

(To be used by the employee)

To
 The Registrar
 Bengal Engineering and Science University, Shibpur
 Howrah – 711103

Subject :-Application for payment of annual accumulation under the GSLIS, BESUS.

Sir,

I have been a member of the Group Savings Linked Insurance Scheme (GSLIS), BESUS. Since** I have retired from service after attaining the age of Years / I have ceased to be in employment with the BESUS w.e.f. I was holding the post of Before retirement / ceassation of employment with the BESUS, I request that the amount due to me under the GSLIS may be paid to me.

Yours faithfully,

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Address :

Date :

* Designation and Address of the Head of the Department Office

*** Month and the year of becoming a member of the Scheme may be indicated here.

(PRESERVED)