

Indian Institute of Engineering Science and Technology, Shibpur
Howrah -711 103

Proceedings of the 10th meeting of the Finance Committee of Indian Institute of Engineering Science and Technology (IEST), Shibpur, held online on November 18, 2020, at 11 a.m.

The following members were present:-

1. Dr. Vasudev K. Aatre, Distinguished Scientist & former Secretary, Department of Defence Research & Development and Scientific Adviser to Raksha Mantri and Chairman, Finance Committee IEST, Shibpur
2. Prof. Parthasarathi Chakrabarti, Director, IEST, Shibpur. - Ex-Officio Member, Finance Committee, IEST, Shibpur
3. Shri Anil Kumar, Director (Finance), Ministry of Education, GoI as the representative from Finance Bureau of Ministry of Education as Member of Finance Committee, IEST, Shibpur
4. Ms. Veena Dunga, Under Secretary (NITs), Department of Higher Education, Ministry of Education, GoI as the representative from Administrative Bureau of Ministry of Education as Member of Finance Committee, IEST, Shibpur
5. Prof. P. S. Avadhani, Director, IIIT, Agartala, and Member BoG, IEST. Shibpur
6. Prof. Shyamal Kumar Chattopadhyay, Professor, Dept. of Chemistry, IEST, Shibpur as Member
7. Dr. Biman Bandyopadhyay, Registrar, IEST, Shibpur and ex-officio Member-Secretary, Finance Committee

At the outset, Prof. Dr. Vasudev K. Aatre, Chairman of the Finance Committee, welcomed the members present in the online meeting and expressed his wishes for everyone's safety and good health in the pandemic situation. He allowed Sri Alok Kumar Maity, Deputy Registrar (Finance), to attend the meeting as an Invitee and then requested the Registrar to place the agenda item-wise.

Item No.10.01 Confirmation of the Proceedings of the 9th meeting of the Finance Committee held online on 2nd September, 2020.

Resolution No. 10.01 :

The proceedings of the 9th meeting of the Finance Committee held online on 2nd September, 2020 were circulated amongst the members. As no comments were received from the members on it, the Proceedings of the 9th meeting of the Finance Committee were confirmed.

Item No.10.02 Action taken report on the Proceedings of the 9th meeting of the Finance Committee held online on 2nd September, 2020.

Resolution No. 10.02 :

The Finance Committee noted the action taken on the proceedings of the 9th meeting of the Finance Committee held on 2nd September, 2020 with the following noting and resolutions;

- (i) The Chairman suggested that from the next meetings of BoG and FC, the Institute should place the details of decisions taken by the BoG/FC, actions taken by the Institute, and any action that the Institute failed to initiate or partially implemented in a tabular form on a separate sheet. It should also clearly indicate which resolutions could not be implemented due to decisions pending at the Ministry, which resolutions are pending at the local level etc.

- (ii) The Chairman requested the Ministry of Education representatives to resolve the pending issues of IEST to enable the Institute to make progress. Mrs. Veena Dunga, Under Secretary, Ministry of Education, assured the committee that she will look into all the pending issues of IEST, Shibpur, and will try to inform the Institute about the Ministry's decision.
- (iii) Regarding action taken on non-deduction of Income Tax from the Leave Encashment of the retired employees (vide Resolution No.9.07), the Committee reconsidered the earlier decision. Henceforth, it recommended that the Institute deduct the Income Tax (TDS) from the Leave Encashment of the retired employees till any further clarification is received from the Income Tax Department and Ministry of Education, Government of India. However, the Institute shall continuously stay in touch with the Income Tax Department and the Ministry of Education to resolve the issue.
- (iv) The Institute should put on hold the procurement of digital aids required for online teaching as well as for official work as approved by the BoG on the recommendation of the FC (vide Resolution No. 09.04) due to non-receipt of any grant from MHRD under the head OH-35.

Item No.10.03 To reconsider the decision of the Committee of Financial Affairs of the Institute regarding the resolution taken in its 2nd meeting on Drawing and Disbursing Officer (DDO) of IEST, Shibpur.

Resolution No. 10.03 :

The FC considered the decision taken by the earlier Committee of Financial Affairs of the Institute regarding the designated Drawing & Disbursing Officer (D.D.O.) of IEST, Shibpur. After detailed discussion, the Finance Committee recommended that "Registrar" shall act as the Drawing & Disbursing Officer of the Institute for all kinds of transactions. This will be placed before the Board of Governors for approval.

Item No.10.04 To report of the Budget Estimate for the year 2021-22 and Revised Estimate for the year 2020-21 of the Institute.

Resolution No. 10.04 :

Finance Committee noted that Ministry of Education, Government of India vide its letter F.No.23017/08/2020-IF.I dated 5th October, 2020 requested IEST, Shibpur to submit the budget estimate for the year 2021-22 and a revised estimate for the year 2020-21 of the Institute and the Institute submitted the same to MHRD on 9th October 2020. After detailed discussion, Finance Committee approved the budget estimate for the year 2021-22 and revised estimate for the year 2020-21 of the Institute and recommended to the BOG for approval.

Item No.10.05 To consider status report on some important pending issues of the Institute with MHRD, GoI.

No.	Pending issues	References	Letter to Ministry
1	Adjustment of unspent grant available under head OH-35 (Creation of Capital Assets)with OH-31 (General) and OH-36(Salary)	14 th meeting of the BoG held on 9th September, 2019.	14 th BoG AT/0140/MH/19 dt.09.12.2019
2	Approval of two projects: i) Construction of 1000 capacity boys	13 th meeting of the BoG held on	No.136/06 dt. 25.10.2019

Hostel and ii) Lecture Theatre Complex.	19.07.2019	
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Resolution No.10.05.01: Adjustment of unspent grant available under head OH-35 (Creation of Capital Assets) with OH-31 (General) and OH-36 (Salary)

FC discussed the issue in details and observed that if this issue is not resolved immediately, then the Institute will face a serious financial consequence. Implementation of the projects identified for upgradation of the Institute will not be possible, and all development works will be stopped. The Chairman advised that Director and Registrar discuss the issue with ADG and Financial Advisor of Ministry of Education, Government of India to resolve this long pending issue. The Chairman requested Mr. Anil Kumar, Director (Finance), IFD to arrange an online meeting and resolve the matter since it is related to the Institute's upgradation and future development.

Resolution No.10.05.02: Approval of two projects: i) Construction of 1000 capacity boys Hostel and ii) Lecture Theatre Complex.

FC noted that there is an acute shortage of hostels and lecture halls in the Institute. Though the conversion of BESU to IEST was mandated with compulsory residential arrangement for the students, the hostel accommodations cannot be provided for about 40% students and scholars. Presently the number of students allowed to stay in the campus is beyond the normal capacity of the hostels. Some students are accommodated in the vacant staff / faculty quarters. Moreover all the boys' hostels are more than 50 years old and require renovation to a large extent. Further, most of the classrooms of the Institute can cater only the number of students compatible with the strength during BESU period. In the coming years, it will be utterly impossible to accommodate students in most of the classrooms.

After discussion, the FC recommended to BOG that immediate creation of hostels and a number of classrooms is an essential requirement for maintaining the academic requirement as was envisaged during conversion of BESU, Shibpur to IEST, Shibpur. The FC also noted that in principle, approval has already given by the Ministry, and the Institute has already given all the details asked by the Ministry and also the Minister of Higher education has been appraised about these two projects.

The Chairman requested the representatives of the Ministry to expedite the process of final sanction and early release of funds for the two important projects.

Item No.10.06 To consider the payment of Honorarium to the Project Leads/Co-Investigators in the international collaborative research project "UKRI-GCRF Living Deltas Hub" led by Newcastle University, UK.

Resolution No. 10.06 :

The Committee considered the proposal regarding payment of Honorarium to the Project Leads/Co-investigators of research project "UKRI- GCRF Living Deltas Hub" led by Newcastle University, UK.

Following the 'departure – provision' of FR 46(b) the Finance Committee recorded the case as a special one and recommended to disburse the Honorarium to the Project Leads/Co-investigators as per the terms and conditions of the international collaborative research project "UKRI- GCRF Living Deltas Hub" led by Newcastle University, UK, instead of returning the fund to the funding agency.

Item No.10.07 To note the Proceedings of the 6th meeting of the B & WC held on 11th

August 2020.

Resolution No. 10.07 :

Finance Committee noted the proceedings of the 6th meeting of the Building & Works Committee held on 11th August, 2020.

Item No.10.08.Misc.1 To consider the appeal of the employees of the Institute to deduct the arrear of revised Licence Fee for the period from 01.04.2014 to 31.04.2017 in 18 instalment instead of 7 instalments as decided by the Institute vide office order no. RDO/3018/20 dated 8th July, 2020.

Resolution No. 10.08.Misc.1 :

Finance Committee considered the appeal of the employees of the Institute for deduction of Arrear Licence Fee for the period from 01.04.2014 to 31.04.2017.

The agenda was discussed, and it was resolved to recommend to the BoG to approve deduction of the remaining amount of arrear license fee in 12 instalments as proposed by the Internal Auditor. However, the employees who desire to continue to deduct their arrear license fee as per the office order no. RDO/3018/20 dated 8th July, 2020, can do so.

Item No.10.08.Misc.2 To consider the application of Dr. Tapash Kr. Roy, Associate Professor, Civil Engineering Department, for reimbursement of Air ticket purchased from "Cleartrip" (which was not authorized agency) and also travel by private airlines for visiting Delhi to attend meeting with the National Highways & Infrastructure Development Corporation Ltd. by utilizing the fund from consultancy project.

Resolution No. 10.08.Misc.2 :

The FC considered the application of Dr. Tapash Kumar Roy, Associate Professor, Civil Engineering Department, for reimbursement of air ticket of private airlines booked through "Cleartrip". The issue was discussed, and the committee expressed its inability to recommend the said reimbursement of fare as it is not supported by the government of India's existing orders in this regard. However, the committee suggested that the incumbent may request the National Highways & Infrastructure Development Corporation Ltd. for concurrence regarding reimbursement. It was resolved that the said decision be placed in the BOG for approval.

Item No.10.08.Misc.3 To adopt Government order no.Z.2S0 15/71 1200S-N dated 19.11.2008, Gol Mimistry of Health (Nursing Section) and Family Affair for implementation of Nursing, Uniform and Washing Allowances for the Institute Nurses.

Resolution No. 10.08.Misc.3 :

The FC noted the Government Order No.Z.28015/71/2008-N dated 19.11.2008 regarding implementation of Nursing, Uniform and Washing Allowances for the Institute Nurses. The above order is applicable for Central Government/UT Hospitals/Institutions and centrally funded Autonomous Bodies like AIMS, PGIMER, JIPMER. Since the order is not directly applicable to NITs/IIEST, the FC resolved to recommend to the BoG that a letter be sent to the Ministry of Education for their concurrence regarding the implementation of the said order in IIEST.

Item No.10.08.Misc.4 To adopt provisions regarding grant of Annual Allowance, Conveyance Allowance, Post Graduate Allowance to the Medical Officers, 14% monthly employer contribution for NPS holder fellowship to full time Ph.D. Scholars as per the letter no. F.No. 11-6/2019- TS.III, Govt. of India, MHRD.

Resolution No. 10.08.Misc.4 :

The FC recommended to the BoG to adopt the provisions as mentioned in the Government Order F.No.11-6/2019-TS.III dated 26.02.2020 of MHRD, Government of India for implementation as applicable for the Institute.

Item No.10.08.Misc.5 To consider the proposal of the extension of the list of items for utilization of the contingent expenses regarding the online teaching learning process under the head Cumulative Professional Development Allowance (CPDA) .


Resolution No. 10.08.Misc.5 :

The FC discussed the issue and resolved to recommend to the BoG that Institute should follow the existing order of Cumulative Professional Development Allowance (CPDA) issued by the MHRD, Government of India from time to time.

There being no other items, the meeting ended with a Vote of Thanks to the Chair.

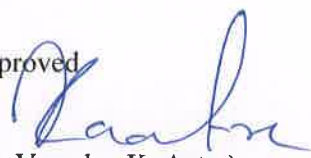


(Prof. Parthasarathi Chakrabarti)
Director, IEST, Shibpur



(Dr. Biman Bandyopadhyay)
Ex-Officio Member Secretary, Finance Committee &
Registrar, IEST, Shibpur

Approved



(Dr. Vasudev K. Aatre)
Distinguished Scientist & Former Secretary,
Department of Defence Research & Development and Scientific Adviser to Raksha Mantri
Chairman, Finance Committee, IEST, Shibpur