

Indian Institute of Engineering Science and Technology, Shibpur
Howrah -711 103

Proceedings of the 11th meeting of the Finance Committee of Indian Institute of Engineering Science and Technology (IEST), Shibpur, held online on 7th January, 2021, at 11:30 a.m.

The following members were present:-

1. Dr. Vasudev K. Aatre, Distinguished Scientist & former Secretary, Department of Defence Research & Development and Scientific Adviser to Raksha Mantri and Chairman, Finance Committee IEST, Shibpur
2. Prof. Parthasarathi Chakrabarti, Director, IEST, Shibpur. - Ex-Officio Member, Finance Committee, IEST, Shibpur
3. Shri Anil Kumar, Director (Finance), Ministry of Education, GoI as the representative from Finance Bureau of Ministry of Education as Member of Finance Committee, IEST, Shibpur
4. Shri Madan Mohan, ADG, Department of Higher Education, Ministry of Education, GoI as the representative from Administrative Bureau of Ministry of Education as Member of Finance Committee, IEST, Shibpur
5. Prof. P. S. Avadhani, Director, IIIT, Agartala, and Member BoG, IEST. Shibpur
6. Prof. Shyamal Kumar Chattopadhyay, Professor, Dept. of Chemistry, IEST, Shibpur as Member
7. Dr. Biman Bandyopadhyay, Registrar, IEST, Shibpur and ex-officio Member-Secretary, Finance Committee

At the outset, Dr. Vasudev K. Aatre, Chairman of the Finance Committee, welcomed the members present in the online meeting and expressed his wishes for everyone's safety and good health in the pandemic situation and also wished them for happy and prosperous New Year. He allowed Sri Alok Kumar Maity, Deputy Registrar (Finance) to attend the meeting as an Invitee and then requested the Registrar to place the agenda item-wise.

Item No.11.01 Confirmation of the Proceedings of the 10th meeting of the Finance Committee held online on 18th November, 2020.

Resolution No. 11.01 :

The Proceedings of the 10th meeting of the Finance Committee held on 18th November, 2020 were circulated amongst the members. The Proceedings of the 10th meeting of the Finance Committee were confirmed after incorporation of following amendments:

1. In Resolution no. 10.06 of the draft proceeding following will be included: "The BoG also resolved that Institute will frame a Standard operating Procedure (SoP) to receive grants/honorarium for such external aided project in future."

Item No.11.02 Action taken report on the Proceedings of the 10th meeting of the Finance Committee held online on 18th November, 2020.

Resolution No. 11.02 :

The Finance Committee noted the Action Taken on the Proceedings of the 10th meeting of the Finance Committee held on 18th November, 2020 and suggested that in future the Action Taken Report should be submitted in precise format.

Item No.11.03 To consider the Annual Report of the Institute for the year 2019-20.

Resolution No. 11.03 :

The Finance Committee noted that the Annual Report for the year 2019-20 of the Institute has been prepared with detailed information during the year. However, till date the Separate Audit Report (SAR) and Audited Annual Accounts have not been received from the Office of the Director General of India, Central, Kolkata. The Finance Committee also noted that the Institute already requested the Director General of Audit, Central, Kolkata for issuance of Final Separate Audit Report (SAR) for the year 2019-20. After considering the above, the Finance Committee recommended to the BoG that the Annual Report may be submitted to the Ministry after attaching the Final Separate Audit Report (SAR) and Audited Accounts as soon as it is received from the Office of the Director General of Audit, Central, Kolkata.

Item No.11.04 To consider the appeal of Dr. Averi Mukhopadhyay, Assistant Professor, recruited in the year 2019, for reimbursement of her Travelling Allowance (TA) at the time of joining to the post.

Resolution No. 11.04 :

The Finance Committee considered the appeal of Dr. Averi Mukhopadhyay, Assistant Professor, Department of Humanities and Social Sciences regarding reimbursement of Travelling Allowance for joining the new assignment. The Finance Committee recommended to the BoG that since the joining of Dr. Mukhopadhyay at IEST, Shibpur is not on public interest or transfer from previous service so she may not be allowed for reimbursement of any kind of travelling allowance.

Item No.11.05 To consider the compensation payment of Rs. 4,79,360/- to M/s. Subham Design Work Pvt. Ltd for partly erection of temporary pandel on urgent basis for the program scheduled to be held on 12th August, 2017 to inaugurate of the Research Laboratory of CHST and Incubation Centre of the Institute by the then Education Minister, but cancelled due to swine flu attack of the Minister.

Resolution No. 11.05 :

The Finance Committee considered the proposal of payment of Rs. 4,79,360/- to M/s. Subham Design Whiz Pvt. Ltd is for part erection of temporary pandal on urgent basis for the function scheduled to be held on 12th August, 2017 to inaugurate the Research Laboratories of CHST and Incubation Centre of the Institute by the then Education Minister. The proposed visit for the inauguration programme was cancelled due to swine flu infection of the then Hon'ble Education Minister and the intimation was made by the Ministry to the Institute on 9th August, 2017. As the cancellation of programme was beyond control of the Institute, the Finance Committee recommended to the BoG that the claim of the contractor be honoured after verification of bills etc.

Item No.11.06 To note the permission vide MHRD notification no. F.No. 32-5/2019.TS -III dt. 25.11.2020 for construction of 1000 capacity boys' hostel in the Institute.

Resolution No. 11.06 :

The Committee noted the sanction of construction of 1000 capacity hostel for boys' at the estimated amount of Rs.129.43 crores by the Ministry of Education, Government of India vide letter No.32-5/2019.TS-III dated 25.11.2020. The Finance Committee also noted that the amount will be released as a grant under OH-35.



Item No.11.07 To note the order vide no. F.No. 33-3/2020 –TS.III, Ministry of Education, Dept. Higher Education, GoI dt. 28th October, 2020 regarding special cash package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the block 2018-2021.

Resolution No. 11.07 :

The Finance Committee noted the memorandum vide F.No.33-3/2020-TS.III dated 28th October, 2020 and F. No.12(2)/2020-EII(A) dated 12.10.2020 regarding Special Package equivalent in lieu of Leave and Travel Concession Fare for Central Government employees during the block year 2018-21 and recommended to the BoG that the Institute may implement the same for availing the benefits by the employees.

Item No.11.08 To report the recovery of overdrawn salary from the existing five officers of the Institute drawing pay in Level-13 of Pay Matrix as per 7th CPC.

Resolution No. 11.08 :

The Finance Committee noted the recovery of overdrawn salary from the incumbent under Pay Level-13 due to the modification of Level-13 of Pay Matrix vide Order No.4-6/2017-IC-E-III(A) dated 28.09.2017 issued by the Ministry of Finance, Department of Expenditure, Government of India.

Item No.11.09 To consider the note regarding transport related matter of the Director of the Institute.

Resolution No. 11.09 :

When the matter was discussed, in view of possible conflict of interest, the Director abstained from the meeting with the permission of the Chairperson.

The Finance Committee noted that considering the pandemic situation and on the recommendation of the 9th meeting of the Finance Committee, Board of Governors in its 17th meeting held on 03.09.2020 approved the Transport Allowance to the Director as per Clause-2(IV) of Order No.21/5/2017-E.II(B) dated 07.07.2017 for the period from 1st April, 2020 to 31st December, 2020 for not using Institute vehicle.

The Committee further considered the proposal regarding continuation of existing system of payment of transport allowance to the Director and recommended to the BoG that the existing system may be continued till Director wishes to use a hired car for official purpose.

Item No.11.10 To report the status of outstanding Audit Paras till 2018-19.

Resolution No. 11.10 :

The Finance Committee noted the status of outstanding Audit Paras as on 31.03.2019 and suggested that Institute should take necessary steps to settle the Audit Paras. It is also suggested that henceforth position of outstanding Audit Paras should reported in a tabular format mentioning the Para which are pending in the beginning of the year and are settled during the end of the year and outstanding as on date. For settling of those audit paras where decision of Finance Committee and Board of Governors is needed, the details of such para may be placed before the Committee for further direction.

Item No. 11.11 To consider the FC and BOG regarding Sitting Fees of internal members of the BoG, FC and B&WC as well as for the internal members of the committees constituted by the authorities (BoG, FC, Senate and B&WC).



Resolution No. 11.11 :

The Finance Committee recommended to the BoG that the Sitting Fees @ Rs.5,000/- per meeting should also be for the Internal Members of the BoG, FC and B&WC as well as for the Internal Members of the committees constituted by the authorities (BoG, FC, B&WC and Senate) w.e.f. 07.01.2021.

Agenda Item No. 11.12.M.1: To consider the appeal of National Institute of Secondary Steel Technology (NISST) for vacating their office accommodation within the Institute campus, issuance of no dues certificate of the premises and to allow them to take their assets and documents from the premises.

Resolution No. 11.12.M.1 :

The Finance Committee considered the appeal of NISST and also noted the following.

1. The accommodation for Kolkata centre of NISST was allotted within the BESU campus by the Institute on monthly rent with an agreement and after the expiry of the tenure of the agreement; this was renewed from time to time with increased license fee.
2. The tenure of the last agreement with NISST was up to 06.02.2019. In that agreement it was mentioned by the Institute that further extension will not be given to them due to shortage of space.
3. However, after the expiry of the agreement NISST again appealed for extension for further two years and wanted to pay 10% hike on previous rent.
4. However, extension could not execute due to pending issues related to rent of premises fixed by GoI and inspection report submitted by CAG. As per the inspection report of CAG, NISST will also have to pay the new rent as per the rent fixed by the central government vide File No.8015/1/2017-pol.III, GoI, Director of Estate dated 03.04.2019 from the date of conversion, i.e. from 04.03.2014 as reported by the CAG in its inspection report.
5. NISST now appealed for termination of the agreement /vacation of premises on or before 5th January, 2021 and no dues certificate from the Institute.
6. As per the CAG report total arrear amount of rent to be paid by the NISST is Rs. 701409/- (Short deduction of rent as per CAG inspection report is Rs. 694002/- + Arrear Electric Bill is Rs. 6499/- + Pending Electricity Bill is Rs. 908/-) .
7. The Institute has intimated NISST that they will have to pay the above mentioned arrear rent as per the rent fixed by the central government from 04.03.2014 as reported by the CAG in its inspection report.
8. In response, NISST has intimated the Institute that the issue will require to be placed before their higher authorities and will revert back after receiving decision from the higher authorities and requested the Institute to allow them to start transportation of their belongings as the Cabinet Secretariat decided to close the centre.

After detailed discussion, the Finance Committee recommended to the BoG that after payment of the arrear rent and electricity charges Institute will give no dues certificate to NISST and will allow them to take their belongings from the Institute.



Agenda Item No. 11.12.M.2: To consider and to take decision regarding the rent issue of three banks situated within the IEST campus.

Resolution No. 11.12.M.2 :

The Committee referred the matter to the BoG for consideration and further direction.

Agenda Item No. 11.12.M.3 To consider the proposal for participation of IEST, Shibpur in etenders.gov.in in connection with a project of National Aerospace Laboratory (NAL).

Resolution No. 11.12.M.3 :

The Finance Committee considered the proposal for participation of IEST, Shibpur in etenders.gov.in in connection with a project of National Aerospace Laboratory (NAL) and noted the followings:

- NAL will bring this project through e-procurement on their website (etenders.gov.in).
- NAL informed that CSIR-NAL has switched over to e-procurement and requested IEST, Shibpur to register in etenders.gov.in.
- NAL informed that any purchase order / project can be given only based on quotation submitted through etenders.gov.in, even if it is single tender.
- NAL is requesting IEST, Shibpur to register with Central Public Procurement Portal (CPPP) which is essential to establishment under Govt. of India.

After discussion, the Finance Committee recommended to the BoG that the Institute can register in the e-tender portal of National Aerospace Laboratory (NAL) for applying for research projects by the faculty members of the Institute.

Agenda Item No.11.12.M.4: To consider continuation of retirement/Death gratuity of the Mess Employees of the Institute in earlier rate from the date of conversion of BESU to IEST (i.e. 04.03.2014), till the acceptance of Mess Employees of the Institute as regular employees at par with other non-teaching employees of the Institute is settled by the Ministry.

Resolution No. 11.12.M.4 :

The Finance Committee considered the proposal of continuation of retirement/Death gratuity of the Mess Employees of the Institute in earlier rate from the date of conversion of BESU to IEST, Shibpur (i.e. 04.03.2014), till the issue of acceptance of Mess Employees of the Institute as regular employees at par with other non-teaching employees of the Institute is settled by the Ministry. The Finance Committee also noted the followings:

1. The details regarding acceptance of Mess Employees of the Institute as regular employees of the Institute and implementation of their service benefits at par with other non-teaching employees have not been settled till date.
2. Before conversion of BESU, mess employees were eligible for only 15th months retirement benefit and this fund used to be allotted by the State Government. Though their present salaries continue to be disbursed from the fund received for the purpose of salary head (Head OH -36), their gratuity after retirement has been discontinued due to indecision of the institute authority.
3. West Bengal Government vide Memorandum No. 874-Edn(CS)/1C-63L/12 dated 28.10.2014 introduced revised service conditions for the mess employees which stated that '*the Hostel/Mess*

employees of the State-Aided-Universities in West Bengal shall henceforth, be treated as non-teaching employees of the respective Universities and their salaries and allowances including other service benefits shall be the same as are available to the other non-teaching employees of the University."

4. When this order was issued, at that time the Institute was already converted to IEST and the Executive Council of the Institute in its 48th meeting vide Resolution no. 48.12.01 adopted the order of the State Government and accordingly an executive order was issued in this regard by the Registrar, IEST, Shibpur.
5. As per this order "The Hostel/Mess employees of the State-aided Universities in West Bengal shall henceforth be treated as non-teaching employees of the University" and "Hostel/Mess employees of the Government-aided colleges shall be eligible for the benefit of GPF, Death or retirement gratuity and pension including Family pension and such other retirement benefits as are available to the other non-teaching employees of the College with effect from 01.02.2000."
6. But when the matter was placed before the finance committee, the matter was referred to the Ministry and thereafter several correspondences were made and many times the matter was placed before the BoG and each time it was referred to MRHD for settlement of this case.
7. Since the matter has not been settled, the proposal for paying the retirement/Death gratuity as per the earlier rate has come up, so that their hardship can be reduced.

The Finance Committee discussed this issue very seriously along with other such issues, which were related with the conversion of BESU to IEST, Shibpur and had not been resolved till date. The Finance committee recommended to the BoG that to solve the impasse created for such type of service related issues of the employees of the Institute, including the mess employees of the Institute, the following committee may be constituted.

1. Registrar, IEST, Shibpur – Chairman
- 2 Mr.Anil Kumar, Director (Finance) From Ministry of Education – Member
3. One external expert nominated by the Director, IEST, Shibpur – Member
4. Dy. Registrar (Finance), IEST, Shibpur – Convener

There being no other items, the meeting ended with a Vote of Thanks to the Chair.

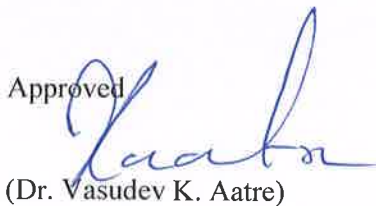


(Prof. Parthasarathi Chakrabarti)
Director, IEST, Shibpur



(Prof. Suranjan Sinha)
Ex-Officio Member Secretary, Finance Committee &
Registrar, IEST, Shibpur

Approved



(Dr. Vasudev K. Aatre)
Distinguished Scientist & Former Secretary,
Department of Defence Research & Development and Scientific Adviser to Raksha Mantri
Chairman, Finance Committee, IEST, Shibpur