Humanities and Social Sciences regarding reimbursement of Travelling Allowance for joining the new assignment.

The BoG considered the recommendation of the Finance Committee and resolved that Dr. Averi Mukhopadhyay will not be allowed to receive reimbursement of any kind of travelling allowance, since the joining to the new assignment at IEST, Shibpur is not on public interest.

**Item No. 19.12** To consider the compensation payment of Rs. 4,79,360/- to M/s. Subham Design Whiz Pvt. Ltd for part erection of temporary pandal on urgent basis for the Inaugural function scheduled to be held on 12<sup>th</sup> August, 2017 to inaugurate of the Research Labrotaries of CHST and Incubation Centre of the Institute by the then Education Minister, but cancelled due to swine flu attack of the Minister.

**Resolution 19.12**

The BoG noted that payment of Rs. 4,79,360/- to M/s. Subham Design Whiz Pvt. Ltd is for part erection of temporary pandal on urgent basis for the function scheduled to be held on 12<sup>th</sup> August, 2017 to inaugurate of the Research Labrotaries of CHST and Incubation Centre of the Institute by the then Education Minister. The proposed visit for the inauguration programme was cancelled due to swine flu infection of the then Hon'ble Education Minister and the intimation was made by the Ministry to the Institute on 9<sup>th</sup> August, 2017. As the cancellation of programme was beyond control of the Institute, the Finance Committee recommended that the claim of the contractor be honoured after verification of bills etc.

The BoG considered the recommendation of the Finance Committee and resolved that the amount of Rs.4,79,360/- be reimbursed to M/s. Subham Design Work Pvt. Ltd. after verification of the bills.

**Item No.19.13** To note the permission of MHRD vide notification no. F.No. 32-5/2019.TS-III dt. 25.11.2020 for construction of 1000 capacity Boys' Hostel in the Institute.

**Resolution 19.13**

The BoG noted the sanction of construction of 1000 capacity hostel for boys at the estimated amount of Rs.129.43 Crores by the Ministry of Education, Government of India vide letter No.32-5/2019.TS-III dated 25.11.2020. The BoG also noted that the amount will be released as a grant under OH-35.

**Item No.19.14** To note the order of the Ministry of Education, Dept. Higher Education, vide no. F.No. 33-3/2020 -TS.III, GoI dt. 28<sup>th</sup> October, 2020 regarding special cash package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the block 2018-2021.

**Resolution 19.14**

The BoG considered the recommendation of the Finance Committee and noted the memorandum vide F.No.33-3/2020-TS.III dated 28<sup>th</sup> October, 2020 and F. No.12(2)/2020-EII(A) dated 12.10.2020 regarding Special Package equivalent in lieu of Leave and Travel Concession Fare for Central Government employees during the block year 2018-21. The BoG adopted the order and approved the recommendation of the Finance Committee that the Institute may implement the same for availing the benefits by the employees.

**Item No.19.15 To report the recovery of overdrawn salary from the existing five officers of the Institute drawing pay in Level-13 of Pay Matrix as per 7<sup>th</sup> CPC.**

**Resolution 19.15**

The BoG considered and approved the recommendation of the Finance Committee and also noted the report of recovery of overdrawn salary from the incumbent five officers under Pay Level-13 due to the modification of Level-13 of Pay Matrix vide Order No.4-6/2017-IC-E-III(A) dated 28.09.2017 issued by the Ministry of Finance, Department of Expenditure, Government of India.

**Item No.19.16 To consider the note regarding transport related matter of the Director of the Institute.**

**Resolution 19.16**

When the matter was discussed, in view of possible conflict of interest, the Director abstained from the meeting with the permission of the Chairperson.

The BoG noted that considering the pandemic situation and on the recommendation of the 9<sup>th</sup> meeting of the Finance Committee, Board of Governors in its 17<sup>th</sup> meeting approved the Transport Allowance to the Director as per Clause-2(IV) of Order No.21/5/2017-E.II(B) dated 07.07.2017 for the period from 1<sup>st</sup> April, 2020 to 31<sup>st</sup> December, 2020 for not using the Institute vehicle.

The BOG further considered the recommendation of the Finance Committee regarding continuation of the existing system of payment of transport allowance to the Director and resolved that the existing system of payment be continued until the Director wishes to use a hired car for official purpose.

**Item No.19.17 To report the status of outstanding Audit Para till 2018-19.**

**Resolution 19.17**

The BOG noted the status of outstanding Audit Para as on 31.03.2019 and suggested that the Institute should take necessary steps to settle the Audit Para. The BoG also resolved that henceforth position of outstanding Audit Para should be reported in a tabular format mentioning the Para which are pending in the beginning of the year and are settled during the end of the year and outstanding as on date. For settling the audit Para where decision of the Board of Governors is required, the details of such Para may be placed before the Finance Committee and BoG for further direction.

**Item No. 19.18 To consider the FC and BOG regarding Sitting Fees of internal members of the BoG, FC and B&WC as well as for the internal members of the committees constituted by the authorities (BoG, FC, Senate and B&WC).**

**Resolution 19.18**

The BoG considered the recommendation of the Finance Committee and resolved that the Sitting Fees @ Rs.5,000/- per meeting for the Internal Members of the BoG, FC and B&WC as well as that for the Internal Members of the committees constituted by the authorities (BoG, FC, B&WC and Senate) be implemented w.e.f. 07.01.2021.

**Item No.19.19 To note the approval letter of the Ministry vide no. F.No. 32-7/2020 –TS.III dt. 19.11.2020 regarding restructuring of non-teaching employees of the Institute and its distribution.**

**Resolution 19.19**

The BOG noted the approval of the Ministry vide letter no. F.No. 32-7/2020–TS.III dt. 19.11.2020 regarding restructuring proposal of the Institute for non-teaching employees and their distribution based on the Institute request letter dated 29<sup>th</sup> May, 2019.

The BoG also noted that as per approval, restructuring shall be done in compliance with the guidelines issued by the Ministry of Education & should be in lines with the Recruitment Rules of NITs.

In the approval letter it is also stated that “The Excess manpower in respective cadre will be continued as supernumerary till the retirement and the Institute will not do any direct recruitment in the regular cadre till the supernumerary staff is exhausted in the respective cadre.” Further, as per the letter of the Ministry, Institute will



seek approval of competent authority through NIT Division for creation of these supernumerary posts to accommodate excess manpower accordingly.

**Agenda Item No. 19.20.M.1: To consider the appeal of National Institute of Secondary Steel Technology (NISST) for vacating their office accommodation within the Institute campus, issuance of no dues certificate of the premises and to allow them to take their assets and documents from the premises.**

**Resolution 19.20.M.1**

The BoG considered the recommendation of the Finance Committee and also noted the following.

1. The accommodation for Kolkata centre of NISST was allotted within the BESU campus by the Institute on monthly rent with an agreement and after the expiry of the tenure of the agreement; this was renewed from time to time with increased license fee.
2. The tenure of the last agreement with NISST was up to 06.02.2019. In that agreement it was mentioned by the Institute that further extension will not be given to them due to shortage of space.
3. However, after the expiry of the agreement NISST again appealed for extension for further two years and wanted to pay 10% hike on previous rent.
4. However, extension could not execute due to pending issues related to rent of premises fixed by GoI and inspection report submitted by CAG. As per the inspection report of CAG, NISST will also have to pay the new rent as per the rent fixed by the central government vide File No.8015/1/2017-pol.III, GoI, Director of Estate dated 03.04.2019 from the date of conversion, i.e. from 04.03.2014 as reported by the CAG in its inspection report.
5. NISST now appealed for termination of the agreement /vacation of premises on or before 5<sup>th</sup> January, 2021 and no dues certificate from the Institute.
6. As per the CAG report total arrear amount of rent to be paid by the NISST is Rs. 701409/- (Short deduction of rent as per CAG inspection report is Rs. 694002/- + Arrear Electric Bill is Rs. 6499/- + Pending Electricity Bill is Rs. 908/-) .
7. The Institute has intimated NISST that they will have to pay the above mentioned arrear rent as per the rent fixed by the central government from 04.03.2014 as reported by the CAG in its inspection report.
8. In response, NISST has intimated the Institute that the issue will require to be placed before their higher authorities and will revert back after receiving decision from the higher authorities and requested the Institute to allow them to start transportation of their belongings as the Cabinet Secretariat decided to close the centre.

After detailed discussion, the BoG resolved that after payment of the arrear rent and electricity charges Institute will give no dues certificate to NISST and will allow them to take their belongings from the Institute.

**Agenda Item No. 19.20.M.2: To consider and to take decision regarding the rent issue of three banks situated within the IEST campus.**

**Resolution 19.20.M.2**

The BoG considered the recommendation of the Finance Committee and also noted the following.

1. The matter was discussed in the 16<sup>th</sup> meeting of the BoG and resolved as under:



*'SBI & the UCO bank shall be asked to revise their rent as per recommendation of the Director of Estates, GoI or they submit their proposal at the earliest for consideration of the same by the Institute authorities. The BoG noted that the third bank in the Campus, i.e. UBI has never paid any rent and they are not willing to make any agreement with IEST as well. The BoG thereafter resolved that a notice for vacating the campus within three months be issued by the Registrar, if they do not comply with the CAG report immediately'*

2. In compliance with the said resolution, SBI and the UCO Bank have been duly intimated to pay the arrear rent and execute the Leave and License Agreement with revised rate and UBI (now PNB) was intimated to pay the arrear rent and vacate the premises within three months from the date of issuance of the letter or comply with the CAG report immediately.
3. Till date Institute did not receive any reply against the above-mentioned letter from SBI, BESU Branch.
4. The UCO Bank informed the Institute that as per their higher authority decision, demand of increase in the rate of rent and making payment of arrear during the current agreement period is not possible.
5. PNB requested the Institute for a fresh agreement and to inform them the quantum of arrear rent to enable them for presenting the same to their higher authority.

After detailed discussion the BoG resolved that letters be issued to SBI and UCO Bank to pay the arrear and make new agreement with rent as prescribed by the CAG. If they do not agree with the revised rate, then they may be requested to vacate the premises at the earliest.

Regarding the issue related to PNB, the BoG resolved that a legal notice be issued by the Institute to the Bank for payment of arrear rent as prescribed by the CAG and also ask them to vacate the premises at the earliest.

**Agenda Item No. 19.20.M.3: To consider and approve the new formats of APAR for non-teaching employees of the Institute: Officers, Teaching Staffs, Ministerial Staff and Supporting Staffs (MTS).**

**Resolution 19.20.M.3**

The BoG considered the new formats of APAR for (1) officers (2) Technical Staff (3) Ministerial Staff and (4) supporting staff (MTS) placed by the Registrar as per the resolution taken by the BoG in its 16<sup>th</sup> meeting vide resolution no 16.07 relating to introduction of APAR in the proper format as per Central Government norm and approved the same.

**Agenda Item No. 19.20.M.4**

**To consider the proposal for participation of IEST, Shibpur in etenders.gov.in in connection with a project of National Aerospace Laboratory (NAL).**

**Resolution 19.20.M.4**

The BoG considered the recommendation of the Finance Committee regarding participation of IEST, Shibpur in etenders.gov.in in connection with a project of National Aerospace Laboratory (NAL) and also noted the followings:

- NAL will bring this project through e-procurement on their website (etenders.gov.in).
- NAL informed that CSIR-NAL has switched over to e-procurement and requested IEST to register in etenders.gov.in.
- NAL informed that any purchase order / project can be given only based on quotation submitted through etenders.gov.in, even if it is single tender.



- NAL is requesting IEST to register with Central Public Procurement Portal (CPPP) which is essential to establishment under Govt. of India.

After discussion, the BoG resolved that Institute can register in the e-tender portal of National Aerospace Laboratory (NAL) for applying for research projects by the faculty members of the Institute.

**Agenda Item No.19.20.M.5:** **To consider the proposal for signing Non-Proprietary User Agreement with UT-BATTELLE, LLC as “CONTRACTOR”, Operator of Oak Ridge National Laboratory (ORNL).**

**Resolution 19.20.M.5**

The BoG considered the proposal for signing Non-Proprietary User Agreement with UT-BATTELLE, LLC, the operator of Oak Ridge National Laboratory (ORNL) as “CONTRACTOR” in line with the resolution already taken by the BoG in its 18<sup>th</sup> meeting regarding collaboration between IEST Shibpur with Oak Ridge National Laboratory (ORNL), USA.

The BoG noted that for this collaboration IEST, Shibpur will have to sign Non-Proprietary User Agreement with UT-BATTELLE, LLC as “Contractor”, Operator of Oak Ridge National Laboratory (ORNL).

BoG also noted that there is no financial commitment from IEST, Shibpur in this agreement. In case any liability arises for a researcher while carrying out research under collaboration, which is under purview of this non-proprietary user agreement, he/she shall be responsible for that.

The BOG resolved that IEST will sign the agreement with UT-BATTELLE, LLC as “CONTRACTOR”, Operator of Oak Ridge National Laboratory (ORNL) after further scrutiny, if required.

**Agenda Item No. 19.20.M6:** **To consider continuation of retirement/Death gratuity of the Mess Employees of the Institute in earlier rate from the date of conversion of BESU to IEST (i.e. 04.03.2014), till the acceptance of Mess Employees of the Institute as regular employees at par with other non-teaching employees of the Institute is settled by the Ministry.**

**Resolution 19.20.M.6**

The BoG considered the recommendation of the Finance Committee regarding continuation of retirement/Death gratuity of the Mess Employees of the Institute in earlier rate from the date of conversion of BESU to IEST, Shibpur (i.e. 04.03.2014), till the issue of acceptance of Mess Employees of the Institute as regular employees at par with other non-teaching employees of the Institute is settled by the Ministry. The BoG also noted the followings:

1. The details regarding acceptance of Mess Employees of the Institute as regular employees of the Institute and implementation of their service benefits at par with other non-teaching employees have not been settled till date.
2. Before conversion of BESU, mess employees were eligible for only 15<sup>th</sup> months retirement benefit and this fund used to be allotted by the State Government. Though their present salaries continue to be disbursed from the fund received for the purpose of salary head (Head OH -36), their gratuity after retirement has been discontinued due to indecision of the institute authority.
3. West Bengal Government vide Memorandum No. 874-Edn(CS)/1C-63L/12 dated 28.10.2014 introduced revised service conditions for the mess employees which stated that *‘the Hostel/Mess employees of the State-Aided-Universities in West Bengal shall henceforth, be treated as non- teaching employees of the respective Universities and their salaries and allowances including other service benefits shall be the same as are available to the other non-teaching employees of the University.’*

4. When this order was issued, at that time the Institute was already converted to IEST and the Executive Council of the Institute in its 48<sup>th</sup> meeting vide Resolution no. 48.12.01 adopted the order of the State Government and accordingly an executive order was issued in this regard by the Registrar, IEST, Shibpur.
5. As per this order "The Hostel/Mess employees of the State-aided Universities in West Bengal shall henceforth be treated as non-teaching employees of the University" and "Hostel/Mess employees of the Government-aided colleges shall be eligible for the benefit of GPF, Death or retirement gratuity and pension including Family pension and such other retirement benefits as are available to the other non-teaching employees of the College with effect from 01.02.2000."
6. But when the matter was placed before the finance committee, the matter was referred to the Ministry and thereafter several correspondences were made and many times the matter was placed before the BoG and each time it was referred to MRHD for settlement of this case.
7. Since the matter has not been settled, the proposal for paying the retirement/Death gratuity as per the earlier rate has come up, so that their hardship can be reduced.

The BOG discussed this issue very seriously along with other such issues, which were related with the conversion of BESU to IEST, Shibpur and had not been resolved till date. The BoG resolved that to solve the impasse created for such type of service related issues of the employees of the Institute, including the mess employees of the Institute, the following committee be constituted.

1. Registrar, IEST, Shibpur – Chairman
- 2 Mr. Anil Kumar, Director (Finance) From Ministry of Education – Member
3. One external expert nominated by the Director, IEST, Shibpur – Member
4. Dy. Registrar (Finance), IEST, Shibpur – Convener

The committee will go through all pending establishment matters related with conversion, various orders of the state government which have retrospective effect and which have already been placed before the BoG, along with the issues pending with MHRD, which had not been settled yet. The committee is requested to place their report to the BoG at the earliest to settle all such pending issues.

There being no other items, the meeting ended with a Vote of Thanks to the Chair.

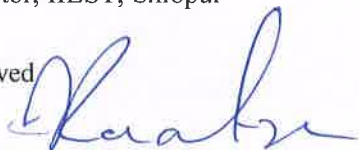


(Prof. Parthasarathi Chakrabarti)  
Director, IEST, Shibpur



(Prof. Suranjan Sinha)  
Registrar (Acting) and Secretary to the BoG  
IEST, Shibpur

Approved



(Dr. Vasudev K. Aatre)  
Distinguished Scientist & former Secretary,  
Department of Defence Research & Development and  
Scientific Adviser to Raksha Mantri  
Chairperson, Board of Governors, IEST, Shibpur