



No. :RMS/754/22

Date: 17th June, 2022

Notice for ERP Self-Registration

The Institute is in the process of implementing ERP software for office automation with a view to expedite the official procedure and to preserve properly the data of each individual. Initially, the 'user-id' and 'password' for all categories of employees of the Institute are to be created in this software portal through self-registration.

Online self-registration to the SMILE ERP software for all categories of the employees of the Institute will be started from 20-06-2022 through <https://erp.iiests.ac.in/>

All the employees of the Institute are hereby requested to register themselves at the SMILE ERP software portal positively by 30-06-2022.

The following Help Desk for such registration shall run by ERP Technical Team (ETT) of the Institute from 20-06-2022 to 30-06-2022. (10:30 a.m. to 2:30 p.m.)

Locations	Staff (ETT)
Server Room	Soumen Gope, Susanta Sharma, Debjit Bhowmik.
Website Cell	Sarbani Barari, Amal Das.
Computer Centre	Biswajit Das, Sutap Chakraborty, Avijit Banerjee.

This is issued with the approval of the competent authority.

Sd/-
(Dr. Devasis Datta)
Registrar (Acting)

Copy forwarded for information and necessary action to:

1. Office of the Director
2. All Deans/Heads of Departments/Schools/Centres –with the request to circulate among all the faculty members and staff members
3. All Officer- with the request to circulate among all the staff members
4. Chief Warden- with the request to circulate among all the staff members
5. All Section In-charge - with the request to circulate among all the staff members
6. File copy
7. Institute website

(Dr. Devasis Datta)
Registrar (Acting)

Devasis Datta
17/06/2022